

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

December 2, 2019

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: Garth Johnson

Motion was made by Lundquist, seconded by Falconer to approve the minutes of the November 4th & 25th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

28078-28092	Salaries	General Fund	101	7624.11
		Water	602	546.90
		Electric	603	2923.0
4		Sewer	604	958.03
Auto Debit	Citizens State Bank	EFTPS—Nov 15 th WH-SS-Medicare		3723.75
28093	East River Electric Power Coop	Energy		3077.01
28094	Electric Fund	City Utility Bills		3506.39
28095	Fusion Cloud Services	Phone Chges		252.47
28096	Heartland Consumer Power Dist	Energy		25618.66
28097	Kingsbury Co Register of Deeds	Record Easements		90.00
28098	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
28099	Mediacom LLC	Internet		259.90
28100	SD State Treasurer	Sales Tax		6011.50
28101	Dale Taylor	Refund amb payment		34.22

28102	US Bank-St Paul	Interest Pymt—Electric Bonds		33042.50
28103	Western Area Power Adm	Energy		13332.54
28104-28116	Salaries	General Fund	101	8730.81
		Water	602	1211.13
		Electric	603	4173.5
2		Sewer	604	1014.98
28117	A T & T	Cell Phone Chges		108.18
Auto Debit	Citizens State Bank	EFTPS—Nov 27 th WH-SS-Medicare		5271.60
28118	Colonial Life	Payroll Deductions		199.24
28119	Northwestern	Service to Shop & Coop Shop Bldgs		98.44
28120	PLIC-SBD Grand Island	Short Term Disability		236.93
28121	SD Retirement System	November Retirement		3194.92
28122	SD Supp Retirement	Supp Retirement/Steve		400.00
28123	The Health Pool of SD	Dec Health Insurance Premiums		4715.87
28124	Amazon Credit Plan	Books/Library		68.86
28125	A-Ox Welding Supply Co	Cylinder Rent		181.38
28126	Arlington Sun	Publications		186.69
28127	Banner Associates	Prepare Cost Estimates/Street project		2268.55
28128	Bobcat of Brookings	Lopper/leaf blower		299.90
28129	Brookings City Landfill	Fall city clean up chges		558.80
28130	Bunker Auto Inc	Plugs/seafoam/repairs/oil		138.14
28131	Center Point Large Print	Books/Library		200.00
28132	Citizens State Bank	Dec Service Chge		20.00
28133	Cook's Wastepaper & Recycling	October garbage/fall city cleanup		5665.97
28134	Core & Main	Hydrant repairs/water materials		2288.58

28135	Trisha Deel	Refund bal meter deposit	122.21
28136	Dept of Revenue	Water testing	15.00
28137	Eighty-One Auto Clinic	Fuel/install new carb/oil filter	398.74
28138	Electric Fund	Meter deposits app to RO bills	381.95
28139	Benjamin Elliott	2018 Audit Preparation	5700.00
28140	Everist, LG	Icing sand/crushed quartzite	1056.15
28141	Infotech Solutions LLC	Monthly maintenance/backup/hosting/Office 365/ 2-Dell intel core computers/hard drive	2297.97
28142	Interstate All Battery Center	Batteries—Fire Dept	79.20
28143	Trevor Keating	Personal auto use/training	197.20
28144	Kingbrook Rural Water System	November Water & Lease/add'l lease pymts	12735.43
28145	Lowes	Rakes/cable ties/auto locks/mesh cloth/traps	169.37
28146	Macksteel Warehouse	Cutting edge	40.38
28147	Macs Hardware	Nuts/bolts/washers	50.95
28148	Maynards Food Center	Cleaning supplies	24.04
28149	Motorola Solutions	Radio Equipment-Rescue Truck	3218.29
28150	Nelson Drug	Envelopes/Library	1.59
28151	Office Peeps Inc	Service agreement-copier/trash can liners/surge protector	168.3
3			
28152	PCC Ambulance Billing Service	Ambulance billings October 2019	769.98
28153	Petty Cash	Postage/Meal reimbursement	63.51
28154	Prairie Ag Partners	Used tank/mower repair/seafoam/oil/fuel treatment/ replaced radiator/hardware/service FD unit	2355.73
28155	Amiel Redfish	Personal auto use	197.20

