

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 7, 2018

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Rob Achterberg and Cory Falconer. Absent: Jesse Steffensen.

Barret Marshall, Prairie Ag Partners, submitted a Variance Application to construct a new 75 X 60 building just inside the property line at Lot 12, Railroad Addition to the City of Arlington in the NE¼ of 1-110-53—105 N Main Street. Motion was made by Johnson, seconded by Lundquist to approve this variance request based on the fact that the building is consistent with existing structures on the property, there were no objections from the neighboring property owners, other structures were erected on the same parcel and are located adjacent to the property line and the proposed structure would be located in a similar fashion, previous structures were approved and located properly, granting this variance would not confer any special privilege, and special conditions and circumstances exist—which are on the real property which were caused by the applicant. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Achterberg, seconded by Rowbotham. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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May 7, 2018

The City Council met in regular session in the Municipal Building—[202 West Elm Street](#). Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Rob Achterberg and Cory Falconer. Absent: Jesse Steffensen.

Motion was made by Lundquist, seconded by Rowbotham to approve the minutes of the April 2nd & 16th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

26147-26155	Salaries	General Fund	101	4683.84
		Water	602	513.93
		Electric	603	2846.78
		Sewer	604	1090.73
26156	Birch Communications	Phone Chges		232.43
Auto Debit	Citizens State Bank	EFTPS—Apr 15 th WH-SS-Medicare		3403.20
26157	East River Electric Power	Energy		3398.02

26158	Electric Fund	City Bills		3704.67
26159	Heartland Consumer Power Dist	Energy		33155.69
26160	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
26161	Mediacom LLC	Internet		219.90
26162	Medicare Part B	Refund overpayment—Julio Diaz		340.29
26163	SD State Treasurer	Sales Tax		8238.54
26164	U S Post Office	Stamps/Library		10.00
26165	Wellmark BCBS	Refund overpayment—Julio Diaz		269.81
26166	Western Area Power Adm	Energy		15607.41
26167-26191	Salaries	General Fund	101	11213.34
		Water	602	709.32
		Electric	603	3847.13
		Sewer	604	1434.93
26192	AFLAC	Payroll Deduction		255.06
26193	AT&T	Cell Phone Chges /laptop		989.81
Auto Debit	Citizens State Bank	EFTPS-Apr 30thWH/SS/Medicare		5777.67
26194	Mediacom LLC	Internet—bal due		14.30
26195	Northwestern	Service to Shop & Coop Shop Bldgs		195.86
26196	PLIC-SBD Grand Island	Short Term Disability		221.23
26197	SD Retirement System	April Retirement		3253.40
26198	Sioux Valley Energy	Electricity @ Airport		50.00
26199	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
26200	The Health Pool of SD	May Health Insurance Premiums		4436.16
26201	Visa-Cor Trust	GOED Registration/Meal-WW Conf/IPad w-case/ Election supplies/bldg inspector supplies		498.24
26202	A-Ox Welding Supply Co	Cylinder rent		80.22
26203	Arlington Insurance Agency	Surety Bond Renewal		556.50
26204	Arlington Sun	Publications & Envelopes		509.02

