

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
January 3, 2017

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson and Todd Bunker. Absent: Jared Steffensen.

Additional Item: Fire Chief wanted to discuss purchasing a trailer for the department.

Motion was made by Rowbotham, seconded by Lundquist to approve the minutes of the December 5<sup>th</sup> & 30<sup>th</sup> meetings. All in favor—Carried.

The Finance Office received Pay Request #1 for Efraimson Electric Inc from DGR Engineering in the amount of \$52,914.12 for the work that they have completed on the Electric Distribution Conversion Project. Motion was made by Lundquist, seconded by Rowbotham to approve payment of this pay request. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Bunker, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

24591	A-Ox Welding Supply Co	Cylinder Rent	337.15
24592	Banyon Data Systems Inc	2017 Annual Support	2680.00
24593	Board of Operator Cert	Water/Wastewater Cert renewals—Marshal Mix, Steve Carlson and Chad Mohr	72.00
24594	Bobcat of Brookings	LED strobe	400.00
24595	Bunker Auto Inc	Fuel/repairs	201.99
24596	Citizens State Bank	Jan Service Chge	20.00
24597	Cook's Wastepaper & Recycling	November garbage	4942.82
24598	Efraimson Electric Inc	Pay Request #1—Distribution Conversion	52914.12
24599	Electric Fund	Meter deposits app to RO bills	200.00
24600	Full Throttle Designs	Logo work on fire truck	1424.40
24601	Lonna Guffin	Refund meter deposit	100.00
24602	Kingbrook Rural Water System	December Water & Lease	7415.58
24603	M & T Fire & Safety	Supplies for new truck & hem patches	888.00
24604	Merchants Capital Resources	Annual pymt—2006 Case Motor grader	24098.60
24605	Minnesota Municipal Utilities	Annual associate member dues	375.00
24606	Dan Norgaard	Refund meter deposit	150.00
24607	Office Peeps Inc	Copy paper/calculator—Jodie	149.10
24608	Prairie Ag Partners	Oil/filters/U-joints/radiator/antifreeze/labor/fuel filters/air filters/pins-end gate/O-rings/tire repair/ brakes/brake fluid/fuel	6551.63
24609	Rapid City, Pierre, Eastern RR	Annual power line crossing fee	100.00
24610	SD Assn of Code Enforcement	2017 Annual dues	40.00
24611	SD Building Officials Assn "		50.00
24612	SD City Management Assn	"	75.00
24613	SD Govt Finance Officers Assn	"	40.00
24614	SD Human Resource Assn	"	25.00
24615	SD Municipal Airport Mgmt	"	25.00
24616	SD Municipal Electric Assn	"	762.00
24617	SD Municipal League	"	1037.88
24618	SD Municipal Street Maintenance	"	35.00
24619	SD Office of Tourism	Governor's Conf on Tourism Registration	225.00
24620	SD DENR	Annual Wastewater fee	950.00
24621	SDML Worker's Comp Fund	2017 Renewal Premiums	9241.00
24622	SDWWA	Renew memberships—Marshal Mix & Steve Carlson	20.0
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24623	Snap on Tools	Parts tray	34.95

24624	Stuart Irby Co		Tools/safety equipment/hold down kits/vinyl tape/ elbow arrestors/ground connectors/scotchkote/stock items/crimping kit/FR fleece hat/insulated cap/grd 15	
KV		5778.86		
24625	Titan Machinery		Filters	280.79
24626	Visa		Trailer hitch/compressor/class registration fee/food & fuel expenses @ class	2719.84
24627	Wesco Distribution Inc		Time delay plug fuse/wire/die insert—tool	281.90
Auto Debit	Rural Development		Water Improvement Loan	1343.00
Auto Debit	Rural Development		Wastewater Improvement Loan	2859.00

Motion was made by Bunker, seconded by Johnson to adopt Resolution #2540 as follows:

#### RESOLUTION #2540

BE IT RESOLVED, that \$24,098.60 be transferred from the Street Equipment Hi-Fi Acct to the General Fund for the annual motor grader payment. All in favor—Carried.

