CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

October 5, 2020

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Addition to the Agenda: Building permit application—Triple B, LLC.

Motion was made by Johnson, seconded by Falconer to approve the minutes of the September 8th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Mutziger, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

29039-29047	Salaries	General Fund	101	5289.92
		Water	602	1109.04
		Electric	603	3241.36
		Sewer	604	366.69
Auto Debit	Citizens State Bank	EFTPS—Sept 15 th WI	H-SS-Medicare	3147.39
29048	East River Electric Power Coop	Energy		3599.69
29049	Electric Fund	City Utility Bills		5813.98
29050	Ben Elliott	Annual Audit Prepar	ration-2019	5700.00
29051	Fusion Cloud Services	Phone Chges		254.50
29052	Glacial Lakes & Prairies Tourism	2021 Ads—Vacation G	buides	2968.75
29053	Heartland Consumer Power Dist	Energy		31438.05
29054	Kingsbury County Auditor	County Law Enforcem	nent Contract	5655.00
29055	Mediacom LLC	Internet		259.90
29056	SD State Treasurer	Sales Tax		6979.32

29057	Western Area Power Adm	Energy		14435.82
29058-29078	Salaries	General Fund	101	12886.03
		Water	602	859.97
3		Electric	603	4308.7
3		Sewer	604	722.75
29079	A T & T	Cell Phone Chges	00.	109.19
Auto Debit	Citizens State Bank	EFTPS—Sept 30 th WH-SS-Medicare		5862.37
29080	Colonial Life	Payroll Deductions		107.33
29081	Kingsbury Co Reg of Deeds	Recording Easements		180.00
29082	Northwestern	_		20.00
29083	PLIC-SBD Grand Island	Service to Shop & Coop Shop Bldgs		186.36
29084	SD Retirement System	Short Term Disability		2844.56
	•	September Retirement		90.00
29085	Sioux Valley Energy	Electricity @ Airport		
29086	The Health Pool of SD	Oct Health Insurance Premiums		4969.70
29087	Visa/Cor Trust	Meals-trip to Fed Surplus/cylinder repair		1323.54
29088	A-Ox Welding Supply Co	Cylinder Rent		94.98
29089	Arlington Sun	Publications		160.95
29090	Banner Associates	Wastewater facility plan/reconstruction plans for		
		South 3 rd Street Proje	ect	13475.00
29091	Bobcat of Brookings	Filters-mini/stump grind	er	7346.21
29092	Citizens State Bank	October service chge		20.00
29093	Cook's Wastepaper & Recycling	August Garbage		5154.27
29094	Dept of Revenue	Water testing		181.00
29095	Eighty-One Auto Clinic	Fuel filter carb cleaner/l	abor	105.59
29096	Electric Fund	Meter deposits app to R	O bills	829.47

29097	Elite Drain & Sewer	Jetting to try clear blockage	690.50
29098	Hydro-Klein LLC Clean out 18" & 24" lines @ Pheasant Motel and		el and
0		Johnsonville	1395.0
			740.00
29099	Infotech Solutions LLC	Monthly maintenance/backup/hosting	748.00
29100	Kingbrook Rural Water System	Sept Water & Lease/extra pymts 17	242.68
29101	Larsen Overhead Door	Remove doors & door openers/Archers	91.80
29102	Lowes	Load mgmt. materials/wire	571.90
29103	Macksteel Warehouse	Galvanized pipe	137.64
29104	Maynards Locator batteries/bottled water-pool/cleaning		
2		supplies	56.7
3			
29105	Milbank Winwater Works	Materials for water line	2955.03
29106	Nelson Drug	3-glucometers-amb	61.77
29107	Office Peeps Inc	Service agreement-copier/copy paper/towels 130.87	
29108	PCC Ambulance Billing Service	Ambulance billings August 2020	233.38
29109	Prairie Ag Partners Hose/tire repair/poison oats/fuel filter/bulb/		
		Payloader repairs/oil	570.82
29110	Runnings Supply Inc	Clothing allowance	65.96
29111	SD Assn of Rural Water Systems	Annual Class B Membership Dues	485.00
29112	SD Federal Property Agency	Voltage tester/fan/cones/brushes/glue/clips/	
		dumpster	437.50
29113	Snap on Tools	Pick sets/pen light/drill set	481.70
29114	Triple Crown Storage	Refund bal meter deposit	20.53
29115	Wesco Distribution Inc	Ground rods	120.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00

A discussion was held regarding the South 3rd Street Project and whether the street driving surface should be increased. This street currently has a 66 ft right-of-way. Besides the increased cost to widen the driving surface of the road—there is the expense to move the city utilities some of which were just buried within the last few years. The council instructed Beth Niemeyer to design the street leaving the width as is, widen the street, and to extend the street west to 453rd Avenue. That will give the council cost comparisons to look at to make the decision how they want to bid the project.