26205	Banner Associates Inc	Bidding services/Design work-street projects/fire hall bidding documents/Maxwell Park lot work/ construction services	16851.00
26206	Best Western Ramkota Inn	Motel reservation-Marshal Mix WW mtg	112.00
26207	Bobcat of Brookings	Teeth for bucket	32.70
26208	Brookings Health System	Hepatitis B Vaccines-fire dept	321.24
26209	Bunker Auto Inc	Fuel	442.12
26210	Citizens State Bank	May Service Chge	20.00
26211	Ashley Collins	Refund bal meter deposit	99.12
26212	Cook's Wastepaper & Recycling	March garbage	5075.09
26213	Dakota Pump & Control	Service Call—install fogrod & LIT controller @ Lagoons	2397.96
26214	Dept of Revenue	Water testing	15.00
26215	DGR Engineering	Misc Electric/rate updates	400.17
26216	Eighty-One Auto	Fuel	219.60
26217	Electric Fund	Meter deposits app to RO bills	491.39
26218	LG Everist Inc	Crushed Quartzite	1210.48
26219	F & M Coop Oil Co	Fuel dispensers	2000.00
26220	Flowers By Betsy	Mayor Myron Andersen memorial	21.30
26221	Timothy Fraser	Refund bal meter deposit	54.84
26222	Gale	Books/Library	214.00
26223	Deloris Gilbertson	Election worker	151.38
26224	Handi Mart	Fuel	461.67
26225	Macy Heetland	Refund bal meter deposit	90.32
26226	Horwath Laundry	Milnor Washer	5960.00
26227	Infotech Solutions LLC	Monthly HR/maintenance/hosting	302.00
26228	Jays AutoBody	Repair & adjust rear door latch & handle—Unit #2/ Rock chip-windshield	180.00

26229	Marilyn Johnson	Election worker	151.38
26230	Kingbrook Rural Water System	April Water & Lease/1" injection valve-chemical feed system	9011.08
26231	Lowes	Photo eyes/tools/paint/repairs/shovels	554.10
26232	McLeod's Printing	Laser checks	228.90
26233	Milbank Winwater Works	Meter couplings/ball valves/curb boxes	695.57
26234	Brenda Mix-Osbeck	Election worker	151.38
26235	Nelson Drug Inc	Tape/markers	5.66
26236	Office Peeps Inc	Colored paper/large envelopes/ink cartridge/file folders/paper/service agreement-copier	150.96
26237	PCC Ambulance Billing Service	Amb billing—March 2018	492.96
26238	Pipe Masters	Jet out frozen line @ lagoons & 11 culverts	2379.75
26239	Plagman's Food Center	Cleaning supplies/batteries	18.66
26240	Playpower LT Farmington Inc	Playground equipment	10250.63
26241	Prairie Ag Partners	Fuel/oil/antifreeze/c-channel/labor/service ambulance	1155.63
26242	Amiel Redfish	Personal auto use	192.60
26243	Resco	Water heater elements	526.08
26244	Shirley Rowen	Election worker	151.38
26245	Runnings	Boots-Steve Carlson/boot green dairy 11/oil dri absorbent	191.96
26246	Schein Inc	Regulator f-oxygen tank/tube gastriac sump sterile/ nasal cannulas w-curvt tip adult/adult masks	102.82
26247	South Dakota One Call	Locates Jan – Mar 2018	12.60
26248	Kelsey Spratt	Refund bal meter deposit	64.33
26249	Topkote Inc	Crack Sealing	15907.20
26250	Truenorth Steel	2-6" galvanized bands	13.70
26251	US Post Office	Postage Stamps	100.00

26252	Warnke Electric	Hook up lift pump @ Ind Park	3740.41
26253	Wesco Distribution Inc	Street lite bulbs/street lites	5161.00
26254	Westmor Industries	Service Call—gas pumps	453.65
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Johnson to adopt Resolution #2562 as follows:

RESOLUTION #2562

BE IT RESOLVED, that \$17,117.68 be transferred from the 2nd Penny Sales Tax Fund to the General Fund for payment of the LG Everist (crushed quartzite) and Topkote (crack sealing) bills. All in favor—Carried.

Based on the information from the zoning commission meeting—motion was made by Achterberg, seconded by Lundquist to approve the variance request received from Barret Marshall on behalf of Prairie Ag Partners to construct a mew 75 X 60 structure at 105 North Main Street. All in favor—Carried.

There being no further old business, Motion was made by Lundquist, seconded by Johnson to adjourn the old council. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 7, 2018

The City Council was called to order with the following members who answered Roll Call—Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Rob Achterberg and Cory Falconer. Absent: Jesse Steffensen.

Amiel Redfish retained the Mayor’s position in the April 10th election—Curt Lundquist, Jesse Steffensen, Rob Achterberg and Cory Falconer were unopposed for their council seats.