28156	Rons Saw Shop	Saw chains	46.00
28157	Runnings Supply Inc	Clothing allowance	56.98
28158	Schein Inc	Sani-cloth/adult masks/eye & skin wash/shears/ collars/dressing quik clot	81.54
28159	Danielle Schultz	Refund bal meter deposit	25.84
28160	Sara Sheeley	Personal auto use/training	111.94
28161	Sioux Valley Energy	Electricity @ airport	75.00
28162	Snap on Tools	Adaptors/rechargeable lights/tools/toolbox	737.00
28163	Steve Thury	Refund meter deposit	200.00
28164	Warnke Electric	6-LED flood lights-fire trucks	840.00
28165	Wesco Distribution Inc	Reflective utility marker rods/wire/meter mains/ flex flags	4732.45
28166	David Wingle	Clothing allowance	52.78
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Achterberg to adopt Resolution #2585 as follows:

RESOLUTION #2585

BE IT RESOLVED, that \$1056.15 be transferred from the 2nd Penny Fund to the General Fund for payment for icing sand and crushed quartz.

BE IT FURTHER RESOLVED, that \$3218.29 be transferred from the Fire Dept Truck Fund to the General Fund for the purchase of the radio equipment for the Rescue Truck All in favor—Carried.

Now was the time for the hearing on the Special One (1) day Malt Beverage and Liquor License application for the Edgar L. Herrick Post #42 American Legion—Lots 9 & 10, Block 3, Original Plat, City of Arlington, SD for December 14, 2019 as advertised on November 20, 2019.

Motion was made by Steffensen, seconded by Achterberg to approve theses special licenses. All in favor—Carried.

Brad Wermers, Banner Associates, met with the council to introduce himself to them since he had not attended a council meeting since he became President at Banner about 21 months ago.

Scott Mohror, Banner Associates met with the council to discuss the estimate for the South 3rd Street Project, chip sealing, GIS, Wastewater study, etc. Scott gave the council a few options to consider in dealing with the problems on South 3rd Street. The council decided at the current time to have the surveyors check out the area from Plum Street west to where the asphalt ends. In the spring the city will advertise for bids to re-do that section. Scott also entertained the idea of area towns going together to do their seal coating projects and said that they may get a better price in submitting one large project rather than the individual towns—the city is interested in checking it out, but feels that Arlington is set up on a pretty good program now and may want to continue with the same process. Regarding the Wastewater study—Arlington does not qualify for any funds from the state to help pay for this study. Scott is going to check with East Dakota Water District to see if they might have some funding available since the cost of the study is approximately \$30,000. Arlington is moving forward with updating our GIS mapping with the help of an individual from Banner.

The council reviewed the building permit received from Eric Taylor to construct a fence in the back yard at Lot 6, Block 6, Chandler's 1st Addn—702 S Highland Street. Motion was made by Rowbotham, seconded by Falconer to approve the fence as shown on the application. All in favor—Carried.

Jay DeVries and Cody Doren met with the council to give them an update of the ambulance operations. They were recently informed that they did not receive the FEMA grant that they had applied for, however; there is another grant period opening and Cody has volunteered to go up to First District and complete the new application with the help of Greg Maag. They are still looking into the best option to replace equipment that will be obsolete in 2021. Jay has looked at new, used, and a lease program. He will continue to check and see what stipulations are on the lease program and report back at the January meeting. Jay also advised that Rich Kopfmann's certification has expired and that he has retired from the department—so they are down to 7 active EMT's on the service.

First District Association of Local Governments furnished the City with a copy of a resolution that must be approved regarding the Pre-Disaster Mitigation Plan for Kingsbury County.

Motion was made by Steffensen, seconded by Rowbotham to adopt Resolution #2586 as follows:

RESOLUTION #2586

City Council of Arlington

RESOLUTION ADOPTING THE KINGSBURY COUNTY PRE-DISASTER MITIGATION PLAN 2019-2024

WHEREAS, Kingsbury County received assistance in the preparation of the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024 from representative of the City of Arlington and received funding from the South Dakota Office of Emergency Management/FEMA; and

WHEREAS, several public planning meetings were held between September 2018 and March of 2019 regarding the development and review of the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024 contains several potential future projects to mitigate hazard damage in the City of Arlington and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Kingsbury County Pre-Disaster Mitigation Plan on November 7th, 2019; and

WHEREAS, a duly-noticed public hearing was held by the Kingsbury County Pre-Disaster Mitigation Team on March 20th, 2019 to solicit public comment on the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, a duly-noticed public meeting was held by the Arlington City Council on December 2, 2019 to formally approve and adopt the final Kingsbury County Pre-Disaster Mitigation Plan 2019-2024.

NOW, THEREFORE BE IT RESOLVED that the Arlington City Council adopts the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024.

ADOPTED AND SIGNED this 2nd day of December, 2019.

