

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

October 7, 2019

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Darold Hanson submitted a variance request to place a 12 X 24 ft shed within 10 feet from his rear (south) property line at the W½ of Lot 3, Block 19, WTL Co 4th Addition—107 W Poplar Street. The only concern was how Mr. Hanson was going to get the shed into his back yard as a neighbor did not want it moved over his property.

Motion was made by Lundquist, seconded by Rowbotham to approve this variance request as submitted. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Achterberg, seconded by Falconer. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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October 7, 2019

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Motion was made by Achterberg seconded by Falconer to approve the minutes of the September 3rd meeting. All in favor—Carried.

Scott Mohror, Banner Associates, presented Pay Request #6/Change Order 4—final requests for the Street Project in the amount of \$118,521.39. Banner has approved this request.

Motion was made by Achterberg, seconded by Falconer to approve paying Pay Request #6 including Change Order #4. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

27891	Prairie Ag Partners	Fuel	4660.00
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27892-27901	Salaries	General Fund	101	5688.93
		Water	602	529.13
		Electric	603	3434.12
		Sewer	604	1392.07
Auto Debit	Citizens State Bank	EFTPS—Sept 16 th WH-SS-Medicare		3568.74
27902	East River Electric Power	Energy		3272.12
27903	Electric Fund	City Bills		5031.92
27904	Fusion Cloud Services	Phone Chges		255.77
27905	Heartland Consumer Power Dist	Energy		24131.97
27906	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
27907	Mediacom	Internet		260.10
27908	SD Municipal League	Fall Conference Registrations		400.00
27909	SD State Treasurer	Sales Tax		6702.91
27910	Western Area Power Adm	Energy		14435.82
27911-27934	Salaries	General Fund	101	12163.98
		Water	602	1059.73
		Electric	603	3961.44
		Sewer	604	1333.66
27935	AT&T	Cell Phone Chges		108.64
Auto Debit	Citizens State Bank	EFTPS-Sept 30 th WH/SS/Medicare		5932.36
27936	Colonial Life	Payroll Deductions		199.24
27937	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
27938	PLIC-SBD Grand Island	Short Term Disability		236.93
27939	SD Retirement System	September Retirement		3275.78
27940	Sioux Valley Energy	Electricity @ Airport		86.00
27941	SD Supp Retirement	Supp Retirement/Steve Carlson		400.00
27942	The Health Pool of SD	Oct Health Insurance Premiums		4715.87
27943	Visa	Meals-Wastewater Conference		48.29

27944	Amazon Credit Plan	Books/Library	140.60
27945	A-Ox Welding Supply Co	Cylinder rent	129.45
27946	Arlington Ambulance Service	Reimbursement-Repairs on Zoll Equip	748.75
27947	Arlington Sun	Publications	235.01
27948	Tom Bacon	Reimbursement—Siren fuses	104.91
27949	Banner Associates Inc	Engineering— Street Project& Professional Services Ind Park (ACDC)	30546.55
27950	Bobcat of Brookings	Hydraulic Breaker-Pool/Packer alley behind Legion/ Concrete saw	519.90
27951	Bound Tree Medical LLC	BP Cuff/amb	66.99
27952	Bowes Construction	Pay Request #6 inc Change Order #4	118521.39
27953	Bunker Auto Inc	Fuel-FD & Amb/gas can/oil/repairs-parks	171.06
27954	Citizens State Bank	Oct Service Chge	20.00
27955	Cook's Wastepaper & Recycling	August garbage	5145.55
27956	Core & Main	Drain tile materials-BB Field/fire hydrant repairs/ Hydrant markers/meter couplings	1740.03
27957	Dept of Revenue	Water testing	196.00
27958	Electric Fund	Meter deposits app to RO bills	202.94
27959	Elite Drain & Sewer	Clean & inspect sewer line for RV dump	387.75
27960	L G Everist	Crushed quartzite	597.94
27961	Sue Falconer	Personal auto use	49.30
27962	Carol Fitz	Refund bal meter deposit	42.22
27963	Governors Inn	Motel Room-Marshal Mix WW Conf	154.00
27964	Handi Mart	Fuel— Amb & FD	392.73
27965	Hydro-Klein LLC	Manhole grouting	1250.00
27966	Infotech Solutions LLC	Monthly HR/maintenance/hosting	563.50
27967	Garth Johnson	Personal auto use	24.36
27968	Kibble Equipment LLC	JD mower repairs	566.18