The Mayor appointed Terry Rowbotham to serve a one-year term from Ward 1. Motion was made by Achterberg, seconded by Lundquist to approve this nomination. All in favor—Carried.

Mayor Redfish and Council Members Curt Lundquist, Terry Rowbotham, Rob Achterberg and Cory Falconer took their oaths of office to begin serving a new term of office as administered by Todd Wilkinson.

This was the time and place for the hearing of applications for On and Off Sale Retailer Malt Beverage Licenses for 2018-2019 as advertised by law. The malt beverage license that is now available is the new RB (on-off sale malt beverage and on-off sale South Dakota farm wines) license. Applications on file were submitted to the City Council and on Motion by Lundquist seconded by Rowbotham the following applications were approved with all voting Aye on Roll Call Vote—Carried.

City of Arlington—Handi-Mart—Replat of OL Z; RR Lot 2, FPG Lots A & B, Original RR Lots

Package (On-Off Sale) Malt Beverage

Bunker Auto Inc—Lot 1, Ecklein's Second Addition to the City of Arlington-

Package (Off-Sale) Malt Beverage

City of Arlington—Dakota Ram DBA 1481 Grille—North 200 ft. of the South

417.64 ft of Lot B of Lots B & C Addition to the

City of Arlington, located in Lot 1 of Ecklein's

Second Addition to the City of Arlington and

located in Lot H1 in the SE ¼ of Section 1,

Township 110 North, Range 53 West of the 5th

P.M.—Retail (On-Off Sale) Malt Beverage

Several building permit applications had been received for approval:

Wade & Denyce Campbell—1255 sq ft home w/attached garage to be built as Lot 4, Block 6, Johnson's Addition—209 West Hickory Street. Motion to approve by Johnson, seconded by Lundquist. All in favor—Carried.

Les & Kathy Hopkins—install 12 X 8 shed to replace old garage for storage purposes at Exc N 15' Lot 5 & All Lot 6, Block 6, Keep's 1st Addn—210 S Main Street. Motion to approve by Achterberg, seconded by Falconer. All in favor—Carried.

Clair Husby—to install fence in backyard at Lot 18, Block 2, Johnson's Addn—303 Washington Street. Motion to approve by Johnson, seconded by Achterberg. All in favor—Carried.

Thury Properties—install deck, gazebo and fence at Lots 2 & 3, Block 1, Original Plat to the City of Arlington—212 N 1st Street. Motion to approve made by Rowbotham, seconded by Falconer. All in favor—Carried.

Jerome Allen—build 12 X 18 shed and install privacy fence at SW½ Lot 3 & All Lot 4, Block 12, 3rd RR Addn—316 S 3rd Street. Motion to approve by Lundquist, seconded by Achterberg providing that all of the required setbacks and height of the fence are met for this construction. All in favor—Carried.

Representatives from the Fire Dept met with the council with a couple of questions—1) Would the City be interested in having the electric baseboard heaters removed from the back wall of the community room? 2) Would the City be interested in helping out with the purchase or construction of the equipment racks for the firemen's gear after the wall in the fire hall has been removed? The cost estimates that the fire dept has gotten for racks for gear for 30 firemen is approximately \$9000. They are doing some fund raisers but wondering if the City would be able to help out with the costs or possibly build the racks.

The City has been advised that the heaters that are currently in the fire hall are not large enough to heat the entire space after the wall is gone. They have asked for quotes to put in either bigger or additional heaters or possibly repair the baseboard heaters if they do not work. The Mayor stated that he would not speak for the city crew as to whether or not they would have the time or if it would be cost effective to go that route for the gear racks for the fire dept; so will have to check on cost and time.

Brenda Krahn asked for time to meet with the council to see what the plans are for this year for the drainage in her area. Marshal advised that if the schedule allows—the crew is planning to install additional

storm drain pipe from the edge of Brenda's lot thru Tom Nemitz's property. Brenda is concerned about the water that is coming from the south and the line going from her front yard to the back is not large enough to take care of the water. Marshal will go down to Brenda's and visit with her on the matter.

