

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

October 1, 2018

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Motion was made by Lundquist, seconded by Rowbotham to approve the minutes of the September 4<sup>th</sup> meeting. All in favor—Carried.

Bowes Construction has presented Pay Request #1 and Change Order #1 on the Street Project.

Motion was made by Steffensen, seconded by Lundquist to approve the Pay Request from Bowes in the amount of \$100,911.24. Motion was made Johnson, seconded by Falconer to approve Change Order #1 on the Street Project. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

26720-26729	Salaries		General	
Fund	101	7335.58		
			Water	602
586.19				
			Electric	603
2533.55				
			Sewer	604
720.38				
26730	Birch Communications		Phone	
Chges		252.31		
Auto Debit	Citizens State Bank		EFTPS—Sept 17 <sup>th</sup> WH-SS-	
Medicare	3913.52			
26731	East River Electric Power			
Coop	Energy		3266.88	
26732	Electric Fund		City Utility	
Bills		5056.41		

26733 Ads	Glacial Lakes & Prairie Tourism 2722.50	SD & Regional Guide	
26734 Dist Energy	Heartland Consumer Power	29432.76	
26735 Contract	Kingsbury County Auditor 5655.00	County Law Enforcement	
26736 LLC	Mediacom Internet		198.10
26737 Tax	SD State Treasurer 6796.20	Sales	
26738 Adm	Western Area Power Energy	14435.82	
26739-26766 Fund	Salaries 101 13187.55	General	
		Water	602
1274.95			
		Electric	603
3886.08			
		Sewer	604
1120.93			
26767 Deductions	AFLAC 281.23	Payroll	
Auto Debit Medicare	Citizens State Bank 6262.61	EFTPS—Sept 28 <sup>th</sup> WH-SS-	
26768 Bldgs	Northwestern 20.00	Service to Shop & Coop Shop	
26769 Disability	PLIC-SBD Grand Island 216.33	Short Term	
26770 Retirement	SD Retirement System 3317.58	Sept	
26771 Airport	Sioux Valley Energy 82.00	Electricity @	
26772 Retirement/Steve	SD Supp Retirement 100.00	Supp	

26773	The Health Pool of SD	Oct Health Insurance
Premiums	4436.16	
26774	Visa/Cor Trust	Meter reading
app	7.44	
26775	AT&T	Cell Phone
Chges	109.19	
26776	Amazon Credit	
Plan	Books/Library	88.43
26777	Arlington Comm Dev Corp	Annual
Disbursement	10000.00	
26778	Arlington Insurance Agency	Add'l Premium/traded skid loader &
tractor	81.00	
26779	Arlington	
Sun	Publications	311.63
26780	Banner Associates	Engineering-Street
Project	3625.50	
26781	Bobcat of Brookings	LED Strobe lite-skid
loader	703.62	
26782	Bound Tree	
Medical	Tourniquets	125.37
26783	Bowes Construction	Pay Request #1—Street
Project	100911.24	
26784	Brookings Health System	Hepatitis B Vaccine—Raymond
Bickett	106.74	
26785	Bunker Auto	
Inc	Fuel/Repairs	72.95
26786	Cemcast Pipe &	
Precast	Manholes	2596.00
26787	Citizens State Bank	Oct Service
Chge	20.00	
26788	Complete Plumbing	Repair
urinal	160.38	
26789	Cook's Wastepaper & Recycling	Haul temp roll off/landfill chges/August
		Garbage
5199.68		

26790 testing	Dept of Revenue 181.00	Water
26791 Plates	Division of Motor Vehicles 180.95	License
26792 string	Eighty-One Auto Clinic 46.07	Trimmer
26793 bills	Electric Fund 371.99	Meter deposits app to RO
26794 siren	Federal Signal Corp 670.95	Battery-
26795 Mart	Handi Fuel	1297.33
26796 deposit	Carissa Hillmer 64.44	Refund bal meter
26797 maintenance/backup/hosting/Datto	Infotech Solutions LLC 3091.99	Monthly
26798 lagoons	Interstate Power Systems 472.35	Repair generator @
26799 Lease	Kingbrook Rural Water System 10940.83	September Water &
26800 Easements	Kingsbury Co Reg of Deeds 270.00	Record
26801 selector	M & T Fire & Safety 1431.00	Bunker Coat/battery
26802 edge/Mini	Macksteel Warehouse 56.12	Cutting
26803 meters	Milbank Winwater Works 10524.15	Pipe/saddle tee/couplings/storm drain grate/PVC Pipe/water
26804 supplies	Nelson Drug 27.35	Strips/office
26805 Greenhouse	Norms Trees	2062.50
26806 tape	Northern Safety Company 439.33	Safety glasses/gloves/caution

