

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
August 1, 2016

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Additions to agenda: Railroad crossings and Banner's engineering for the Main Street Project.

Motion was made by Steffensen, seconded by Lundquist to approve the minutes of the July 5th & 12th meetings. All in favor—Carried.

The council reviewed Pay Request #2 for the Main Street Project. Motion was made by Bunker, seconded by Rowbotham to authorize the Mayor to sign the pay request and payment be made of the \$150,410.25 to J & J Earthworks. All in favor—Carried.

Scott Mohror also advised the council that the engineering costs for the Main Street Project are over budget and asked for permission to present an amendment to the contract at the September meeting. The main reasons for the additional costs were the ADA requirements from the state and the increased areas for curb and gutter that were added to the project. The Mayor instructed him to bring the amendment to the council meeting and it would be considered at that time.

Scott Mohror is going to try to get the City the name of a contact person so that correspondence can be sent in order to relay the City's concerns on the condition of the railroad crossings on Main, N 3rd Street and N 4th Street as they need to have some attention.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

23963-23987	Salaries	General Fund	101	12878.77
		Water	602	1037.94
		Electric	603	3807.11
		Sewer	604	648.99
23988	Arlington Comm Dev Corp	Annual Disbursement		30000.00
23989	Birch Communications	Phone Chges		171.06
Auto Debit	Citizens State Bank	EFTPS—July 15 th WH-SS-Medicare		5386.13
23990	Electric Fund	City Utility Bills		4982.11
23991	Heartland Consumer Power Dist	Energy		30215.84
23992	Kingsbury County Auditor	County Law Enforcement Contract		5655.00

23993	Mediacom LLC	Internet	149.00	
23994	PLIC-SBD	Short Term Disability	194.92	
23995	Prairie Ag Partners	Fuel	2945.00	
23996	SD State Treasurer	Sales Tax	2210.90	
23997	Western Area Power Adm	Energy	18445.32	
23998-24032	Salaries	General Fund	18686.37	101
		Water	776.68	602
		Electric	3354.45	603
		Sewer	932.64	604
24033	AFLAC	Payroll Deductions	173.94	
Auto Debit	Citizens State Bank	EFTPS—July 29 th WH-SS-Medicare	6870.09	
24034	East River Electric Power Co	Energy	2820.25	
24035	Northwestern	Service to Shop & Coop Shop Bldgs	20.99	
24036	PLIC-SBD	Short Term Disability	169.19	
24037	SD Retirement System	July Retirement	3167.94	
24038	SD Supp Retirement	Supp Retirement/Steve Carlson	100.00	
24039	The Health Pool of SD	August Health Insurance Premiums	3505.80	
24040	U S Post Office	Stamps--Library	9.40	
24041	Vision Service Plan	Payroll Deduction	50.84	
24042	A T & T	Cell Phone Chges	33.14	
24043	Amaril Uniform Company	FR Jeans Jason & Marshal		248.70
24044	Amazon Credit Plan	Books/Library	129.41	
24045	A-Ox Welding Supply Co	Cylinder Rent	117.75	
24046	Arlington Hardware Hank	Inventory materials/fasteners/mouse traps/battery lanterns	150.91	
24047	Banner Associates	Engineering—Main Street Project/Substation Expansion Project/Water main issues—Ind Park/Water System Modeling	16109.55	
24048	Bunker Auto Inc	Repairs/oil filter/fuel/sweeper repairs	227.37	
24049	Cemcast Pipe & Precast	Storm sewer manholes & risers	2606.00	
24050	Citizens State Bank	August Service Chge	20.00	
24051	Cook's Wastepaper & Recycling	June Garbage	4816.11	
24052	Dakota Pump & Control	Pumps 1 & 2 @ Lagoons plugged	508.16	
24053	Dept of Revenue	Water testing	45.00	