Travis Steffensen met with the council to share information on an event that he is working on for August 18th. The event is a Christian Music Concert sponsored by a group called "Fields of Grace" and they would like to hold the event in the City Park. Several local organizations have already given their support to this project and at this time Travis was looking for permission to use the park for this event and also use the baseball park for a parking area. Motion was made by Johnson, seconded by Achterberg to close the park for that day for the "Fields of Grace" event to be held at this location. All in favor—Carried.

Corey Lundquist met with the council to discuss the baseball program. He was asking for permission to do some fund raising for the program. They are going to try to schedule some family movie nights at the ball park. They are planning to put up a screen, take a free will offering and sell concessions.

Todd Wilkinson said that there would be no issues with this as it would be considered a part of the program. Corey also asked that when the future budgets are done—if the funding could be split evenly between the baseball and softball programs and if the baseball program had unspent funds if they could be put in a separate account similar to what is done for the fire dept. That way if there would be grant funds available in the future—those funds could be used as matching funds.

The finance officer had advertised for bids for the new garbage contract. Only one bid was received from Cook's Wastepaper & Recycling, Brookings, SD. The bid for the residential garbage collection was at \$13.50 per household plus tax per month ($13.50 + .88 = \$14.38$). The cost for those households having an additional tote will increase to \$7.00 for that tote. Recycling totes remain at \$2.00 per month. Motion was made by Johnson, seconded by Falconer to accept this bid for a five year period and it can be renewed for 2 year terms for an additional 10 years before it is needed to be bid as long as both parties are agreeable to the terms. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to approve the Employee Overtime, Library and Police Reports. All in favor—Carried.

Motion was made by Johnson, seconded by Achterberg to approve adding Josh Nelson to the Fire Dept Roster. All in favor—Carried.

Motion was made by Johnson, seconded by Falconer to approve the full listing of volunteers from the fire department and ambulance for insurance purposes: Fire Dept: Brad Bunker, Steve Dilley, Eric Erstad, Chris Eversgerd, Tim Holzer, Wayne Hopkins, Rich Kopfmann, Rob Repp, Raymond Bickett, Dylan Carlson, Mike Klingenberg, Rick Lozano, Robert Knadle, Kevin Groon, Joey Sheeley, Ryan O'Riley, Mack Otis, Trevor Keating, Steven Weddle, Zack Warnke, Matt Josephsen, Brady Jager, Ben Gearhart, Brock Madsen, Cody Doren, Amanda Doren, Brady Schliesman and Josh Nelson. Arlington Ambulance Squad: Eric Erstad, Pat Honer, Cody Doren, Rich Kopfmann, Jay DeVries, Savannah Price, Jennifer Dilley, Mandi DeVries, Sara Sheeley, Katie Beck, John Dorn IV. Substitutes: Scottie Hojer, Rhonda Thull, Bonnie Nelson, Shane Waikel. All in favor—Carried.

The finance office had received additional applications for bath house workers and a lifeguard; however the council felt that those positions had already been filled.

Mercedes Johnson had contacted the finance office that she would once again be interested in teaching swimming lessons at the pool for this season. Since none of the current staff has a WSI certification, there has not been anyone previously hired to do the lessons.

Motion was made by Falconer, seconded by Achterberg to hire Mercedes Johnson as a Swimming Lesson Instructor for this season at \$12.50/Hr. All in favor with Garth Johnson absent from the vote—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

A renewal quote had been received for the employee short term disability insurance. There was a premium adjustment for the age of employees plus another 5.5% increase on the premium unless additional coverage was purchased—then the 5.5% increase would not be applied to the premiums.

Motion was made by Johnson, seconded by Achterberg to leave the coverage the same at this time and possibly make a change at the time of salary negotiations. All in favor—Carried.

Mayor Redfish stated that nominations were open for President of the Council. Johnson nominated Terry Rowbotham, seconded by Lundquist to cast a unanimous vote for Terry Rowbotham. All in favor—Carried.