26807 copier	Office Peeps Inc 52.30	Service agreement-
26808 2018	PCC Ambulance Billing Service 436.28	Ambulance billings August
26809 Cash	Petty Postage	47.63
26810 products/soap/water	Plagman's Food Center 91.69	Cleaning supplies/paper
26811 unions/tire  hose	Prairie Ag Partners	Round up/Service Chevy/cable/terminal  repair/labor/clamp/replaced power steering
921.44		
26812 Reimbursement	Amiel Redfish 82.39	Personal Auto Use
26813 allowances	Runnings Supply 132.83	Clothing
26814 repairs	Sanitation Products 676.13	Street sweeper
26815 supplies/ambulance	Schein Inc 115.29	Misc
26816 Dues	SD Assn of Rural Water Systems 485.00	Class B Member Annual
26817  752.10	Snap on Tools	Air comb filter cleaner/tool box/adaptors/wrench  set
26818 deposit	Amy Swenning 113.57	Refund bal meter
26819 backhoe	Titan Machinery 1167.37	Radiator/hose/V-belt for
26820 Reports	Steve Ust 400.00	4 Inspection
26821 Co	Van Diest Supply Biomist	1737.50

26822 sided/Wire	Wesco Distribution Inc 1310.00	Bur bibs— one
26823 pump	Westmor Industries 1023.68	Repair gas
26824 2018	Wilkinson & Schumacher 5215.00	Legal fees April-August
Auto Debit Loan	Rural Development 1343.00	Water Improvement
Auto Debit Loan	Rural Development 2859.00	Wastewater Improvement

Motion was made by Lundquist, seconded by Rowbotham to adopt Resolution #2566 as follows:

#### RESOLUTION #2566

BE IT RESOLVED, that \$100,911.24 be transferred from the 2<sup>nd</sup> Penny Fund to the General Fund for the payment to Bowes Construction for the Street Project.

BE IT FURTHER RESOLVED that \$50,000.00 be transferred from the Electric Fund to the General Fund for expenses per the budget. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage and Liquor applications as advertised on September 19, 2018.

Arlington Volunteer Fire Dept—Lot 1, Railway Addition, City of Arlington, Special One (1) Day-Malt Beverage and Liquor Licenses for October 20, 2018—Kingbrook Pro Pheasant Banquet.

Motion was made by Falconer, seconded by Achterberg to approve these special licenses for October 20<sup>th</sup> for the Municipal Building location. All in favor—Carried.

Time for Public Comments: None

Banner Associates—Beth Niemeyer and Scott Mohror advised that as soon as the rain stops and the project areas are allowed to dry up the curb and gutter will be installed and the pavers should move in right behind them. Terry Rowbotham asked if they could check into having an asphalt slab added at the end of Washington Street into Adams Street to help avoid having the paving break up. Beth advised that she would check into that with the contractors.

Jay DeVries requested a meeting with the council to discuss the replacement of the current ambulance. Jay stated that the crew has looked at several ambulance demo models. They have appointed a “truck committee” to put together the specs for purchasing an ambulance. Jay also advised the council that in an effort to save money—they are changing the supplies for epipens for the ambulances.

The following building permits have been submitted to the finance office for approval:

Austin Brandt—change location of the garage that was previously approved. Motion was made by Rowbotham, seconded by Steffensen to approve this permit. All in favor—Carried.

Dave Fonseca—renew building that has expired for a 36 X 60 Pole Shed to be placed on existing concrete at Lot 1, Bennett's Addition 110-63-100, Brookings County. Motion was made by Lundquist, seconded by Falconer to approve the permit. All in favor—Carried.

Larry Green—Wall, Brick and Roof repair to dentist's office at Lot 11, Block 3, Original Plat, repairs necessary due to Legion demolition. Motion was made by Rowbotham, seconded by Falconer to approve this permit. All in favor—Carried.

Don Falconer—remove current garage and replace with a 22 X 26.5 structure @ NE Block 18, Chandler's 2<sup>nd</sup> Addition. Motion was made by Rowbotham, seconded by Lundquist to approve this permit. All in favor—Carried.

Mark & Diane Krimbill—move in a new 12 X 24 storage shed @ S2NW 1-110-53 Lots 3 & 4, Block 13, County Auditors Plat. Motion was made by Achterberg, seconded by Lundquist to approve this permit. All in favor—Carried.

Tim Boeck—Demo Permit to tear down house @ Lot 11, Block 1, Chandler's 1<sup>st</sup> Addition. Motion was made by Steffensen, seconded by Achterberg to approve this permit. All in favor—Carried.

The finance officer then asked the council about projects that do not have a very high building permit value listed—therefore; having the project inspected would cost more than the permit fee. The council feels that the value listed must be within reason as stated on the application form—however they feel that the projects still need to be inspected by Steve Ust. After this discussion—Johnson made a motion to rescind the previous building permit application for Dave Fonseca until a reasonable cost is shown on the application. Motion was seconded by Rowbotham. All in favor—Carried.

Electric Report—Street Lite wire buried on North Main Street and new street lights will be installed along the street project.