24054	DGR Engineering	Project financing coordination-rate updates/voltage conversion/Substation design-bidding-construction administration	32849.00
24055	Efraimson Electric	Splice high voltage & install elbows	1248.71
24056	Eighty-One Auto Clinic	Trimmer shields/spark plug	71.57
24057	Electric Fund	Meter deposits app to RO bills	636.30
24058	Tony Fuerstenau	Refund bal meter deposits	17.78
24059	Gale	Books/Library	464.57
24060	Hawkins Inc	Chemicals for Pool/Water system	5130.95
24061	Heiman Inc	Inspect-tag-recharge fire extinguishers	690.00
24062	Holiday Inn/Spearfish	Hotel room—Sue Falconer FO & HR school	407.80
24063	Infotech Solutions LLC	Monthly maintenance/backup/hosting	623.46
24064	Insurance Benefits Inc	Airport Liability renewal	1645.00
24065	Interstate All Battery Center	Battery Packs/Pager battery	88.37
24066	J & J Earthworks Inc	Pay Request #1—Main Street Project	150410.25
24067	Kingbrook Rural Water System	July Water & Lease	12038.58
24068	Kingsbury Electric Coop	Primary URD#4/0 Wire	680.26
24069	Lowes	Kobalt Quad Compressor/mail boxes/posts/reflective tape/seed germination sheets/door knob/keys	1077.93
24070	M & T Fire & Safety	Service TNT Pump & cutter	314.50
24071	Maguire Iron Inc	Clean & inspect water tower	1950.00
24072	McMaster's Construction	Pit run gravel/Gravel—Hickory Street	3176.05
24073	Brandon Miklos	Refund bal meter deposits	45.92
24074	Milbank Winwater Works	Materials for storm drain/couplings for water meter at Parkview Apts	627.14
24075	Marshal Mix	Labor—shingle shop building	2800.00
24076	Nelson Drug	Aspirin/Epipens/Gum—Amb	601.28
24077	Northern Safety Company	Safety glasses	188.20
24078	Office Peeps Inc	Service agreement-copier/time cards/envelopes/ paper towels/garbage bags	250.02
24079	Omni-Pro Software	12 wireless kits—load mgmt/AMI	1980.00
24080	PCC Ambulance Billing Service	Ambulance billings June 2016	154.54
24081	Petty Cash	Postage	54.38
24082	Plagman's Food Center	Trash bags/paper products/cling/batteries/lite bulbs/	

		paper plates/duct tape	65.27
24083	Prairie Ag Partners	Batteries/Fre-Flo/repairs/shaft/24D/drive shaft/quick link	1655.30
24084	Roys Sport Shop	Home plate	99.99
24085	Runnings Suppling Inc	Sprayer hose/parts for air compressor	91.58
24086	Sanitation Products	Dirt shoes & fuel tank strap-sweeper	210.30
24087	Schuneman Equipment	Fuel pump & gasket	55.11
24088	Sioux Valley Energy	Electricity @ airport	73.00
24089	Roselyn Sjolie	Spray trees @ cemetery	520.00
24090	Snap on Tools	Tire gauge & drill set	225.00
24091	South Dakota One Call	Locates April – June	57.75
24092	Truenorth Steel	Culver—Hickory Street	255.36
24093	Two Way Radio	Belt clip—Ambulance	12.95
24094	U S Post Office	Stamps—utility bills	340.00
24095	Amber Uphoff	Reimbursement for garbage bags & drinking water for pool	24.11
24096	Van Diest Supply Company	Biomist	340.75
24097	Jesse Vincent Construction	Install water line for Top Lot	576.53
24098	Visa	First Aid Packs/BB hop & balls/Pool	322.76
24099	Water & Environmental Engineering Research Center—		
SDSU			Test lagoon
samples	126.00		
24100	Wesco Distribution Inc	Fuses/wire/insulated cap-grd/cold shrink/ground lugs	9403.29
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Rowbotham, seconded by Lundquist to adopt Resolution #2528 as follows:

RESOLUTION #2528

BE IT RESOLVED, that \$171,063.60 be transferred from the 2nd Penny Fund to the General Fund for partial payment of the Main Street Project. A portion of these funds will be recovered from the grant when those funds are distributed to the City.

BE IT FURTHER RESOLVED, that \$67,533.64 be transferred from the Electric Fund to the General Fund for Main Street

expenses and operating expenses per the budget.

AND BE IT FURTHER RESOLVED, that \$49,795.46 be transferred from the Electric Revenue Bond Funds to the Electric Fund for expenses from the Electric Upgrade Project. All in favor—Carried.

