

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
July 1, 2024

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Curt Lundquist and Council Members: Gary Kaufmann, Terry Rowbotham, Garth Johnson, Beth Sundberg, Sue Falconer, and Rob Achterberg Absent: None

Motion was made by Achterberg, seconded by Rowbotham to approve the minutes of the June 3<sup>rd</sup> meeting. All in favor - Carried. Wilkinson was requested to complete a contract for use of East Hickory (E of Adams St.) between the City and Charlie Johnson.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Johnson, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

EAST RIVER ELECTRIC POWER COOP 2983.52 ENERGY, ELECTRIC FUND 5366.73 CITY BILL, HEARTLAND ENERGY 11731.62 ENERGY, KINGSBURY COUNTY AUDITOR 5546.67 COUNTY CONTRACT LAW, SD STATE TREASURER 5882.90 TAXES, US POST OFFICE 120.00 BOX RENT, VALLEY FIBERCOM 203.66 PHONE/INTERNET, WESTERN AREA POWER ADM 15106.33 ENERGY, WILLIAM MIX 31.85 TREE REIMBURSEMENT, PAYROLL 13981.50, OASI 3559.78, ARLINGTON COMMUNITY DEV. CORP. 10000.00 ANNUAL DISBURSEMENT, ARLINGTON AMBULANCE 2000.00 ANNUAL DISB.-DEF. COMP., AT&T 47.25 CELL PHONE, BATA SERVICES 1000.00 ANNUAL DISBURSEMENT, ARLINGTON VOL. FIRE DEPT. 2000.00 ANNUAL DISBURSE.-DEF. COMP., MIKE WRIGHT 110.00 BUILDING PERMIT REFUND, NORTHWESTERN ENERGY 20.00 SERVICE TO CITY SHOPS, PRINCIPAL LIFE INS. CO. 180.34 SHORT TERM DISABILITY, RURAL DEVELOPMENT 4301.00 WATER & WASTEWATER LOANS, SIOUX VALLEY ENERGY 110.00 ENERGY, US POST OFFICE 120.00 AMBULANCE PO BOX, VISA - COR TRUST BANK 2489.47 BOOKS/DOLPHIN/SUPPLIES, PAYROLL 22885.47, OASI 5680.26, 81 AUTO CLINIC 154.43 FLOATING WATER PUMP, A-OX WELDING SUPPLY CO. 108.90 CYLINDER RENT, ARLINGTON PUBLIC SCHOOL 1463.35 LIBRARY SHARE, ARLINGTON INSURANCE AGENCY 556.50 SURETY BONDS, ARLINGTON SUN 221.68 PUBLISHING, BADGER OIL, INC. 89.25 MOWER FILTERS, BROOKINGS CITY LANDFILL 1436.60 LANDFILL CHARGES, BUNKER AUTO INC. 78.94 FUEL FOR AMBULANCE, CENTURY BUSINESS PRODUCTS 49.71 SERVICE AGRMT 5/19-6/18/24, COOKS WASTEPAPER & RECYCLING 5767.30 JUNE GARBAGE, DAKOTA PUMP & CONTROL CO 3934.70 SERVICE CALLS, JOE DENISON 630.00 AMB. TRAINING, ELECTRIC FUND 230.97 METER DEPOSITS APPLIED TO BILL, FIRST DIST. ASSN/LOCAL GOV'T 5000.00 COMP LAND USE & ZONING, GENERAL WOOD SUPPLY 1367.35 SUPPLIES, HALI-BRITE, INC 208.56 150 WATT PULSE START, BRUCE HALLAN 150.00 METER DEP BALANCE REFUND, HANDI MART 199.98 FUEL, HAWKINS, INC. 2722.72 AZONE, INTERSTATE ALL BATTERY CENTER 40.50 BATTERIES, JAY'S AUTO BODY 310.00 AMBO WINDSHEILD, TARA KING 163.45 BOYS T-BALL, KINGBROOK RURAL WATER 13186.33 WATER & LEASE PMT, LOWES 352.15 SUPPLIES/STRIPING/CUTOFF, LYLE SIGNS, INC 371.70 SIGNS & POSTS, MAYNARD'S FOOD CENTER 54.80 PARK & CITY BLDG SUPPLIES, JEREMY PAULSEN 200.00 METER DEP BALANCE REFUND, PRAIRIE AG PARTNERS 983.98 GRASS SEED/CHALK/SUPPLIES, PRUSSMAN CONTRACTING INC 720.00 JET AND VACUUM SEWER, RAZTECH LLC 947.00 MAY IT, RUNNINGS SUPPLY INC 194.97 CLOTHING/CHAIR/GOPHER BAIT, SD PUBLIC HEALTH LAB 15.00 WATER TESTING, US POST OFFICE 68.00 STAMPS, VOLGA ACE HARDWARE 331.94 PARK & STREET PAINT, HOPE WAGNER 119.03 METER DEP BALANCE REFUND, WARNKE ELECTRIC 216.61 ADAPTER PLUGS FOR FIRE DEPT, WATER & ENVIRON. ENG. RESEARCH 403.00 WATER TESTING, WESCO DISTRIBUTION INC 5029.63 STREET LIGHTS,

The M&T bill from last month was discussed and funds will be taken from the ambulance savings to pay for it as it was not in the budget.

