

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
June 2, 2025

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Rowbotham, Garth Johnson, Robert Knadle, and Sue Falconer. Absent: Tom Bacon and Beth Sundberg.

Motion was made by Knadle, seconded by Johnson to approve the minutes of the May 5th & 12th meetings. All in favor - Carried.

Beth Sundberg now in attendance.

Bills on file were submitted for consideration and on motion by Rowbotham, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor—Carried.

Bills approved as follows:

Payroll 11264.02, OASI Benefit 861.69, East River Electric Power Coop 3808.28 Transmission Service, Electric Fund 3459.04 City Bill, Heartland Energy 8473.52 Energy, Kingsbury County Auditor 5546.67 County Contract Law, SD State Treasurer 6288.02 Sales Tax, Valley Fibercom 208.22 Phone/Internet, Western Area Power Adm 19000.40 Energy, King Insurance Agency 15444.84 Property, Auto, Liability, King Insurance Agency 14292.37 Property, Auto, Liability, King Insurance Agency 52666.79 Property, Auto, Liability, Payroll 20663.20, OASI Benefit 1552.52, AT&T 52.25 Cell Phone/iPad, Citizens State Bank 10753.94 Ball Diamond Building Loan, Northwestern Energy 60.23 Service to City Shops, Principal Life Ins. Co. 139.58 Short Term Disability, Rural Development 4301.00 Water & Wastewater Loan, Sioux Valley Energy 109.00 Energy to Airport, Visa - Cor Trust Bank 176.45 Water Test/Tool Organizer/Fan, 81 Auto Clinic 133.92 Trimmer String & Oil, A-OX Welding Supply Co. 87.00 Cylinder Rent, Arlington Sun 259.22 Publishing, Avid Hawk, LLC 45.00 Website Service, Badger Oil, Inc. 6050.00 Badboy 61" Lawnmower, Bobcat Of Brookings 3626.51 Mowing Head & Couplers, Century Business Products 46.64 Contract 4/19-5/18, Cooks Wastepaper & Recycling 5856.55 May Garbage, Courtesy Plumbing, Inc. 818.55 Ball Diamond Sewer Repair, Angelia Curro 59.48 Meter Dep Balance Refund, Dakota Pump & Control Co 738.78 Lagoon Shear Valve, Danr-Fiscal Management Div 380.00 Dues, Electric Fund 888.00 Meter Deposits Applied To Bill, Elo Prof. LLC 7500.00 2024 Audit, Handi Mart 251.83 Fuel, Hawkins, Inc. 8298.00 Pool Chemicals, Jonathon Howe 13.22 Meter Dep Balance Refund, Inter-Lakes Community Action 200.00 Meter Deposit Balance Refund, Kingbrook Rural Water 15443.18 Water & Lease, Gene Lohan 84.70 Clothing, Lowes 1443.66 Pool Painting Supplies, Maynard's Food Center 45.02 Cleaning Supplies, Bonnie Norgaard 150.00 Meter Deposit Balance Refund, Office Peeps 110.39 Paper Towels & Toilet Paper, Omni-Pro Software 2981.44 Amr Software License & Tech, PCC Ambulance Billing Serv. 14.97 Ambulance Billing 3/1-3/31, Jacob Platte 101.36 Meter Deposit Balance Refund, Prairie Ag Partners 376.15 Chain Oil, Service, Filters, Public Health Laboratory 30.00 Water Testing, Raztech LLC 997.00 May IT, Anne Renkly 113.51 Meter Dep Balance Refund, RESCO 1510.15 Elements, Agapito Rodriguez 67.60 Meter Dep. Balance Refund, Deanne Rolsma 78.40 Meter Deposit Balance Refund, Runnings Supply Inc 500.79 Clothing & Shop Supplies, Ryco Construction 507.63 Clinic Soffit Repair, Henry Schein, Inc. 87.30 Ambulance Supplies, De De Schmidt 53.08 Ball Diamond Pitcher's Mound, Skarshaug Test Lab, Inc. 888.84 Electric Gloves, Snap On Tools 410.00 Tools, Team Lab 221.80 Weed Killer, Timber Road Properties 93.43 Meter Dep Balance Refund, US Bank 750.00 Paying Agent Fee, US Post Office 565.60 Stamps, Water & Environ. Eng. Research 416.00 Lagoon Testing,

Quinn Reimers from Colliers Securities explained Tax Increment Financing (TIF) to the Council and answered questions asked by the Council members.