Nominations were opened for Vice-President of the Council. Rowbotham nominated Garth Johnson, seconded by Achterberg to cast a unanimous vote for Garth Johnson. All in favor—Carried.

Mayor Redfish made the following appointments at this time:

- HEALTH DEPT -----Redfish, Jensen, Wilde
- CITY FOREMAN -----Marshal Mix
- POLICE ----- Kingsbury County Sheriff
- NEWSPAPER ----- Arlington Sun
- OFFICIAL DEPOSITORY -----Citizens State Bank
- CITY ATTORNEY ----- Todd Wilkinson
- FINANCE OFFICER ----- Sue Falconer
- CITY ENGINEER -----Banner Associates Inc

Mayor Redfish made the following Committee Appointments:

- AUDIT & FINANCE -----Steffensen & Johnson
- ELECTRIC ----- Rowbotham & Lundquist
- EMERGENCY SERVICES -----Falconer & Johnson
- PARKS & RECREATION -----Achterberg & Falconer
- STREETS ----- Rowbotham & Steffensen
- WATER & SEWER ----- Lundquist & Achterberg

Motion was made by Rowbotham, seconded by Falconer to approve the above listed annual appointments. All in favor—Carried.

Motion was made by Lundquist, seconded by Johnson to approve the above listed committee appointments. All in favor—Carried.

Marshal Mix presented the council with additional items to be declared surplus property: 2-army trailers and a portable generator. Motion was made by Achterberg, seconded by Lundquist to approve this action and set up a small auction sale to dispose of all of the surplus inventory items. All in favor—Carried.

The City had received a complaint regarding the number of lawn mowers, snow blowers, etc that were in the back yard at the Gary Miklos residence. Marshal had photos showing that Gary was out of compliance on his special exception permit for his home business. The Sheriff should be contacted and action taken to see that this situation is corrected.

Other items discussed: There will not be a community garden this year. Marshal was looking for some direction as to what or if the council wanted any work done on Adams Street. Arlington will be spraying in Arlington, Hetland and Sinai for West Nile protection. A grant application is being submitted to help with the expenses for labor and spray. The Heartland meeting will be held on May 11th. The water system pre-engineering report was delivered to the council. The finance officer advised that the City had received a check in the amount of \$8728.42 from the insurance company for the loss at the substation back in May 2017. Earlier the company had denied the claim as it did not appear that an actual fire had occurred. However, a video that Victoria Donovan had taken on her phone from her residence across the street proved otherwise and a check was issued for the loss.

Motion was made by Lundquist, seconded by Falconer to enter into executive session at 9:30 P.M. for contract issues and possible litigation. All in favor—Carried.

Motion was made by Achterberg, seconded by Johnson to come out of executive session at 9:40 P.M. All in favor—Carried. No action taken.

Brad Bunker had some concerns/questions regarding the operation of the HRC and felt that group had not properly advertised for bids for the construction of the spec house in the same manner that the city handles projects. Todd Wilkinson explained that the HRC is not tied to the City regulations in any way and that no government funds or tax dollars are used by the HRC. The HRC can build a house in the same manner as an individual.

Brad's other question had to do with executive sessions. Todd Wilkinson advised that the meeting he was referring to was involving the issuing of a contract which is a legal purpose for an executive session. The council goes into executive session for a discussion on either contract matters, a possible litigation or personnel matters. It is at the discretion of the Mayor, Attorney and Council who is in attendance during an executive session. If there is any action taken—it must be done after coming out of executive session—but there is not a requirement that action needs to be taken.

Motion was made by Johnson, seconded by Achterberg to enter into executive session at 9:45 P.M. for contract issues and a personnel matter. All in favor—Carried.

Motion was made by Achterberg, seconded by Falconer to come out of executive session at 10:05 P.M. All in favor—Carried. No action taken.

Motion to adjourn was made by Achterberg, seconded by Johnson. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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