Allen Begalka had submitted a building permit application to move a 25 X 30 storage building over to a lot that he is planning on purchasing in Arlington. At the current time, there is no residence on the property—therefore Todd Wilkinson advised that he cannot be given a permit to move in an accessory building.

Kevin and Mary Davenport submitted a building permit application to remove the current single stall garage and replace it with a breezeway and an attached double stall garage at NE 70' Lot 2 Block 28, County Auditors Plat of Outlot NE 1-110-53—304 S Main Street. Motion was made by Lundquist, seconded by Johnson to approve this permit request. All in favor—Carried.

Riley Pospisil asked to meet with the council regarding the future of the baseball program in Arlington. He would like to see the program expanded to offer teams for Teener and Legion aged players rather than players traveling out of town in order to play baseball. He stated that he realizes that this would be an added expense for the City, however; it would also bring business into town for the eating places and convenience stores. There is a Minnesota Twins grant program that may be able to contribute some funding and the council also suggested that he meet with the Legion and see if they would be interested in helping to sponsor a team. Riley stated that he would be interested in coaching these teams and would check into the funding options. The Mayor told him to proceed and head up this project and the council will consider it to see if they can find some funding thru the City to put toward this program.

Ordinance #550 received the second reading and on Motion by Johnson, seconded by Bunker same was approved with all Voting Aye—Carried.

ORDINANCE #550

ARTICLE IV—SUBDIVISION ORDINANCE SECTION 403—STREETS AND ALLEYS

The subdivider shall provide street sections which shall be designed to carry the expected traffic loads and provide proper drainage.

The proposed streets shall be designed and inspected under the supervision; and sealed by a registered engineer with the following minimum improvements:

1. The removal of all top soil and unsuitable materials to meet expected traffic loads and drainage requirements;
2. A minimum of seven (7) inches of crushed gravel compacted to ninety-five (95) percent of the maximum dry density defined by a Standard proctor test; and
3. If a paved street is proposed without a geotechnical investigation, the following minimums are required:

- a. Residential (Local) Street:
 - i. A geosynthetic separator/stabilizer layer;
 - ii. Nine (9) inches of crushed gravel compacted to ninety-five (95) percent of the maximum dry density defined by a Standard proctor test, and;
 - iii. Three (3) inches of asphalt concrete pavement at ninety-two (92) percent in place density.
 - b. Commercial/Industrial (Collector/Arterial) Street:
 - i. City recommends a geotechnical investigation for these street types;
 - ii. A geosynthetic separator/stabilizer layer;
 - iii. Twelve (12) inches of crushed gravel compacted to ninety-five (95) percent of the maximum dry density defined by a Standard proctor test, and;
 - iv. Four (4) inches of asphalt concrete pavement at ninety-two (92) percent in place density.
4. Prior to any construction, the proposed street shall be approved by the City Council and City Engineer.

Motion was made by Bunker, seconded by Wendland to approve the first reading of Ordinance #551 which will increase the residential garbage rates by 2% in September due to the increased charges from Millennium Recycling. All in favor—Carried.

The council discussed the current charge for mowing the unmowed properties around town. Currently the charge is \$75.00 for the first hour and \$25.00 for each additional hour. There are certain areas where it is less expensive to have the city do the mowing rather than hiring someone else to mow it once every week or so—therefore, motion was made by Rowbotham and seconded by Bunker to have an accelerated rate of \$75.00 for the first mowing in a season, \$150.00 for the second mowing, \$225.00 for the third mowing, etc. All in favor—Carried.

The council reviewed the bids that had been received on July 7, 2016 at the bid openings which were conducted by DGR and motion was made by Lundquist, seconded by Bunker to award the bids as recommended by DGR for the various materials. All in favor—Carried.

