

ARLINGTON, SOUTH DAKOTA
March 7, 2016

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: Garth Johnson.

Motion was made by Wendland, seconded by Bunker to approve the minutes of the February 8th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

23432	Istate Truck Center	Purchase 2003 International Truck	44000.00
23433-23439	Salaries	General Fund	101
		Water	602
		Electric	603
		Sewer	604
23440	Birch Communications	Phone Chges	181.78
Auto Debit	Citizens State Bank	EFTPS—Feb 16 th WH-SS-Medicare	3175.51
23441	Division of Motor Vehicles	Fees for Title & Exempt Plates for truck	10.00
23442	Electric Fund	City Utility Bills	3031.02
23443	Heartland Consumer Power Dist	Energy	31267.85
23444	Kingsbury County Auditor	County Law Enforcement Contract	5655.00
23445	Mediacom LLC	Internet	155.80
23446	SD State Treasurer	Sales Tax	7169.60
23447	US Post Office	Annual Box Rent—Library	54.00
23448	Western Area Power Adm	Energy	24035.07
23449	City of Volga	Used Playground Equipment	5000.00
23450	Dakota Ram—1481 Grille	Meeting Expense	310.22
23451-23463	Salaries	General Fund	101
		Water	602
		Electric	603
		Sewer	604

23464	AFLAC	Payroll Deductions	172.53
23465	AT&T	Cell Phone Chges	33.18
23466	Arlington Sun	Subscription Renewal-Library	49.98
Auto Debit	Citizens State Bank	EFTPS—Feb 29 th WH-SS-Medicare	4676.76
23467	East River Electric Power Co	Energy	3060.95
23468	Northwestern	Service to Shop & Coop Shop Bldgs	256.34
23469	SD Municipal League	District Meeting Registration	100.00
23470	SD Retirement System	Feb Retirement	3056.94
23471	Sioux Valley Energy	Electricity @ Airport	46.00
23472	SD Supp Retirement	Supp Retirement/Steve Carlson	100.00
23473	The Health Pool of SD	Mar Health Insurance Premiums	4764.35
23474	Ace Industrial Supply	Chore Gloves/Teflon tape	145.01
23475	Amazon Credit Plan	Books/Library	167.60
23476	A-Ox Welding Supply Co	Cylinder Rent	129.01
23477	Arlington Hardware Hank	Wet mop refills/car wash/saw blades/antifreeze/ windshield wash & deicer/level/auto bulbs/AMI materials/wire/wire stripper/drill bits	184.13
23478	Arlington Insurance Agency	Add'l Premium—2003 International Truck &Case IH Tractor	118.00
23479	Arlington Sun	Publications	272.49
23480	Badger Oil Inc	Tube Heat-HVAC & installation	4042.43
23481	Banner Associates	Engineering—Substation expansion project/Water System modeling/Main Street Project	13252.15
23482	Baum Hydraulics Corp	Cutting wheels/bearing for street sweeper	209.24
23483	Bunker Auto Inc	Gates/Electric panel—repair fiberglass	152.49
23484	Citizens State Bank	March Service Chge	20.00
23485	Cook's Wastepaper & Recycling	Jan Garbage	4879.24
23486	Dakota Supply Group	Materials for City shop electric panel	386.85
23487	Demco	Date due slips/Library	30.57
23488	Dept of Revenue	Water testing	15.00
23489	DGR Engineering	Preliminary design-substation/Transformer ermco test reports/Distribution voltage conversion-preliminary design	8060.00

23490	Electric Fund	Meter deposits app to RO bills	323.50
23491	Ben Elliott	Preparation of 2015 Annual Report	650.00
23492	Graybar Electric Company	Fire Hall Lights	2700.00
23493	Infotech Solutions LLC	Monthly maintenance/backup/hosting/APC 1500 VA UPS & Hdwe	552.95
23494	Interstate All Battery Center	Radio battery	42.90
23495	Jay's AutoBody	Installed used bucket seats in bucket truck/materials/ paint & labor—Christmas decorations	1632.60
23496	Kingbrook Rural Water System	Feb Water & Lease	7571.58
23497	Ryan Klinkel	Refund bal meter deposit	34.29
23498	Larsen Overhead Door	Repaired broken carriage on door @ shop	193.75
23499	Lowe's	Tools-electric dept	35.42
23500	MMUA	Job training & Safety program—Jason	1000.00
23501	Barbara Murphy	Refund bal meter deposit	115.24
23502	Nelson Drug	Tape	3.33
23503	Northern Truck Equipment	Curb feelers	157.44
23504	Office Peeps Inc	Sheet protectors/Service Agreement—copier	58.12
23505	Omni-Pro Software	Control AMR Meter Modules/Adapter	21420.00
23506	PCC Ambulance Billing Service	Ambulance billings Jan 2016	229.63
23507	Charlotte Piehl	Refund bal meter deposit	26.97
23508	Plagman's Food Center	Garbage bags/cleaning supplies/paper goods	25.69
23509	Prairie Ag Partners	Fuel/Ford pickup repairs/materials for Christmas Lights & work bench/radio antenna/repairs for payloader-maintainer-dump truck & International Truck	3379.23
23510	Amiel Redfish	Reimbursement—personal auto use for Municipal Govt Day @ Pierre	183.60
23511	Resco	750 KVA transformer/ground sleeves	17974.70
23512	Ross Mgt Inc	Padmount bushing	69.22
23513	Runnings Suppling Inc	FR Clothing-Marshal/air hose	400.93
23514	Snap on Tools	Shop tools	227.60
23515	Stuart Irby Co	Materials for Prairie Ag Elevator scale/waterproof Gloves for water meter work	876.60