27969	Kingbrook Rural Water System	Sept Water & Lease	8763.03
27970	Ruth Sharon Lowe	Refund bal meter deposit	54.84
27971	Macksteel Warehouse	Galvanized pipe-pool	38.59
27972	Macs Inc	Batteries/hi-flot kiet/utility blade/bolts	114.09
27973	McMasters Construction	Crushed gravel	5100.30
27974	Office Peeps Inc	Air/staples/service agreement-copier	77.58
27975	Prairie Ag Partners	Blue Chev PU-service/Blue Dodge PU-tires/White IH Truck-repairs/welding supplies/filters/grass/ Mower tire repairs	2414.97
27976	Amiel Redfish	Personal auto use	245.92
27977	Runnings Supply Inc	Clothing allowance/windshield water fluid/wasp & hspray/fly ribbons/car wash/antifreeze	80.88
27978	Schein Inc	Fitted sheets/amb	48.84
27979	SD Assn of Rural Water Systems	Annual dues/Class B member	485.00
27980	Snap On Tools	Misc tools—city shop	413.50
27981	Trav’s Outfitter Inc	Clothing allowance	149.99
27982	Truenorth Steel	Galvanized pipe-Adams Street driveway	333.20
27983	Water & Environmental Engineering Research Center-SDSU	Testing lagoon samples	336.00
27984	Wesco Distribution Inc	Comp splice kits/15-25KV 200a LD bimets/ AL comp splice kits	476.34
27985	Wilkinson & Schumacher	Legal Fees Jan 2019-April 11, 2019	2553.85
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Achterberg to adopt Resolution #2583 as follows:

RESOLUTION #2583

BE IT RESOLVED, that \$124,219.63 be transferred from the 2nd Penny Fund to the General Fund for payment of the street project pay requests, gravel and crushed quartz. All in favor—Carried.

Al Heuton was unable to attend the council meeting, however; Kristi Larsen, Marketing Director for the Brookings Economic Development Corp, met with the council to give them an Annual Report on what had been happening with the BEDC in the past year.

Time for Public Comments: Doug Malone reported to the council that the Legion has most of the work done on the drainage ditch behind their new building and they believe that it will take care of the water in that location. Marge Kleinjan met with the council again regarding the cleanout bill from Elite for the plugged sewer line. The City did have them come back and clean out the line coming from the RV dump station and the two lines do hook up. Todd Wilkinson advised Marge to pay the bill in full as that is how the repairs were billed out and then the City will reimburse her for ½ of the bill.

The following building permit applications were reviewed by the council:

Spencor Luze to remove fence and replace storage shed—Marshal visited with him after last month's meeting and he will be moving the shed in to the required setbacks along the side property line.

Darold Hanson to place a storage shed in the rear of his property located at W½ of Lot 3, Block 19, WTL Co 4th Addn—107 W Poplar Street. On recommendations from the Zoning Commission; motion was made by Steffensen, seconded by Rowbotham to approve this application. All in favor—Carried.

Penny Rinderneck—to put up an 8 X 8 fenced in compost bin inside of the trees and bushes in her back yard at Lots 1-5,Block 22, WTL Co Plat of Blocks 20-24—206 N 5th Street. Motion was made by Johnson, seconded by Lundquist to approve this building permit. All in favor—Carried.

Brian Lee—proposal to place one or two 12 X 26 “tiny houses” at S2NW 1-110-53 2/5 or 66’ of Lot 2, Block 13, Co Auditors Plat—by the football field. Brian had submitted a couple of different proposals—the council advised that he would not be able to place two tiny houses on the lot since one of them would be land locked and not have street access. Motion was made by Johnson, seconded by Achterberg to approve a building permit to place one tiny house with an unattached garage at this location, but advised him that the house could not be placed on a floating slab and would require a foundation with footings. All in favor—Carried.