Jay DeVries requested time to meet with the council to discuss a radio grant which was recently awarded to the Arlington Ambulance Service. The Homeland Security Grant is for 100% of the cost for 10 handheld radios. However, the radios must be paid for up front and then reimbursement payment will be made upon receipt of proof of payment. The ambulance service does not have the \$29,000 in their funds, therefore is asking the City to make payment on their behalf. Motion was made by Achterberg, seconded by Falconer to authorize this radio purchase be made. All in favor—Carried.

Jay also furnished the council with a listing of equipment from the ambulance service compiled by Trevor Keating that no longer has any value. The council approved the following list of equipment as surplus property to be disposed of 5-portable radios, 4-pagers, 1-printer, 1-AED Lifepack 300 and 1-BP monitor. Motion from Johnson seconded by Steffensen. All in favor—Carried.

The City has received the title for the pickup previously owned by Mark Archer. Motion was made by Johnson, seconded by Steffensen to declare this pickup as surplus property, and hold a public auction to sell it on Friday, October 16th @ 10:00 AM by the old city shop building. All in favor—Carried.

Time for Public Comments: None.

Rural Development

Electric Report: The utility department is busy again with locates as Valley FiberCom has begun installing the fiber optic service drops along Main Street.

ACDC Report: None.

Motion was made by Rowbotham, seconded by Steffensen to approve the first reading of the Water Rate Increase of 45 cents/1000 gallons of water. All in favor—Carried.

The following building permit applications have been received during the past month and approved by Marshal Mix: Rob Achterberg—revised plan for a 24 X 40 garage moving it into the yard so that there is a 10 ft setback to the alley at 403 S 5th Street. Josh Spilde to construct a 31 X 42 residence with an attached garage at Lot 9, Block 7, Johnson's Addn—307 E Hickory Street. Ethan Larson for a 50 X 50 house and attached garage at Lot 10, Block 7, Johnson's Addn—311 E Hickory Street. Nick Barkl for a privacy fence in the back yard at Lot 1, Block 1, Lieske's Addn—401 S 6th Street.

The following building permits were just received and presented to the council for their approval:

Kathy Chavez Hopkins for a 30 X 56 foot garage, deck and privacy fence to be located at 15' of Lot 5 and Lot 6, Block 6, Keep's 1st Addn—210 S Main Street which is located in a Central Commercial Zoned area and also Triple B LLC (Wes Brown) for a 2250 sq ft addition to the back of the current building located at Block 1 of Plat of Arlington Industrial Park located in OL4 SE 36-111-53. Motion was made by Falconer, seconded by Achterberg to approve these two building permits. All in favor—Carried.

Todd Wilkinson furnished copies of a few building permits and pamphlets that are used by other communities. The council reviewed them, and Todd will bring a sample of a hybrid permit and pamphlet to the next meeting.

Motion was made by Steffensen, seconded by Falconer to approve the employee overtime and police report. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. The water loss remained about the same as last month, however; the leak was located and repaired about 10 days before the meters were read this month. There should be an improvement next month.

Motion was made by Johnson, seconded by Falconer to approve contacting Ben Elliott for quotes to prepare the 2020 Annual Report & Audit. All in favor—Carried.

Motion was made by Johnson, seconded by Achterberg to approve transferring funds from the CP Fire Equipment fund to the General Fund to make the annual payment on the Fire Rescue Unit in the amount of \$23,741. All in favor—Carried.

Other items that were discussed—water tower inspection report from Maguire Iron, funding for sirens, lawn mower quote, SDML Zoom meetings, BRIC Grant Program, and a possible joint meeting with ACDC board.

Motion was made by Johnson seconded by Achterberg to enter into executive session at 8:52 P.M. to discuss a contract matter. All in favor—Carried.

Motion was made by Steffensen, seconded by Falconer to come out of executive session at 9:22 P.M. All in favor—Carried. No action taken at this time.

Motion to adjourn was made by Mutzinger seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer	Curt Lundquist, Mayor