Motion was made by Rowbotham, seconded by Johnson to approve the burn permit received by Brad Bunker to burn on his property. All in favor—Carried.

Tom Bacon now in attendance.

Travis Steffensen spoke to the Council about the Fields of Grace concert to be held July 26th. He is requesting the use of the Baseball/Softball field and to close (leaving opening for the people living in the apartments) Birch St. and 2nd St. by the Baseball/Softball field. Motion was made by Knadle, seconded by Sundberg to approve the use and closing of streets. All in favor—Carried.

Mayor Lundquist called the Board of Adjustments meeting to order at 7:02 P.M with the following present: Mayor Curt Lundquist, and Council Members: Terry Rowbotham, Garth Johnson, Beth Sundberg, Robert Knadle, Tom Bacon, and Sue Falconer. Absent: None

Daniela Waldner spoke to the Board in regards to her Conditional Use Permit Application to have a micro bakery in her yard. She was advised that the building (approx.. 6x4) could not be closer to the road than her house. She agreed and also told the Board that she had spoken to the adjacent neighbors and they were fine with it. The Finance Officer did not receive any notifications for or against. Motion was made by Rowbotham, seconded by Johnson to approve the Conditional Use Permit Application. All in favor—Carried.

Mayor Lundquist declared the Board of Adjustments meeting adjourned at 7:08 P.M.

Based on the recommendation from the Board of Adjustments, motion was made by Johnson, seconded by Rowbotham to approve Daniela Waldner's Conditional Use Permit. All in favor—Carried.

Now was the time for the public hearing for the Special One (1) Day Malt Beverage & Liquor Permits for the Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD on 8/30/2025 (Poker Run). Motion was made by Rowbotham, seconded by Bacon, to approve said permits. All in favor—Carried.

Tim Sheehan from Magic Mile Media spoke to the Council about light pole banners and how they can promote the city & it's businesses. The cost of said banners would be \$100/month and they would put them up and take them down. He suggested changing them every quarter or so to keep them in good condition. He will be approaching the businesses to see if there is any interest and let the Council know.

Andy Brown from the Chamber updated the Council on a Main Street Commercial Overlay District Ordinance and said they would be having a meeting with the uptown businesses to discuss. If they are not interested, the Chamber will drop it. If they are interested, they will work with the Council to determine next steps.

Brandon Schultz spoke on behalf of the Softball coaches and requested some updates at the ball diamond, stating that there may be enough room there to change it to 2 softball fields and a parking lot. The Parks & Rec Committee (Knadle & Falconer) will meet with Brandon to look at the space and determine if that would be feasible. They will also check into possible grants. He also requested funds for a tournament, but the Council does not pay for those (especially out of town tournaments) because if they do one, they would need to pay for all of them. It was also mentioned that the home plate anchors are coming out with the base. New plates and bases were requested, but also that perhaps 2" or so of concrete could be put around the bottom of the anchors to hold them in place.

Swimming Lessons and pool usage fees were discussed and since we asked the Brookings Swim Club to provide lessons, we will not be requiring a pool usage fee; however, for those giving private lessons, there will be a charge as previously discussed.

Mayor Lundquist called a joint meeting with the Planning Commission and City Council. Two items were on the agenda for the Planning Commission, one to approve Resolution #2025-2 (plat of Lot 1, Block 1, J&E Smith), the other to amend the R2 front yard setback. Motion was made by Bacon, seconded by Knadle to approve the Eldon & Jami Smith's plat request/Resolution #2025-2. All in favor—Carried.