Control Enclosure—Two Bids

Trachte, LLC, Oregon, WI	\$195,593.00	(Awarded Bid)
PTMW, Inc, Topeka, KS	\$247,000.00	

Metalclad Switchgear—Three Bids

Meyers Controlled Power, LLC, North Canton, OH	\$300,756.00	(Awarded Bid)
Harold K Scholz Company, Ralston, NE	\$314,000.00	
Eaton Corp, Waukesha, WI	\$373,656.00	

Miscellaneous Electrical Materials:

Proposal No. 1-Primary Power Cable—Two Bids

Wesco, Sioux City, IA	\$145,970.00	(Awarded Bid)
Resco, Moorhead, MN	\$172,775.00	

Proposal No. 2—Padmount Switchgear—Three Bids

Wesco, Sioux City, IA	\$177,318.00	(Awarded Bid)
Resco, Moorhead, MN	\$177,398.00	
Irby Utilities, Rapid City, SD	\$184,650.00	

Proposal No. 3—Single Phase Padmount Transformers—Four Bids—Total Evaluation Price

Irby Utilities, Rapid City, SD	\$521,265.16	(Awarded Bid) (\$291,060.00)
“	\$546,611.38	
Wesco, Sioux City, IA	\$565,711.94	
Border States, Sioux Falls, SD	\$569,673.58	

Proposal No. 4—three Phases Padmount Transformers—Five Bids

Irby Utilities, Rapid City, SD	\$256,789.51	(Awarded Bid) (\$163,894.00)
“	\$268,113.60	
Border States, Sioux Falls, SD	\$276,073.80	
Resco, Moorhead, MN	\$278,641.65	
Wesco, Sioux City, IA	\$284,583.64	

The Mayor advised the council that a grant application is being submitted to the Land and Water Conservation Fund to obtain funds to help construct a new building at the baseball field.

Motion was made by Rowbotham, seconded by Johnson to adopt Resolution #2529 as follows:

RESOLUTION #2529

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects;

NOW, THEREFORE BE IT RESOLVED:

1. That Amiel Redfish is hereby authorized to execute and file an application on behalf of the City of Arlington, South Dakota with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the construction of a Concession, Restroom, and Equipment Building at the baseball field for the City of Arlington, South Dakota and its Environs.
2. That Amiel Redfish, Mayor is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Arlington shall provide a minimum of 50% of the total cost of the project; and will assume all

responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

This resolution is effective upon passage.

Dated this 1st day of August, 2016

By: _____
Mayor

Attest: _____
Finance Officer

Motion was made by Wendland, seconded by Steffensen to approve the first reading of Ordinance #552 for the 2017 Budget in the amount of \$2,876,532.00—however, a couple of items have already been brought to the Finance Officer that will change this amount for the 2nd reading. All in favor—Carried.

Motion was made by Wendland, seconded by Lundquist to approve the Employee Overtime, Library and Police Reports. All in favor-Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. It was noted that there was a water loss again this month—unlike last month when it appeared we had made water. Hopefully the meter reading dates will correspond in August and we can get back on track with figuring the actual water loss for the month.

Jason Uphoff made his monthly ACDC report. He thanked the City for the annual disbursement of funds that had been received in July along with the Economic Development check that had been obtained from Heartland Consumer Power District which was turned over to ACDC. He advised that a group was going to be making another trip to Madison, WI to meet with the representatives from Bio-Ag.

The council advised that the Finance Officer should contact Cook's Wastepaper to set up a cleanup day for some time in October.

The council members were reminded that this year's SDML Conference will be held in Rapid City October 4-7 and that maybe they could check their schedules to see if they might be able to attend the conference.

Since the first Monday in September falls on Labor Day, this meeting is scheduled for Tuesday, September 6th.

There was a vacation request for 5 days in September. Motion was made by Rowbotham, seconded by Wendland to approve this request. All in favor—Carried.

It was too late to make the necessary publications for special licenses for the Legion—therefore, there will need to be a special meeting scheduled in order to issue these licenses. The decision was made to hold a special meeting on Monday, August 15th and the finance officer will submit the publications to the Arlington Sun tomorrow morning.

Motion was made by Bunker, seconded by Lundquist to enter into executive session at 9:10 P.M. for possible litigation, contract matters and personnel matters. All in favor—Carried.

Motion was made by Wendland, seconded by Johnson to come out of executive session at 9:50 P.M. All in favor—Carried. No further action was taken.

Motion to adjourn was made by Steffensen, seconded by Rowbotham. All in favor—Carried

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.