

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
February 3, 2025

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Gary Kaufmann, Terry Rowbotham, Garth Johnson, Sue Falconer and Rob Achterberg. Absent: Beth Sundberg

Motion was made by Johnson, seconded by Achterberg to approve the minutes of the January 6th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on motion by Falconer seconded by Kaufmann, the Finance Officer was instructed to issue payment for same. All in favor—Carried.

Bills approved as follows:

Payroll 6,815.71; OASI Benefit 521.40; East River Electric Power Coop 4,266.48 Energy Transmission; Electric Fund 4,358.97 City Bill; Heartland Energy 24,343.70 Energy; Kingsbury County Auditor 5,546.67 County Contract Law; SD State Treasurer 6,253.48 Sales Tax, SD Municipal Electric Association 853.00 2025 Membership Dues; Valley Fibercom 204.27 Phone/Internet; Western Area Power Adm 19,610.80 Energy; AT&T 52.25 Cell Phone; Northwestern Energy 398.27 Service to City Shops; Principal Life Ins. Co. 132.39 Short Term Disability; Rural Development 4,301.00 Water & Wastewater Loans; Sioux Valley Energy 75.00 Service to Airport; CNH Industrial Accounts 218.40 Oil Filter & Light Assembly; VIS-Cor Trust Bank 1,045.05 Parts/timecards/battery backup; Payroll 20,861.77; OASI Benefit 1,567.71; Adam Waliezer 150.00 meter deposit balance refund; Arlington Sun 180.80 Publishing; Avid Hawk LLC 45.00 Monthly Website Fee; Beverly Nelson 100.00 meter deposit balance refund; Bobcat of Brookings 236.99 trimmer line & safety glasses; Century Business Products 51.68 Monthly printer contract; Cooks Wastepaper Recycling 5,780.78 January Garbage; Dakota Pump & Control Co 10,332.14 Hydromatic Pump; Darlin Martinez 99.20 meter deposit balance refund; Dakota Supply Group 5,199.96 Hwy Street Lights; Electric Fund 200.00 meter deposit applied to bill; First Dist. Assn/Local Gov't 1,379.17 Yearly Dues; Glacial Lakes & Prairies Tour. 240.00 2025 Dues; Handi Mart 247.78 Ambulance Fuel; Ian Ellis 44.57 meter deposit balance refund; Juan Campos-Estrada 200.00 meter deposit balance refund; King Bros Heating & Cooling 1,173.47 plumbing for Fire Dept.; Kingbrook Rural Water 10,106.88 Water Lease; Lowes 84.37 PVC; M&T Fire & Safety 360.88 Nightsticks; Office Peeps 45.14 Copy Paper; Omni-Pro Software 3,080.00 Scada Software License & tech; PCC Ambulance Billing Serv. 138.34 November 2024 billing; Prairie Ag Partners 3,099.27 Dyed Diesel & tractor parts; Public Health Lab 30.00 Water Testing; Runnings Supply Inc 247.97 Clothing; Sanitation Products Inc 649.22 Sweeper Parts; Snap On Tools 12.00 bits; Trevor Keating 132.72 gas can & stabilizer for Fire Dept.; US Post Office 73.00 stamps.

Motion was made by Achterberg, seconded by Falconer to transfer the unused portion of the 2024 Park Improvements budget of \$48,455.00 to the Parks & Rec savings; and to transfer the unused portion of the 2024 Street Equipment budget of \$19,874.90 to the Street Equipment savings. All in favor—Carried.

Tammy Anderson, Kingsbury County Director of Equalization, provided information to the Council regarding assessments. The Council was also supplied with a list of those residents who either would not allow them in their home last year or did not call back to make an appointment when they missed the scheduled appointment. The Council will meet at 7pm on Monday, March 17 (with Tammy present) to hear any appeals.

Tanya Flegel, Kingsbury County Conservation District Manager, spoke to the Council about a grant available for government entities to add/replace trees. The Council asked about the City cemetery and Tanya said she would have to do some checking as that is in Brookings County. She is the only County in SD that has this available, so there may be a chance for a grant for that.

Preston Singrey spoke to the Council as a member of the Chamber requesting the Arlington Days parade route to move back down Main Street to Hwy 14. The Council let him know that this would be a DOT/Sheriff decision as it was an issue in the past.

Motion was made by Falconer, seconded by Rowbotham, to approve pre-payment of the following bills: Citizens State Bank—WH-SS-Medicare--\$12,000.00; East River Electric Power—Energy--\$4,700.00; Electric Fund—City Utility Bills--\$8,000.00; Valley Fibercom —Phones & Internet--\$350.00; Heartland Consumer Power District—Energy--\$50,000.00; Kingsbury County Auditor—County Law Contract--\$5,600.00; SD State Treasurer—Sales Tax--\$8,200.00; Western Area Power Adm—Energy--\$25,000.00; AT&T—Cell Phones--\$50.00; Colonial Life—Payroll Deductions--\$150.00; Northwestern—Natural Gas--\$1,200.00; PLIC—Disability--\$250.00; SD Retirement—Retirement--\$3,700.00; Sioux Valley Energy – Energy - -\$100.00; The Health Pool—Employee Health & Life Insurance--\$7,000.00; Visa—Credit Card Purchases--\$8,000.00; Prairie Ag Partners—Fuel--\$8,500.00; Rural Development—Water & Wastewater Loans--\$4,301.00; Petty Cash--\$50.00; Citizens State Bank—Ballfield Building Loan--\$11,000.00; CHN/Titan--\$20,000.00. All in favor—Carried.

