

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

November 6, 2017

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen and Rob Achterberg. Absent: None.

Motion was made by Steffensen, seconded by Achterberg to approve the minutes of the October 2<sup>nd</sup> & 18<sup>th</sup> meetings. All in favor—Carried.

DGR forwarded the following Pay Requests & Change Orders for the Electric Project—

Watts Electric Company--\$29,594.74 (transmission line); HK Scholz—Pay Request & Change Order totaling \$346,804.18 (substation construction) and Eframson Electric Inc-Pay Request & Change Order totaling \$16,315.92 (distribution project). Motion was made by Steffensen, seconded by Lundquist to approve payment of these billings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Achterberg, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

|             |                                |   |     |         |
|-------------|--------------------------------|---|-----|---------|
| 25577       | Prairie Ag Partners            | Fuel                                      |     | 2429.25 |
| 25578-25587 | Salaries                       | General Fund                              | 101 | 7035.24 |
|             |                                | Water                                     | 602 | 618.88  |
|             |                                | Electric                                  | 603 | 3129.60 |
|             |                                | Sewer                                     | 604 | 771.97  |
| 25588       | Birch Communications           | Phone Chges                               |     | 225.77  |
| Auto Debit  | Citizens State Bank            | EFTPS—Oct 16 <sup>th</sup> WH-SS-Medicare |     | 3674.75 |
| 25589       | East River Electric Power Coop | Energy                                    |     | 2960.50 |

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|-------------|-------------------------------|---|-----|----------|
| 25590       | Electric Fund                 | City Utility Bills                                  |     | 2128.47  |
| 25591       | Heartland Consumer Power Dist | Energy  |     | 27360.30 |
| 25592       | Kingsbury County Auditor      | County Law Enforcement Contract                     |     | 5655.00  |
| 25593       | Mediacom LLC                  | Internet  |     | 342.80   |
| 25594       | SD State Treasurer            | Sales Tax   |     | 5089.54  |
| 25595       | Western Area Power Adm        | Energy  |     | 15981.63 |
| 25596-25620 | Salaries                      | General Fund  | 101 | 12299.95 |
|             |                               | Water   | 602 | 813.98   |
|             |                               | Electric  | 603 | 3767.67  |
|             |                               | Sewer   | 604 | 1138.61  |
| 25621       | AFLAC                         | Payroll Deductions                                  |     | 255.06   |
| 25622       | AT&T                          | Cell Phone Chges                                    |     | 31.26    |
| Auto Debit  | Citizens State Bank           | EFTPS—Oct 31 <sup>st</sup> WH-SS-Medicare           |     | 5520.22  |
| 25623       | Northwestern                  | Service to Shop & Coop Shop Bldgs                   |     | 20.94    |
| 25624       | PLIC-SBD Grand Island         | Short Term Disability                               |     | 197.75   |
| 25625       | SD Retirement System          | Oct Retirement                                      |     | 3084.12  |
| 25626       | Sioux Valley Energy           | Electricity @ Airport                               |     | 90.00    |
| 25627       | SD Supp Retirement            | Supp Retirement/Steve                               |     | 100.00   |
| 25628       | The Health Pool of SD         | Nov Health Insurance Premiums                       |     | 4436.16  |
| 25629       | Visa                          | Meals—SDML Conf/diesel treatment—summer &<br>winter |     | 440.51   |

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| 25630 | American Legion Post 42       | Flag  | 25.00    |
| 25631 | A-Ox Welding Supply Co        | Cylinder Rent   | 85.68    |
| 25632 | Arlington Sun                 | Publications  | 515.81   |
| 25633 | Avera Health Plans            | Refund overpayment on ambulance billing                                 | 555.00   |
| 25634 | Badger Oil Inc                | Mower repairs   | 28.74    |
| 25635 | Banner Associates             | Design street improvements/WWTF design                                  | 15084.00 |
| 25636 | Katie Beck                    | Personal Auto Use—EMT classes   | 136.96   |
| 25637 | Border States Electric Supply | Twist lock photocell/variable bit/gloves                                | 155.51   |
| 25638 | Ryan Branigan                 | Refund bal meter deposit  | 80.46    |
| 25639 | Bunker Auto Inc               | Gas/grease/lights/ misc repairs/oil/oil filter/<br>Dex-cool             | 346.45   |
| 25640 | Carquest Auto Parts           | Parts/washer solvent  | 306.72   |
| 25641 | Betty Christensen             | Refund bal meter deposit  | 51.22    |
| 25642 | Citizens State Bank           | Nov Service Chge  | 20.00    |
| 25643 | Cook's Wastepaper & Recycling | September Garbage   | 5229.60  |
| 25644 | Dakota Pump & Control         | Replaced seal & floats @ lagoons  | 562.25   |
| 25645 | Dakota Riggers & Tool Supply  | Slings/voltage tester/tape measure/shackle/gloves                       | 404.86   |
| 25646 | Dept of Revenue               | Water testing   | 15.00    |
| 25647 | DGR Engineering               | Construction administration/post construction/<br>Professional services | 3530.67  |

