

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
February 2, 2026

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Tom Bacon, Terry Rowbotham, Garth Johnson, Sue Falconer, Beth Sundberg and Robert Knadle. Absent: None.

Motion was made by Johnson, seconded by Knadle to approve the minutes of the January 5th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on motion by Johnson seconded by Bacon, the Finance Officer was instructed to issue payment for same. All in favor—Carried.

Bills approved as follows: Payroll 6796.87, OASI Benefit 519.97 East River Electric Power Coop 5534.20 Transmission Fees, Electric Fund 4933.08 City Bill, Heartland Energy 33037.99 Energy, Kingsbury County Auditor 5546.67 County Law Contract, MMUA 570.00 2026 Membership, SD State Treasurer 6854.26 Sales Tax, Valley Fibercom 252.40 Phone/Internet, Western Area Power Adm 21082.40 Energy, AT&T 52.25 iPad, Northwestern Energy 345.56 Service to city shops, Principal Life Ins. Co. 196.75 Short Term Disability, Rural Development 4301.00 Water & Wastewater Loans, Sioux Valley Energy 75.00 Service to airport, Visa - Cor Trust Bank 760.13 Saw Repairs/Supplies, Payroll 19691.81; OASI Benefit 1492.44, A-Ox Welding Supply Co. 84.45 Cylinder Rent, Arlington Sun 144.91 Publication, Avid Hawk, LLC 45.00 Monthly Website Service, Julie Baker 93.84 Meter Deposit Balance Refund, Bound Tree Medical, LLC 141.35 Ambulance Supplies, Century Business Products 70.39 Copier Contract 12/19-1/18, Cooks Wastepaper & Recycling 5842.20 January Garbage, Core & Main 126672.39 AMI System Supplies, Electric Fund 367.67 Meter Dep. applied to bills, Fastenal Company 146.04 Supplies, First Dist. Assn/Local Gov't 1420.55 2026 Dues, Handi Mart 218.17 Fuel For Amb & Fire, Kathy Karel 150.00 Water Heater Rebate, Kingbrook Rural Water 10445.68 Water Purchased & Lease, Lowes 829.46 Shop & Electric Supplies, M & T Fire & Safety 82.50 Gear Cleaner, Maynard's Food Center 6.98 Lighters, Mcleod's Printing & Office Supply 235.00 Checks, Michael Todd Ind. Supply 3554.58 Carbide Snow Blade, MMUA 285.00 Job Training & Safety Programs, Brad Nielsen 15.00 Meter Deposit Balance Refund, Norm's Greenhouse 897.75 3 Oak Trees, Office Peeps 54.80 Copy Paper, PCC Ambulance Billing Serv. 281.46 Ambulance Billing Nov. 2025, Prairie Ag Partners 6732.00 Fuel Additive; Tires; Repairs, Raztech LLC 997.00 January IT, Rural Electric Supply Coop 1402.53 Water Heater, Runnings Supply Inc 498.60 Fencing Supplies, SD One Call 56.70 Locates Oct-Dec 2025, SD Public Health Lab 20.00 Water Testing, SD Street Maint. Assoc 15.00 Additional Dues, SDSU Extension 130.00 Commercial Applicator Course, Naomi Sheppard 100.00 Meter Deposit Balance Refund, Eldon Smith 38.49 Meter Deposit Balance Refund, Snap on Tools 420.00 2-12pt 1 1/2in std comwrench, US Post Office 610.00 Stamps, Warnke Electric 3876.00 Load Management

Motion was made by Falconer, seconded by Sundberg to transfer \$126,672.39 from the Electric Fund to the General Fund for payment to Core & Main for the AMI System supplies. All in favor—Carried.

Motion was made by Falconer, seconded by Sundberg, to approve pre-payment of the following bills: Citizens State Bank—WH-SS-Medicare--\$12,000.00; East River Electric Power—Energy--\$6,500.00; Electric Fund—City Utility Bills--\$8,000.00; Valley Fibercom —Phones & Internet--\$350.00; Heartland Consumer Power District—Energy--\$50,000.00; Kingsbury County Auditor—County Law Contract--\$5,600.00; SD State Treasurer—Sales Tax--\$8,200.00; Western Area Power Adm—Energy--\$25,000.00; AT&T—Cell Phones--\$60.00; Colonial Life—Payroll Deductions--\$150.00; Northwestern—Natural Gas--\$1,200.00; PLIC—Disability--\$250.00; SD Retirement—Retirement--\$3,700.00; Sioux Valley Energy – Energy - -\$150.00; The Health Pool—Employee Health & Life Insurance--\$6,000.00; Madison National Life – Life Ins --\$20.00; Visa—Credit Card Purchases--\$8,000.00; Prairie Ag Partners—Fuel--\$8,500.00; Rural Development—Water & Wastewater Loans--\$4,301.00; Citizens State Bank – Ballfield Building Loan - - \$11,000.00; Petty Cash--\$50.00; CHN/Titan--\$20,000.00; US Bank (qtrly) - \$4800.00—Sewer SRF Loan . All in favor—Carried.

