

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
January 6, 2025

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Gary Kaufmann, Terry Rowbotham, Garth Johnson, Rob Achterberg, Sue Falconer, and Beth Sundberg. Absent: None.

Motion was made by Kaufmann, seconded by Falconer to approve the minutes of the December 2nd & 30th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

A-OX WELDING SUPPLY CO. 84.45 CYLINDER RENT, AVID HAWK, LLC 45.00 WEBSITE FEE, BANNER ASSOCIATES, INC 145.00 SEWER & WATER ON HICKORY, CENTURY BUSINESS PRODUCTS 34.54 COPIER CONTRACT, COOKS WASTEPAPER & RECYCLING 5794.25 DECEMBER GARBAGE, DANR-FISCAL MANAGEMENT DIV 950.00 ANNUAL DUES, ELECTRIC FUND 832.34 METER DEPOSITS APPLIED TO BILL, KINGBROOK RURAL WATER 9527.08 WATER PURCHASED & LEASE PMT, MAYNARD'S FOOD CENTER 6.00 SOAP, PRAIRIE AG PARTNERS 586.65 TANKER REPAIR, PS PUBLISHING 38.54 METER DEP BALANCE REFUND, RAPID CITY, PIERRE & ESTRN RR 100.00 ANNUAL POWERLINE CROSSING FEE, RAZTECH LLC 997.00 JANUARY IT, SANITATION PRODUCTS INC. 3599.13 SWEEPER PARTS, SD BUILDING OFFICIALS ASSN. 25.00 2025 DUES, SD CITY MANAGEMENT ASSN. 75.00 2025 DUES, SD CODE ENFORCEMENT 75.00 2025 DUES, SD FINANCE OFFICERS 40.00 2025 DUES, SD HUMAN RESOURCES ASSN. 25.00 2025 DUES, SD MUNICIPAL AIRPORT ASSN 50.00 2025 DUES, SD ONE CALL 33.60 LOCATES OCT. THRU DEC.2024, SD STREET MAINT. ASSOC. 35.00 2025 DUES, SD MUNICIPAL LEAGUE 1316.00 ANNUAL MEMBERSHIP DUES, SDML WORKERS COMP. FUND 11490.00 2025 RENEWAL PREMIUMS, SKYWALKER ROOFING 179.12 METER DEP BALANCE REFUND, US POST OFFICE 560.00 STAMPS,

Motion was made by Rowbotham, seconded by Johnson to approve the first reading of the Flood Plain Ordinance #629. All in favor—Carried.

Motion was made by Falconer, seconded by Achterberg to approve the second reading of Ordinance #628 to add notifying landlords/owners of their tenant's delinquent notices in the Water & Electric sections as follows:

ORDINANCE #628

11-6-9: RATES and CHARGES:

D. Payment of Bills; Delinquencies: All water rents shall be due on the 20th day of each and every month and shall be delinquent on and after the 21st day of each month. If such water rents are not paid before the 21st day of each month, the water shall be disconnected and shall be reconnected only upon the payment of all of the past-due account and the additional sum of \$50.00 for reconnecting. In the event a notice is required to be given to a customer in a non-owner occupied structure or premises, to which municipal utility services are provided, all notices of delinquent account shall be mailed in duplicate to the owner of the real estate upon which the utility service is provided.

12-1-6: PAYMENT:

All monthly bills shall be due on the 20th day of each and every month and shall be delinquent on and after the 21st day of each month. If such bills are not paid before the 21st day of each month, the utilities shall be disconnected and shall be reconnected only upon the payment of all of the past-due accounts and the additional sum of \$50.00 for reconnecting. In the event a notice is required to be given to a customer in a non-owner occupied structure or premises, to which municipal utility services are provided, all notices of delinquent account shall be mailed in duplicate to the owner of the real estate upon which the utility service is provided.

Dated this 6th day of January, 2025.

CITY OF ARLINGTON, SOUTH DAKOTA

Mayor

ATTEST:

City Finance Officer

First Reading: 12/2/2024

Second Reading: 1/6/2025

Passed and Approved: 1/6/2025

Published: 1/16/2025

Trifon Theodosopolous questioned footings and permits for his container units he has in the industrial park. He was told that according to the City Zoning ordinances, all buildings over 100 sq. ft. need a permit. He was advised to complete building permits for all 3 units and the larger unit will be discussed with the building inspector regarding footings.

Motion was made by Johnson, seconded by Achterberg to approve the Police Report. All in favor—Carried.
The council reviewed the Revenue/Expense, Cash and Utility Report.

The finance office has received notification from PCC for the ambulance rates for 2025. Motion was made by Achterberg, seconded by Falconer to increase the ambulance rates by the Federal Cost of Living Increase amount (2.5%). All in favor—Carried.

City Election will be held April 8, 2024 and petitions can be circulated starting January 31st. There is one council position open in Ward 1, one council position open in Ward 2, and one council position open in Ward 3.

After council discussion— Motion was made by Kaufmann, seconded by Rowbotham to increase the minimum wage to \$16.00/hour and increase all employees \$1/hour (excluding summer help which will be discussed at a later date). Salaried positions are based on a 44 hour week. All in favor—Carried.

As per SDCL6-1-10 all salaries for all officers and employees shall be published the first meeting of the fiscal year and are as follows: The following receive \$375 per quarter – Sue Falconer, Terry Rowbotham, Garth Johnson, Beth Sundberg, Rob Achterberg, and Gary Kaufmann. Council Members and the Mayor receive \$40.00 for each special (non-regular monthly) meeting. Marshal Mix, Chad Mohr, and Stephanie Damm receive a monthly allowance of \$45.00 for using their personal cell phones to conduct city business. The following payroll changes were in effect 1/1/2025 – Curt Lundquist \$416.67/month; Marshal Mix \$6473.13/month; Stephanie Damm \$5481.67/month; Chad Mohr \$28.95/hr; Jodie Henry \$24.75/hr; Lonnie Johnson \$19.40/hr; Cheryl Anderson \$19.25/hr; Larry Stamer \$17.75/hr; Gene Lohan \$17.00/hr; Martin Murphy \$18.65/hr; Deb Wingle \$17.00/hr; Jay DeVries \$500/yr; Trevor Keating \$500/yr; Nicole Keating \$250/yr; Alex Fonseca \$125/yr; Amanda Doren \$125/yr.

Marshal Mix let the Council know that Les Rowen retired, and the council requested an ad for the open position be published in the paper.

Motion was made by Achterberg, seconded by Falconer to enter into executive session at 8:07 P.M. for legal matters.

Mayor Lundquist declared out of executive session at 8:28 P.M.

The Council advised Mix to use the Commercial Building Finished Building rate for the larger of the 3 buildings at 827 N. Industrial Ave. when calculating the permit fee.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.