Motion was made by Achterberg, seconded by Rowbotham to approve the second reading of the Flood Plain Ordinance #629.

**NOTICE OF ADOPTION
ORDINANCE NO. 629
FLOOD DAMAGE PREVENTION ORDINANCE**

AN ORDINANCE ESTABLISHING FLOOD DAMAGE PREVENTION REGULATIONS FOR THE CITY OF ARLINGTON, SOUTH DAKOTA AND FOR THE REPEAL OF ALL RESOLUTIONS AND ORDINANCES IN CONFLICT HEREWITH.

Notice is hereby given that Ordinance #629, “An ordinance establishing Flood Damage Prevention Regulations for the City of Arlington, South Dakota and for the repeal of all resolutions and ordinance in conflict herewith” was duly adopted by the City Council on February 3, 2025, and will become effective on the 12th day of March, 2025 (20 days after 2nd publication of this notice).

The following is a summary of the Ordinance:

- Article 1 Statutory Authorization, Findings of Fact, Purpose and Methods
- Article 2 Definitions
- Article 3 General Provisions
- Article 4 Administration
- Article 5 Provision for Flood Hazard Reduction

NOTICE IS FURTHER GIVEN, that Ordinance #629 will be made available for public inspection during normal business hours at the City Office located at 202 West Elm Street, Arlington, SD.

Per SDCL 9-19-7, this Ordinance shall become effective twenty days after the last publication of this notice once a week for two successive weeks in the official newspaper thereby repealing all ordinance or parts thereof in conflict herewith unless a referendum is timely involved prior there to.

CITY OF ARLINGTON, SOUTH DAKOTA

Mayor

ATTEST:

City Finance Officer

First Reading: 1/6/2025
Second Reading: 2/3/2025
Published: 2/13/2025 & 2/20/2025

Electric Report: The Council reviewed the summary report for the 2024 electrical usage.

The Council reviewed the building permit applications that were approved in January: Prairie Farms for two 160 sq. ft. storage units/buildings at Block 8A, Industrial Park in the City of Arlington, 827 N. Industrial Park. A third unit/building was applied for, but not yet approved.

Motion was made by Falconer, seconded by Kaufmann to approve advertising for sealed bids/quotes for the Crack Sealing and Seal Coating projects for this summer together with DeSmet (if they approve at their monthly meeting). All in favor—Carried. If approved by DeSmet, an opening date for the sealed bits will be determined with both parties involved.

Motion was made by Rowbotham, seconded by Achterberg to approve the employee overtime, and the police report. All in favor—Carried

The Council reviewed the Revenue/Expense, Cash and Utility Reports.

The Finance Officer was asked to request a late fee reversal for a resident, to which the Council advised they would not approve the late fee reversal.

The Finance Officer received a complaint of a dog running at large and defecating on another resident's lawn. The Council advised the Finance Officer to contact two residents to see if the dog is theirs and if not, to contact the sheriff's office.

Motion was made by Kaufmann, seconded by Rowbotham to approve the 2024 annual report as prepared by the Finance Officer and forward same to DLA. All in favor—Carried

Motion was made by Rowbotham, seconded by Falconer to approve the following rate increases on the City of Arlington Fine & Fee Schedule (formerly called 2023 City of Arlington Fine & Fee Schedule): Dirt \$20/yard picked up, \$22/yard delivered; Gravel \$18.75/yard picked up, \$20.75/yard delivered; \$1/month recycling tote; City Equipment rental rates = Backhoe \$80/hr plus man, Suc Vac \$100/hr plus man, Trencher \$3.90/ft plus man; Rubble Site Fees = Air Conditioners \$23 each, appliances with freon \$16 each, Car Tires \$5 each, Pickup tires \$7 each, Truck tires \$14 each, Tractor tires \$37 each. All in favor—Carried

Motion was made by Kaufmann, seconded by Johnson to approve the destruction of the following records up to and including 2020: Vouchers, Receipts, Bank Statements, Deposit Books, Payroll Registers, Check Stubs, Timecards, Utility Receipts, Payments, Journal Entries, Paystubs, Check Registers, Misc. Cash Receipts, Meter Readings, Reconnect/Disconnect List, Insurance Coverage, Utility Billing/Posting, Sales Tax; as well as the following records up to and including 2017: 1099's and 941 reports. All in favor—Carried

Motion was made by Falconer, seconded by Rowbotham to approve writing off the amount of ambulance fees that are uncollectible/unbillable in the following amounts: 2022 = 6,252.27; 2023 = 17,499.36; 2024 = 13,632.76 as well as the following self-pay amounts to turn over to collections: 2022 = 1,005.15; 2023 = 1,549.42. All in favor—Carried

The City received an application for the City worker position and upon motion by Rowbotham, seconded by Falconer, Tom Aylward was hired at the starting wage of \$16.00/hr.

The Mayor informed the Council that the Fire Chief requested (and received) approval to do a rescue training at Lake Arlington.

Additional Items: the Finance Officer reminded the Council members that petitions must be filed by February 28th at 5:00 P.M. She was asked to contact previous pool and city summer workers and advertise for summer help.

Public Comments – Chris Hussak, Chamber President, spoke to the Council regarding the possibility of the City becoming a member of the Chamber and also to request help with watering the planters on Main Street. Both of these will be discussed at the next meeting.

Motion was made by Falconer, seconded by Kaufmann to enter into executive session at 8:11 P.M. for contract negotiations & personnel. All in favor—Carried.

Mayor Lundquist declared out of executive session at 8:25 P.M. No further action taken.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.