23516	Michael Todd & Company	Snow plow blades & Hdwe	630.59
23517	US Post Office	Postage Stamps	448.00
23518	Jesse Vincent Construction	Dug up electrical box @ Prairie Ag's bin site & installed service line valve & tie in to sewer main for Curt Lundquist	317.35
23519	Warnke Electric	Help tie in power @ Rowbotham rental on S 3 rd Street/tie in new underground feed to Fire Hall/install light @ city shop/install new LED lighting @ Fire Hall/add circuit for server/install security cameras/install cove heaters-FO	4074.75
23520	Wesco Distribution Inc	15 KV arresters/meter seals	1125.20
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Now was the time for the hearing of the Special One (1) day Malt Beverage application and Special Liquor application as advertised on February 17, 2016.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD
Special One (1) Day-Malt Beverage License and Special One (1) Day Liquor On-Sale License for April 1, 2016.

Motion was made by Lundquist, seconded by Bunker to approve these special licenses for an event on April 1, 2016. All in favor—Carried.

Jay DeVries and Mandi DeVries met with the council regarding some of the operations of the ambulance crew. The main topic was the expenses for EMT courses. It was stated that there is the feeling that there should be an application to take the course that should be completed and submitted to the ambulance crew for their approval and then passed on to the city council. It is also the opinion that the applicants should have some responsibility for the expense of the course as there have been many people who have started the course and then drop out or cannot pass the test and the city has spent several hundreds of dollars and had very little to show for it as far as EMTs to serve on the crew.

Motion was made by Rowbotham, seconded by Lundquist that the individuals taking the EMT course are responsible for \$300 of the course fee and the City of Arlington will pick up the balance of the fee. The individuals will be reimbursed this fee after one year of satisfactory service on the Arlington Ambulance Squad. All in favor—Carried.

There was a small group of firemen in attendance at the meeting and only one local township board member. There were no major concerns from any of these individuals; however, it was stated that the fire department has established a committee to work on the specs for a new fire truck which they are hoping to purchase sometime in 2017.

There has been a question as to the amount of road maintenance that the City has been charged for by Winsor Township and no one on either side of the issue can find anything in the records to establish this amount. Todd Wilkinson will be drawing up a

contract so that there is an official record of this matter.

Now was the time as advertised to open the seal coating bids. There were three companies that submitted bids for the project to seal coat approximately 35,000 sq yards of street:

Bituminous Paving Inc, Ortonville, MN--\$1.58/sq yd

The Road Guy, Yankton, SD--\$1.13/sq yd

Topkote Inc, Yankton, SD--\$1.12/sq yd

Next, the Council reviewed the quotes that had been received for the crack sealing project for 18,000 linear feet. There were two companies that submitted quotes for this project:

The Road Guy, Yankton, SD--\$.85/l.f.

Topkote Inc, Yankton, SD--\$.69/l.f.

Motion was made by Lundquist, seconded by Wendland to accept the bid as received from Topkote Inc to do 35,000 sq yds more or less of seal coating at the cost of \$1.12/sq yd. And to accept the quote as submitted by Topkote Inc to do 18,000 linear feet (more or less) of crack sealing at a cost of \$.69/linear ft. All in favor—Carried.

Loren Converse met with the council to see if the City would be interested in selling approximately 2 acres of the land that is leased as farm ground at the rubble site location. It is currently under the third year of a three-year lease and would be put up for bids again the end of 2016. The council advised that they would like a chance to go out and look at the area before they would consider declaring the land surplus and going through the necessary steps.

The roof of the City Shop building on North 3rd Street needs to be shingled. It was advised that the City bid for labor to remove the current shingles and install the new shingles which would be purchased by the City. Motion was made by Rowbotham, seconded by Steffensen to authorize advertising for quotes for labor only to shingle the shop building roof. All in favor—Carried.

Included in Jason Niemann's electric report was the fact that the street light project on Main and Spruce Streets will need to be bid as the project total is coming in over \$50,000. Jason has furnished the information to DGR Engineering and they are putting together the specs for the project. Motion was made by Bunker, seconded by Steffensen to authorize advertising for bids on this project as soon as the specs are returned from DGR. All in favor—Carried.