Motion was made by Rowbotham, seconded by Falconer to recommend approval of the first reading of Ordinance #632 to change the front yard setback from 20' to 25' in R2. All in favor—Carried.

Mayor Lundquist declared the joint meeting adjourned at 8:05 P.M.

Based on the recommendation from the Planning Commission, motion was made by Rowbotham, seconded by Knadle to approve Resolution #2025-2 as follows. All in favor—Carried.

RESOLUTION #2025-2

BE IT RESOLVED BY THE CITY OF ARLINGTON, SOUTH DAKOTA

Whereas, Eldon Smith and Jami Smith, owners of the hereinafter described real property, have submitted to the governing board a proposed plat of the following described real estate situated in the City of Arlington in the State of South Dakota to-wit:

PLAT OF LOT 1, BLOCK 1 J&E SMITH FOURTH ADDITION, located in a portion of Out Lots 1, in the South ½ of the Southeast ¼ of Section 36 in T111N, R53W of the 5th P.M. in the City of Arlington, according to Bounty Auditor's Plat of Out Lots in Arlington, Kingsbury County, South Dakota.

And the Board of the City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCEPTED AND APPROVED.

Passed and Approved this 2nd day of June, 2025.

ATTEST:

City Finance Officer

Mayor

Motion was made by Bacon, seconded by Rowbotham to approve the first reading of Ordinance #632. All in favor—Carried.

Annexing Josh Spilde's land to the south was discussed and a decision was made to wait as the Council felt this was not the time to annex that land.

The Campground (campers and garbage) was discussed and on motion by Knadle, seconded by Falconer an amendment to the policy limiting the number of days to camp is as follows: It is the policy of the City of Arlington that the number of days someone can camp in a spot at Maxwell Park or Lake Arlington is not to exceed 14 days. They must vacate the campground after 14 days. All in favor—Carried.

The Council reviewed the following building permits that were previously approved: Dan Zilverberg – 49 sq. ft. greenhouse @ 514 S. 4th St.; Marshal & Sharleen Mix – demo permit for 304 N. 4th St.; Marshal Mix – 12x16 shed at 202 N. 6th St; King Bros – demo permit for garage at 205 S. 4th St. The question of who fills out the permit for a storage container on someone else's property was answered by Wilkinson, therefore Mike Wright's 9x40 storage container to be kept at Johnsonville Sprayfoam was then approved. There was also a setback question on a triangular shaped lot and Wilkinson suggested a variance be done for the property. The triangle piece in question, will have a front yard and two side yards.

Electric Report – Wilkinson explained to the Council that it would not be wise to pay off the substation loan early as the interest rate is so low. He also said we cannot pay the monthly payments as they are bonds and we would have to pay the oldest bond first, and so on. Bacon asked if there was someone checking on the substation weekly, to which Mix said yes. He also recommended that Chad Mohr take some refresher safety classes to which the Council agreed.

Motion was made by Rowbotham, seconded by Bacon to approve the following disbursements—ACDC \$10,000; \$2000 to the Deferred Compensation Funds for the Arlington Fire Dept and the Arlington Ambulance Service; \$1000 to both the BATA bus and BEDC. All in favor - Carried.

Falconer said she had been approached by a resident (or 2) about updating the park – removing the tennis courts, putting in pickleball courts and updating equipment (including swings and mats). Knadle said there is some epoxy out there that can be used for outdoor purposes and perhaps we can grind down the tennis court cement and use that. He will do some checking into it.

Motion was made by Bacon, seconded by Sundberg to approve the Employee Overtime and Police Report. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Additional Items: Heartland Summer Conference will be held July 15; the tentative opening date for the pool is June 5; we will be adding the painting of the water tower to the budget next year as we need to go out to bid, but will be getting the engineer to do the specs now so we are ready; Johnson asked for the ditch on the west side of the park to be filled in; we are waiting for a signed easement regarding the Lake Arlington drainage.

Motion to adjourn was made by Johnson, seconded by Bacon. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.