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|-------|-------------------------------|--|----------|
| 25648 | Eframson Electric             | Pay Request/Change Order   | 16315.92 |
| 25649 | Eighty-One Auto Clinic        | Spark plugs/filters/oil filters  | 94.81    |
| 25650 | Electric Fund                 | Meter deposits app to RO bills   | 785.28   |
| 25651 | Infotech Solutions LLC        | Monthly maintenance/backup/hosting   | 294.00   |
| 25652 | Interstate All Battery Center | Batteries  | 253.86   |
| 25653 | Kingbrook Rural Water System  | October Water & Lease  | 8028.83  |
| 25654 | Lowes                         | Electric supplies  | 63.88    |
| 25655 | Lyle Signs Inc                | Freight chges on signs   | 26.68    |
| 25656 | M & T Fire & Safety           | Tubular webbing/carabiner/hem patches  | 440.00   |
| 25657 | McMasters Construction        | Gravel   | 150.12   |
| 25658 | Milbank Winwater Works        | Reflective hyd flags/storm drain cover   | 550.56   |
| 25659 | Norms Greenhouse & Nursery    | Trees/small playground park  | 600.00   |
| 25660 | Office Peeps Inc              | Service agreement-copiers  | 116.26   |
| 25661 | Petty Cash                    | Postage/meals  | 61.00    |
| 25662 | Plagman's Food Center         | Paper products/garbage bags  | 22.97    |
| 25663 | Prairie Ag Partners           | Fuel/bucket truck repairs/mower repair/oil/grease/<br>tire repair/sea foam/antifreeze/hose clamp/propane/<br>labor/misc supplies | 7432.21  |
| 25664 | Ramkota Inn Hotel             | Rooms/SDML Conference  | 959.92   |
| 25665 | Amiel Redfish                 | Personal Auto Use  | 149.80   |
| 25666 | Resco                         | Water heaters/elements/transformer   | 7353.74  |

|            |                       |   |           |
|------------|-----------------------|---|-----------|
| 25667      | Katherine Rogers      | Refund bal meter deposit  | 77.47     |
| 25668      | Sanitation Products   | Bearing cones & cups/seals/hub cap/lower roll<br>bearing/cap/lower conv roll wldt s & p         | 947.90    |
| 25669      | HK Scholz             | Pay Request & Change Order  | 346804.18 |
| 25670      | South Dakota One Call | Locates July – September  | 97.65     |
| 25671      | Stuart Irby Co        | Glove testing   | 38.64     |
| 25672      | Amy Swenning          | Refund bal meter deposit  | 105.57    |
| 25673      | Terex Services        | Annual bucket truck inspection/replaced fiberglass<br>bucket/replaced bearing-hardware/bushings | 9340.65   |
| 25674      | Travs Outfitter Inc   | Work shirt— Gene Wiehr  | 39.99     |
| 25675      | Two Way Radio         | Reprogrammed radio & replaced battery/cleaned &<br>reseated flex circuits FD radio              | 209.99    |
| 25676      | U S Post Office       | Postage stamps  | 389.00    |
| 25677      | Watts Electric        | Pay Request-transmission line   | 29594.74  |
| 25678      | Wesco                 | Photo controls/600V wire/electric tape/bur bibs/fuse<br>kits/KV TCC's                           | 3679.98   |
| Auto Debit | Rural Development     | Water Improvement Loan  | 1343.00   |
| Auto Debit | Rural Development     | Wastewater Improvement Loan   | 2859.00   |

Motion was made by Lundquist, seconded by Achterberg to adopt Resolution #2555 as follows:

## RESOLUTION #2555

BE IT RESOLVED, that \$150.12 be transferred from the 2<sup>nd</sup> Penny Fund to the General Fund for payment of the gravel purchased. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to approve the partial payment to Ben Elliott for preparation of the 2016 Audit as the request was received too late for the council meeting and will be issued with mid-month bills. All in favor—Carried.

The representatives from the Fire Dept were attendance at the meeting to check on any updates regarding the wall project in the fire hall. The City has not received the specs from the engineer in order to take the project forward and advertise for quotes.

Katie Beck met with the council to report that the State of South Dakota is changing the way that ambulance reports are made to them. Reports will need to be made on a more timely fashion and new software will be used to do the reporting. The ambulance will need to have a tablet that is compatible with the software and the squad wants the equipment available for their local training at their November meeting. The Mayor will do some checking and take care of what purchases need to be made for reporting.

Now was the time as advertised for the public hearing for the issuance of the 2018 Liquor Licenses. Motion was made by Steffensen, seconded by Rowbotham to approve issuing 2018 licenses to the Handi-Mart, Kings Lanes, Dakota Ram/1481 Grille and Frontier Logic-Cardinal Tap. All in favor—Carried.