Kevin Grunewaldt submitted a moving permit application for the house that he had already moved out of town from 217 South 3rd Street—NE½ of Lot 18 & All of Lots 19 & 20 & SW½ Lot 21, Block 6, Keep's 1st Addition. The taxes have been paid and he is aware that the foundation must be removed and then the hole filled. He had stated earlier that he would put fencing around the hole until it was filled—but so far that has not happened. Motion was made by Lundquist, seconded by Steffensen to approve this moving permit. All in favor—Carried.

First Bank & Trust, Brookings, SD submitted a demolition permit to demolish the house, garage and fence to a bare lot at Lots 6 & 7, Block 3, Leiske's 1st Addn—411 South 4th Street. Motion was made by Bunker, seconded by Lundquist to approve this demolition permit with the following stipulations—the property taxes must be paid in full and the foundation must be removed from the property before the hole is filled in and left a bare lot. All in favor—Carried.

Steve and Lauri Anderson—Handi Mart submitted an application to the council which includes Option A to move out the old Handi Mart building if the owner is able to sell it and Option B to demolish the building to make room for the operations at the new building. The location of this building is the Replat of OL Z; RR Lot 2, FPG Lots A & B, Original RR Lots—100 North Hwy 81. Motion was made by Bunker, seconded by Rowbotham to approve either option for the removal of this building. All in favor—Carried.

Motion was made by Steffensen, seconded by Rowbotham to enter into executive session at 8:10 PM with Scott Mohror and Beth Niemeyer from Banner Associates regarding contract and legal matters. All in favor—Carried.

Motion was made by Steffensen, seconded by Lundquist to come out of executive session at 8:37 PM. All in favor—Carried.

Motion was made by Steffensen, seconded by Wendland not to grant the Right-Of-Way Easement as received from Kingbrook Rural Water and return it unsigned. All in favor—Carried.

Motion was made by Lundquist, seconded by Rowbotham to authorize Banner Associates to proceed with further surveys of city property. All in favor—Carried.

Motion was made by Steffensen, seconded by Wendland to approve the 2015 Annual Report as prepared by Ben Elliott. All in favor—Carried.

Motion was made by Bunker, seconded by Steffensen to approve the Employee Overtime and Police Reports. All in favor—Carried.

Motion was made by Rowbotham, seconded by Wendland to approve adding Shane Waikel and Sara Sheeley as new members of the Arlington Ambulance Volunteer Crew. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. It was noted that the water loss had increased some the past month, however a small water leak was found on South 4th Street over the weekend.

Jason Uphoff, ACDC, gave an extended report on Midwest BioAg. The Dev Corp is continuing to put together their funding for the project along with needing to check with the Railroad to see what options are actually available for a new business having access to the spur, etc in Arlington.

Todd Wilkinson advised that as long as no one is living out on the Swedlund property south of town—the city is not required to put a new line out to a yard light when the power upgrade is made to the city's system.

Marshal Mix wanted to make sure that the council was in agreement to continue working on the storm sewer on South 3rd Street, furnished the information that he had put together for a mini-excavator, and advised that he would recommend that the lawn mower rotation be skipped this one year as there have been no problems with the cemetery mower that is scheduled to be replaced and instead put those funds toward the purchase of a power rake, and check for sure that the playground equipment which was recently purchased from the City of Volga be placed in the area of the old skating rink.

The Finance Officer advised: 1) There will be no city election, 2) SDML District Meeting is March 16th in Howard, 3) Local Board of Equalization w/ council meeting will be held March 21st.

The Mayor reported on the status of some of the bills that have come before the State Legislature this session and the ones

that have gone to the Governor. We will hear more on these issues at the District meeting in Howard.

Motion was made by Lundquist, seconded by Wendland to enter into executive session at 10:15 PM regarding contract matters. All in favor—Carried.

Motion was made by Steffensen, seconded by Bunker to come out of executive session at 10:55 PM. All in favor—Carried.

The council had reviewed the comparisons of the Bobcat and Case Mini Excavators. The price of the machine from Case is \$76,100.00 which did not include the thumb attachment which is a \$4000+ item. The price from Bobcat is \$68,059.60 which includes that attachment and is the price per the Minnesota Municipal Bid Contract #89022, E-95 for the period from March 4, 2015 thru March 31, 2016.

Motion was made by Lundquist, seconded by Steffensen to approve the purchase of the mini excavator from the Bobcat Company at the cost of \$68,059.60 off the Minnesota Municipal Contract Bid. This piece of equipment is being purchased at this time due to the fact that it can be used for the electrical upgrade project rather than hiring contractors and to dig graves where areas are tight for the backhoe plus several other projects that are done on an ongoing basis by the city crew. All in favor—Carried.

Motion to adjourn until Monday, March 21st was made by Wendland, seconded by Lundquist. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.