Trevor Keating spoke to the Council about the number of folding chairs in the fire hall and if approximately 80-100 chairs and 2 chair carts can be surplussed as they only need 140 max. He also requested a halogen light, trailer and generator be surplussed. Motion was made by Bacon, seconded by Knadle to declare the 80-100 chairs, 2 chair carts, halogen lights, light trailer and generator all be declared as surplus. Motion was made by Bacon, seconded by Falconer to approve Trevor Keating, Cody Doren and Darin Janes as appraisers for said surplussed items.

Keating also spoke to the Council about the need for lights on highway 14 down to Willow Street to help prevent accidents at that curve. Since SDDOT is involved, the City Council approved Marshal Mix to contact SDDOT and make the request.

A billboard vacancy was tabled.

Motion was made by Rowbotham, seconded by Johnson to approve the second reading of Ordinance #639 amending Section 4.04.03 of the zoning ordinances. All in favor—Carried.

Ordinance #639

An ordinance to amend Section 4.04.03 of the Arlington Compiled Zoning Ordinance Book to read as follows:

Section 4.04.03 Signs in the Residential Zoning Districts.

1. Permanent freestanding signs and wall signs are permitted for Permitted Uses in Residential Zoning Districts as provided in 3b.
2. Temporary signs for Permitted and Conditional Uses in Residential Zoning Districts shall comply with the requirements of Table 4.04.03.3.
3. Freestanding and wall signs erected accessory to any Conditional Use in any residential Zoning Districts shall be constructed in accordance with the building permit issued for the sign and, unless specified elsewhere in this Ordinance, conform to Table 4.04.03.3.
 - a. The sign structure or sign shall have a maximum height of ten (10) feet. Height of sign is the vertical distance from the top of the sign or sign structure, whichever is greater, to the ground in a straight line directly below, measured from a point equidistant from the sides or edges of the sign.
 - b. Notwithstanding the provisions of Section 4.04.02.5, Each sign shall be constructed in accordance with minimum setback requirements of the applicable district except that a sign may be constructed in any location in the front yard provided it shall not be closer than one (1) foot from any street right-of-way and shall comply with all other requirements of this Chapter.

Table 4.04.03.3

Sign Type	Area		Number	
	Adjacent to Municipal Right-of-Way	Adjacent to State or Federal Right-of-Way	Adjacent to Municipal Right-of-Way	Adjacent to State or Federal Right-of-Way
Freestanding	15 Square Feet		1	
Wall				
Temporary	15 Square Feet		1	

CITY OF ARLINGTON, SOUTH DAKOTA

Mayor

ATTEST:

City Finance Officer

First Reading: 01/05/2026

Second Reading: 02/02/2026

Passed and Approved: 02/02/2026

Electric Report: The Council reviewed the summary report for the 2025 electrical usage.

The Finance Officer was asked to request a late fee reversal for a business, to which the Council advised they would not approve the late fee reversal.

Motion was made by Rowbotham, seconded by Falconer to approve advertising for sealed bids/quotes for the Crack Sealing (approx. 12,000 linear feet) and Seal Coating (approx. 45,000 sq. yards) projects for this summer

together with DeSmet. All in favor—Carried. An opening date for the sealed bids will be determined with both parties involved.

Ambulance rates were discussed and upon motion by Falconer, seconded by Rowbotham, the rate of increase was set at 2.8% (with the exception of mileage rate, which is not changing) as of 1-1-26. All in favor—Carried.

Motion was made by Rowbotham, seconded by Sundberg to transfer the unused portion of the 2025 Street Equipment budget of \$36,700 to the Street Equipment savings. All in favor—Carried.

The purchase of a new street sweeper discussion was held. Motion by Bacon, seconded by Johnson to offer 99900.00 for the 2016 street sweeper and if they would not do that, we would have to go out to bid. All in favor—Carried.

Motion was made by Bacon, seconded by Falconer to approve the employee overtime, and the police report. All in favor—Carried

The Council reviewed the Revenue/Expense, Cash and Utility Reports.

Motion was made by Rowbotham, seconded by Johnson to approve the destruction of the following records up to and including 2021: Vouchers, Receipts, Bank Statements, Deposit Books, Payroll Registers, Check Stubs, Timecards, Utility Receipts, Payments, Journal Entries, Paystubs, Check Registers, Misc. Cash Receipts, Meter Readings, Reconnect/Disconnect List, Insurance Coverage, Utility Billing/Posting, Sales Tax. All in favor—Carried

Additional Items: The Finance Officer reminded the Council that the city election petitions must be filed by March 24th. The Equalization meeting was scheduled for March 16th at 6 P.M. The FO was asked to advertise for pool employees and a city summer worker. Mix informed the Council that he had received notification from the DOT that they will be moving forward with a new 24” pipe going from Lake Arlington to behind the Kneip building. He will ask about running an additional 24” pipe right by that if possible.

Motion was made by Bacon, seconded by Knadle to enter into executive session at 8:09 P.M. for personnel & possible litigation. All in favor—Carried.

Mayor Lundquist declared out of executive session at 8:30 P.M. The FO was asked to advertise for a seasonal city worker.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.