Gary Kaufmann met with the council on behalf of Trinity Lutheran Church regarding the drainage ditch that is proposed for Johnson's Addition. Marshal has visited with all of the property owners and they are willing to pay for the pipe and the City would do the installation. It still needs to be determined how the lot between Trinity Lutheran's parking lot and the Terry Mutziger lot will be addressed. Gary advised that when he has more information—it will need to be taken back to the church as he cannot make that decision.

Eric Erstad requested time to discuss equipment needs of the fire dept with the council members. The dept has located a Rescue Truck that they would like to add to the fleet. They are no longer going to take part in the UTV program and would like to replace it with the unit. Heiman has brought the unit, which is a 2015 model with 40,000 miles and has been used as a demo unit over to the Municipal Building and the unit will fit in the fire hall. The purchase price is \$110,210.00 which is over the bid limit. Eric made a quick phone call and they would be willing to do a lease purchase agreement, so they will begin to do the paperwork for that unit.

Jay DeVries was unable to attend the meeting, however Cody Doren advised that the dept has not received any word back yet on the grant that they had applied for so there is no update on any equipment purchases. Cody asked the council if they had any questions regarding the Advanced EMT training that he is currently taking. They asked if there is a need for this service and if there would be an increase in the cost of equipment, etc. Cody stated that it would save the service from having to call a larger ambulance service for calls since he would be able to administer some medications etc and that the nurses would also be able to take care of these types of calls under his license. There would be some added costs but most of them would be minimal. There would be one piece of equipment that is around \$3000. He also asked about the training costs. The council felt that it would be handled in the same manner as the EMT training expenses. Cody stated that the cost of the course is \$1000.00

The City received one sealed bid for the hay land at the city cemetery. The bid from Barret Marshal was in the amount of \$100/acre for a total of \$650.00 per year. Motion was made by Johnson, seconded by Achterberg to accept the sealed bid from Barret Marshall for a 3-year lease. All in favor—Carried.

The Electric Dept has finished up the projects that were planned for this fall.

ACDC Report—Marshal reminded the council of the joint planning meeting with the ACDC members on Tuesday, October 15th. This meeting is for the two groups to come up with plans for future expansions in both commercial and residential areas. A grant application has been submitted to perform a housing study and Heartland Consumer Power District will be funding part of the cost of the study.

Todd Wilkinson presented the Pole Agreement that he had written for Northwestern Energy for the council's approval which would authorize them to place their meter reading equipment on a city pole which is located in Maxwell Park. Motion was made by Falconer, seconded by Achterberg to approve this pole attachment policy. All in favor—Carried.

The council discussed the golf cart ordinance that was furnished by Todd Wilkinson. Motion was made by Rowbotham, seconded by Lundquist to approve the first reading of this ordinance. All in favor with Johnson against—Carried.

At the September council meeting, there was a request for the council to consider an alcoholic beverages ordinance that would allow beverages to be available like the sidewalk sale ordinances that were passed in larger cities. Todd advised that he has re-written the entire alcohol ordinance at this time for the council's review. Motion was made by Achterberg, seconded by Falconer to approve the first reading of the revised alcohol ordinance. All in favor—Carried.

Motion was made by Achterberg, seconded by Lundquist to approve the Employee Overtime and Police Reports. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash & Utility Reports. Marshal advised that a water leak has him puzzled, but that he will be contacting Rural Water in Madison, SD to see if they can come up with their listening device which is more sensitive than the one the city has to see if they can get to the bottom of the issue.

Marshal asked Badger Oil to furnish the City with a quote for a new lawn mower for 2020. The quote with a trade in allowance on the current mower would be \$3728.00. There would be an additional charge of \$350.00 to include a suspension seat. Motion was made by Achterberg, seconded by Falconer to accept the quote from Badger Oil and add the suspension seat when the mower is ordered. All in favor—Carried.

Additional Items: Joint meeting with ACDC—October 15th

Heartland Budget Meeting—October 22nd

Motion was made by Lundquist, seconded by Achterberg to enter into executive session at 9:20 P.M. for personnel matters and possible litigation. All in favor—Carried.

Motion was made by Steffensen, seconded by Achterberg to come out of executive session at 9:35 P.M. All in favor—Carried. No further action taken.

Motion to adjourn was made by Rowbotham, seconded by Johnson. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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