ACDC Report—There was no meeting held in September as they did not have a quorum in attendance. Next meeting is scheduled for October 8<sup>th</sup>.

Motion was made by Falconer, seconded by Johnson to approve the Employee Overtime and Police Report. All in favor—Carried.

The City has received a mower quote from Badger Oil Inc for a 54" Bad Boy Outlaw 740 mower for \$6474.00 with an optional grammer suspension seat for an additional \$325.00 for a total of \$6799.00 with a trade in allowance on a 2015 Bad Boy Outlaw Mower of \$2474.00 for a total amount due of \$4325.00.

Motion was made by Steffensen, seconded by Achterberg to accept the lawn mower quote AA Received from Badger Oil Inc in the amount of \$4325.00 for 2019 season. All in favor—Carried.

Ordinance #566 received the second reading and on Motion by Lundquist, seconded by Achterberg same was approved with all Voting Aye—Carried.

#### ORDINANCE #566

AN ORDINANCE AMENDING SECTION 36 OF ORDINANCE NO 124, 182, 252, 335, 359, 417, 429, 440, 495, 501, 516, 530, 537, 543, 553 and 560 “RATES” OF CHAPTER V ENTITLED

#### “WATER REGULATIONS”

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

Section 1. That the following rates shall be charged for water sold to residential customers or users within the corporate limits of the City of Arlington, South Dakota.

Minimum \$17.00 per month

\$5.30 per 1,000 gallons

Section 2. That the following rate shall apply to water sold outside the corporate limits of the City of Arlington, South Dakota.

Minimum \$18.00 per month

\$5.30 per 1,000 gallons

Section 3. Any Ordinance or parts of Ordinances in conflict herewith are hereby repealed. This Ordinance shall be effective with the January, 2019 meter readings.

Passed first reading September 4, 2018



Passed second reading October 1, 2018

Passed and approved October 1, 2018

ATTEST:

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City Finance Officer

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Mayor

The council reviewed the Revenue/Expense, Cash and Utility Reports. Marshal Mix stated that the City had not been advised how much water had been used by the crew working on Hwy 81. They keep track of the water used and reimburse the City at the end of the project which would account for a portion of the difference in water numbers.

Motion was made by Johnson, seconded by Lundquist to approve contacting Ben Elliott to prepare the 2018 Annual Report and Audit. All in favor—Carried.

The finance officer and Scott Mohror gave the council an update as to what has been done on the application for the storm shelter building at the baseball field. This led to a discussion regarding the use that will actually be provided by this building and the city's portion of the cost to construct it which would probably be around \$75,000 to \$80,000. The council thought that the funds might be better spent to apply for funding for a building to be used for a concession stand, equipment room and bathrooms with showers. The decision was made to not go for the storm shelter grant but instead go for a grant for the other type of building at the baseball field and instructed the finance officer to contact First District to go that route.

Motion was made by Steffensen, seconded by Achterberg to adopt Resolution #2567 as follows:

RESOLUTION #2567

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects:

NOW, THEREFORE BE IT RESOLVED:

1. That Amiel Redfish is hereby authorized to execute and file an application on behalf of the City of Arlington, South Dakota with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish, and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the construction of a building to be used for Concession, Restrooms with showers, and Equipment Building for the City of Arlington, South Dakota and its Environs.

2. That Amiel Redfish, Mayor is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.

3. That the City of Arlington shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

This resolution is effective upon passage.

Dated this 1<sup>st</sup> day of October, 2018.

By: \_\_\_\_\_

Mayor

Attest: \_\_\_\_\_

Finance Officer

Letters had been sent out to residents in town regarding the condition of their property. Some of the property owners have cleaned up their property—others have not and will be discussed in executive session as to what action the council wants the lawyer to take going forward.

Marshal Mix notified the council that he has been working with Norm's Greenhouse in Aurora to have residents order trees thru the City for replacement or additional trees to be planted because of all of

the Ash trees that are being taken down. The council stated that he should continue working with them on a plan as they felt it would be a good idea since many people do not have a way to haul trees.

Rob Achterberg has been contacted by some concerned people regarding the current condition of the lots where the proposed Legion building is to be built. The snow fence on the front is laying on the ground a lot of the time and there is nothing in the back along the alley. Garth Johnson will talk to the Legion and suggest that more permanent barriers be installed around the site.

Additional items: Fall City Clean Up—Thursday October 11<sup>th</sup>

Heartland Budget Meeting in Madison—Thursday, October 25<sup>th</sup>

Motion was made by Achterberg, seconded by Falconer to enter into executive session at 8:25 P.M. for contract matters and possible litigation. All in favor—Carried.

Motion was made by Rowbotham, seconded by Achterberg to come out of executive session at 8:55 P.M. All in favor—Carried. No further action taken.

Motion to adjourn was made by Lundquist, seconded by Falconer. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.