The Fire Chief advised the council that the fire department is able to get a side-by-side unit from Interlakes Sport Center in Madison on a zero cost lease program—the City needs to provide a certificate of insurance on the unit. However, they need to purchase a trailer to haul the unit out to a site. Motion was made by Johnson, seconded by Bunker to authorize the fire dept to spend up to \$6000 on a trailer to be purchased from Interlakes Sport Center and the purchase price will be taken out of the truck fund account. All in favor—Carried.

Motion was made by Johnson, seconded by Lundquist to approve the Police Report.

Motion was made by Rowbotham, seconded by Johnson to approve the Mayor to sign the renewal of the Law Enforcement Contract for 2017 with no changes from the past year's contract. All in favor—Carried.

Motion was made by Bunker, seconded by Lundquist to approve the following changes to the Fire Dept—On-Trevor Keating, Steven Weddle, Matthew Josephsen and Mack Otis. Off-Jim Heuer. All in favor—Carried.

Motion was made by Rowbotham, seconded by Bunker to approve the building permit application submitted by Marshal Mix to take down the current garage building and replace it with a 32 X 44 garage with a 8 X 24 entry at Lot 1 and 12.5' of Lot 2, Block 8, Keep's 1<sup>st</sup> Addition to the City of Arlington—102 S 3<sup>rd</sup> Street. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. Marshal advised that next month we should get back on track with the meter reading dates since the holidays are past and the water should be more of a true comparison.

Randy Jencks, Kingbrook Rural Water, met with the council for further discussion on the water improvements that are being planned for their system expansion. The council relayed that they wish to keep the point of entry and metering location out east of town. Randy will be getting together with their engineer this week and they will move forward with that request in mind. He will be back in March with more details on the expansion project.

Jason Uphoff gave a short monthly report which did not contain any new news.

Motion was made by Rowbotham, seconded by Lundquist to have the Finance Officer send out renewal leases to the Chamber of Commerce, Pheasant Motel, Handi Mart and Arlington Inn for their billboards at the Municipal Airport with the annual fee of \$135.00/year; the fee being waived for the Chamber of Commerce. All in favor—Carried.

The ambulance rates were discussed and PCC does not recommend any changes be made at this time. Therefore, this item was tabled to possibly be addressed at a later date.

City Election will be held April 11, 2017 and petitions can be circulated starting January 27<sup>th</sup>. The seats that will be open this year will be a Council position in Ward 1, Ward 2, and Ward 3 each 2 year terms.

Municipal Government Day at the Legislature will be held in Pierre on Wednesday, February 8<sup>th</sup>.

Motion was made by Bunker, seconded by Johnson to adopt Resolution #2541 as follows:

#### RESOLUTION #2541

BE IT RESOLVED, that all salary increases will be retroactive to January 1, 2017. Salaried positions will be based on a 44 Hr week. All other seasonal salary rates will be addressed at the time that the individuals are hired. All in favor—Carried.

As per SDCL6-1-10 all salaries for all officers and employees shall be published the first meeting of the fiscal year and are as follows:

The following receive \$225 per quarter—

Jared Steffensen

Terry Rowbotham

Garth Johnson

Curt Lundquist

Todd Bunker

Council Members and the Mayor receive \$15.00 for each meeting, which is not the regular monthly meeting.

The following receive monthly salaries—

Amiel Redfish	275.00	Marshal Mix	4766.67	
Sue Falconer	4290.00	Steven Carlson	3466.67	
Jodie Henry	18.00/Hr	Jon Schempp	6066.67	Lonnie
Johnson	13.00/Hr	Sharleen Mix	11.00/Hr	
Cheryl Anderson	12.25/Hr	Rich Kopfmann	500/Yr	
Savannah Price	250/Yr	Todd Smidt	500/Yr	
Tim Holzer	125/Yr	Martin Murphy	12.25/Hr	
Robert Repp	125/Yr	Virginia Walker	10.00/Hr	
Steve Monteith	13.00/Hr	David Wingle	12.50/Hr	
Chad Mohr	3466.67			

Motion was made by Lundquist, seconded by Bunker to enter into executive session at 8:05 P.M. for possible litigation and contract matters. All in favor—Carried.

Motion was made by Lundquist, seconded by Johnson to come out of executive session at 8:50 P.M. All in favor—Carried. No further action.

Motion to adjourn was made by Rowbotham, seconded by Lundquist. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.