Doug & Sandy Malone requested time to speak to the council regarding the losses that they suffered at their residence due to power surges. There was damage to two TVs and a freezer. The council asked if there were surge protectors on these items and there were on the TVs. There was no damage to the cable equipment or the surge protectors—so Todd Wilkinson advised that they should check with the manufacturer of the protectors and they may be able to file a claim against that company. The City will also check with the insurance carrier to see if there is any coverage for such a claim.

Casey Crabtree, Heartland Consumer Power District, met with the council to discuss the closing on the loan for ACDC for the Industrial Park improvements in the amount of \$465,000. There is approximately another \$219,000 in loan funds available since the project came in under budget. Todd Wilkinson is doing some checking to see if and how the City could use those funds to asphalt the street in the Industrial Park. No definite decision has been made at this time as to how the funds would be handled.

Scott Mohror, Banner Associates, met with the council to discuss the drainage issues at the Johnson Addition area. So far, no answer has been found that is within the price range that the City can afford. It has been determined that the City will delay the work on Adam Street because of the drainage problem. Scott had brought two alternative streets to consider—Walnut & Hemlock—if the City has funding that it wants to put toward street work. The council decided that they did not wish to go that route and will proceed with Washington and Park Circle Streets.

Motion was made by Steffensen, seconded by Johnson to enter into executive session for possible litigation at 7:55 PM. All in favor—Carried.

Motion was made by Lundquist, seconded by Steffensen to come out of executive session at 8:05 PM. All in favor—Carried. No action taken.

The following building permits were presented for review and approval: Ryan Huntimer—move in a 10 X 16 garden shed to Lot 3, Block 5, Lot C, Johnsons Addition (300 W Hickory Street), and Tyler Henriksen—Interstate Batteries to install a 4 X 8 sign at their new location at NW¼ of the SE¼ of 36-111N-53W of the 5<sup>th</sup> PM (107 Opportunity Drive). Motion was made by Rowbotham, seconded by Achterberg to approve both of these permits as submitted. All in favor—Carried.

The Mayor advised the council that Heartland had just advised at their Annual Budget meeting that there will not be any increase on their rates in 2018, WAPA's rates will be going down due to the removal of the drought modifier, however; there will be a 7% increase on the wheeling rates from East River. The anticipation is that electric rates will remain stable in 2018.

Motion was made by Lundquist, seconded by Achterberg to approve the Employee Overtime, Library and Police Reports. All in favor—Carried.

Motion was made by Johnson, seconded by Achterberg to remove Todd Smidt from the Arlington Fire Dept since he has moved too far out of the coverage area. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash & Utility Reports.

The Finance Officer advised the council that the \$14,220 check has been received from the Wellmark 3-Point Play fund for playground equipment. A couple of quotes had been received on the Frisbee Golf Course Holes and an order will be placed soon for that equipment. The discs will be purchased locally and an estimate will be figured for the needed concrete. When those figures have all been calculated—a dollar amount will be figured so that the additional playground equipment for the small playground north of the tracks can be ordered.

The Finance Officer had advised earlier that the SD Health Pool would be changing their policy period to match the calendar year. Forms were recently received to renew coverage for 2018 at the same rates. Motion was made by Lundquist, seconded by Steffensen to approve renewing these coverages for 2018. All in favor—Carried.

Motion was made by Steffensen, seconded by Rowbotham to approve the first reading of the 2017 Supplemental Appropriation Budget Ordinance #559 which is currently at \$2,473,300.00—most of which is for the Electric Upgrade Project. All in favor—Carried.

Motion was made by Lundquist, seconded by Rowbotham to accept the proposals from Ben Elliott to prepare the 2017 Annual Report and Audit. All in favor—Carried.

Jason Uphoff gave the monthly ACDC report to the council.

Motion was made by Johnson, seconded by Achterberg to authorize Marshal Mix, Steve Carlson, Chad Mohr and Lonnie Johnson to issue snow parking tickets during the winter of 2017-2018. All in favor—Carried.

Marshal Mix advised that Chad Mohr had done some checking on the current state bid for pickups since the 1997 pickup that was purchased used needs to be replaced. To purchase a 2018 Chevrolet 1 Ton 4 X 4 extended cab with some minor additions would be approximately \$31,500. Marshal is going to put in a phone call to the dealer.

Motion was made by Johnson, seconded by Lundquist to enter into executive session at 9:25 P.M. for Contract matters/Possible litigation and Personnel matters. All in favor--Carried

Motion was made by Lundquist, seconded by Achterberg to come out of executive session at 10:10 P.M. All in favor—Carried.

Motion to adjourn with no further action was made by Steffensen, seconded by Achterberg. All in favor—Carried.