Mayor

ATTEST: Finance Officer

Now was the time for Public Comments—None

Electric Report—Marshal advised that Chad and Tom are going to meet with Jim Enga to get some training on AMI and load management. Marshal advised that the feeling is that we need to focus on making sure that all the electric water heaters and central air units are hooked up to the system in order to help control our peeks and in turn hopefully keep the electric rates down. The council agreed that the AMI is important—but that getting the load management up to speed is the priority.

ACDC Report—Marshal advised that there is nothing new to report from this group and that there monthly meeting for December will be held a week earlier than normal—on December 10th.

Motion was made by Achterberg, seconded by Falconer to approve the Employee Overtime and Police Reports. All in favor—Carried.

The finance office received a copy of the extension of the Agreement for General Law Enforcement Services which was approved by the Kingsbury County Commissioners on November 5th and is now presented to the Arlington City Council for their approval. The agreement is for law enforcement services for the period from January 1, 2020 thru December 31, 2021 at a cost of \$5655.00 per month.

Motion was made by Lundquist, seconded by Achterberg to approve this agreement for County Contract Law Enforcement. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash & Utility Reports.

The Finance Officer received notice from Kingbrook Rural Water that due to increased operational expenses there is a need to raise their bulk service rate effective on January 1, 2020.

Motion was made by Rowbotham, seconded by Lundquist to approve the first reading of the Water Rate Increase of .20/1000 gallons of water. All in favor—Carried.

Just following the December council meeting; the notice was received from the Health Pool for the renewal of the employee health insurance coverages. After two consecutive years without a rate increase—the rates for 2020 will increase 5.4% for the year.

Motion was made by Lundquist, seconded by Rowbotham to approve the renewal of the employee health insurance with the Health Pool of South Dakota. All in favor—Carried.

The following amounts need to be written of the books for 2019. Old utility accounts in the amount of \$1977.20. Ambulance write-offs—2017/\$1194.50; 2018/\$9409.24; 2019/\$12,378.90. Motion was made by Lundquist, seconded by Achterberg to write-off the amounts shown above. All in favor—Carried.

Supplemental Appropriation Ordinance #573 received the second reading and on Motion by Rowbotham, seconded by Falconer same was approved with all voting Aye—Carried.

ORDINANCE #573

AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION ORDINANCE #565

PROVIDING REVENUE FOR INDESPENSABLE FUNCTIONS OF CITY GOVERNMENT

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

SECTION 1. It is hereby deemed necessary that there is hereby appropriated for the objects and purposes herein specified to pay the necessary expenses and liabilities of the government of the City of Arlington, Kingsbury

County, South Dakota, with unencumbered surplus funds from city owned utilities during the fiscal year 2019 as follows:

101 GENERAL FUND:

415	Attorney	1,350.00
431	Streets	255,000.00
432	Storm Drain	15,000.00
435	Airport	5,500.00
437	Cemetery	7,800.00
441	West Nile Prevention	3,800.00
446	Ambulance	190,000.00
451	Swimming Pool	200.00
452	Parks	5,300.00

TOTAL GENERAL FUND \$ 483,950.00

602	Water	6,700.00
712	Meter	12,000.00

TOTAL SUPPLEMENT \$ 502,650.00

SECTION 2. WHEREAS, this Ordinance is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the Municipal Government and its existing public institutions; an emergency is hereby declared and said Ordinance shall be effective upon passage and publication thereof.

SECTION 3. All Ordinances or parts of Ordinances in conflict are hereby repealed.

Passed first reading: November 4, 2019

Passed second reading: December 2, 2019

Passed and approved: December 2, 2019

ATTEST:

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The end of the year meeting is set for Monday, December 30th at 6:00P.M.

The easement/drainage ditch next to the Trinity Lutheran Church parking lot was discussed. Todd Wilkinson is going to come up with a legal description for this lot and bring it back to the council for the lot to be declared surplus property.

Ben Elliott furnished the council with copies of the 2018 Audit along with his comments. Todd Wilkinson is going to check his file for information for a portion of the comments and the finance officer will take care of a couple of the other areas.

The finance officer just received notification from Pierre that the dates for the rib dinner with the Legislators is set for February 4th & 5th if the council wants to plan and consider attending.

Motion was made by Achterberg, seconded by Falconer to enter into executive session at 10:08 P.M. for a personnel matter and possible litigation. All in favor—Carried.

Motion was made by Achterberg, seconded by Steffensen to come out of executive session at 10:50 P.M. All in favor—Carried. No further action was taken

Motion to adjourn was made by Falconer, seconded by Rowbotham. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.