Beth Niemeyer with Banner Associates updated the Council on the pay request #7, change order #4, and change order #5 (manhole changes). Motion was made by Achterberg, seconded by Kaufmann to approve pay request #7 and change order #4. All in favor - Carried. Change order #5 will be evaluated a bit more and a decision made at a later meeting.

Motion was made by Rowbotham, seconded by Achterberg to approve the addition of Austin Rickard to the Fire Department roster for insurance purposes. All in favor - Carried.

City equipment rates, and the scheduling of using such, were reviewed and upon motion by Kaufmann, seconded by Achterberg, rates were approved as follows: Skid Loader w/attachment - \$70/hr plus man; Bucket Truck - \$100/hr plus man;

Digger Truck - \$80/hr plus man; Case Tractor or JD w/attachment - \$80/hr plus man; Maintainer - \$80/hr plus man; Big Dump Truck - \$50/hr plus man; Small Dump Truck - \$40/hr plus man; Payloader - \$100/hr plus man; Big Street Sweeper - \$80/hr plus man; Rotary Mower - \$60/hr plus man; Packer - \$80/hr plus man; Backhoe - \$80/hr plus man; Suc Vac - \$100/hr plus man; Trencher - \$3.90/ft plus man. All in favor – Carried. City Employees do not need to pay the “plus man” portion.

Motion was made by Johnson, seconded by Falconer to approve ELO to conduct our 2023 audit. All in favor – Carried.

Motion was made by Achterberg, seconded by Falconer to surplus the following items: low-pressure cascade system (no tanks), approx. 25 fire dept helmets, Dell computer, keyboard, mouse, two-way radio/Motorola, Netgear switch boxes, EnGenius wifi, and pack of 2 cordless phones. All in favor – Carried. An auction for items surplussed by the Council will be held at 10 A.M. on July 23, 2024.

A nuisance property was reviewed, and the Finance Officer was asked to send a letter with a deadline of 30 days to have it cleaned up.

Wilkinson will draw up a road use agreement for the use of 453<sup>rd</sup> Avenue as a small section may be receiving more traffic than normal soon, as homes will be built on the corner of Hwy 81 and 453<sup>rd</sup> Avenue to be moved.

Motion was made by Johnson, seconded by Sundberg to approve the 2<sup>nd</sup> reading of the truck route ordinance.

**ORDINANCE #621**

**AN ORDINANCE ESTABLISHING A REVISED TRUCK ROUTE WITHIN THE CITY OF ARLINGTON, SOUTH DAKOTA**

The following streets and highways within the City of Arlington are designated as the truck route:

<u>STREET</u>	<u>FROM</u>	<u>TO</u>
Main Street	US Highway 81	Ash Street
Ash Street	Main Street	US Highways 81 & 14
Third Street	US Highway 14	Care Center Road
Care Center Road	US Highway 81	Third Street
Cottonwood Street	US Highway 81	Spruce Street
Industrial Avenue	Cottonwood Street	Opportunity Drive
Opportunity Drive	US Highway 81	Industrial Avenue

Passed first reading: June 3, 2024

Passed second reading: July 1, 2024

Published: July 11, 2024

CITY OF ARLINGTON, SOUTH DAKOTA

\_\_\_\_\_  
Curt Lundquist- Mayor

ATTEST:

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Stephanie Damm- Finance Officer

Discussion was held regarding the City’s insurance policy options, and all those in attendance agreed to keep what we have.

Motion was made by Sundberg, seconded by Rowbotham to approve the updated Librarian and Water & Wastewater Specialist job descriptions. All in favor – Carried. Johnson was asked to speak to the Librarian to request Wednesday hours be changed from 1-5 to 2-6.

Electric Report – Special Meeting will be held August 12<sup>th</sup> at 7 P.M. to allow for presentations to the Council regarding meter & system options.

Motion was made by Rowbotham, seconded by Falconer to approve the Employee Overtime and Police Report. All in favor – Carried.

The Council reviewed the following building permits that were previously approved: Daniel Rost – 12’x20’ shed at Block 8, Lot 4&5, Keep’s 1<sup>st</sup> Addn – 108 S. 3<sup>rd</sup> St.; Les & Shirley Rowen – addition of a 12’x28’ 3<sup>rd</sup> stall to existing garage at Block 7, Lot 10&11, 2<sup>nd</sup> RR Addn – 209 S. 4<sup>th</sup> St.; Austin & Kendra Rikard – 10’x12’shed and fence at Block 6, Lot 7&8, Keep’s 1<sup>st</sup> Addn – 214 Main St.; BCB Trucking/Tom Bunker – 8’x40’container shed at RR Lot 5 exc. Lot H2, Original RR Lots.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Additional Items: The Heartland Summer Conference is July 30<sup>th</sup> – Council was advised to let the Finance Officer know if they plan to attend, so they can be pre-registered.

Motion was made by Rowbotham, seconded by Achterberg to allow July 5<sup>th</sup> as an administrative leave day as the Governor declared. All in favor – Carried.

Motion was made by Achterberg, seconded by Falconer to enter into executive session at 8:29 P.M. for personnel matters.  
All in favor - Carried.

The Mayor called the meeting out of executive session at 9:11 P.M.

Motion was made by Achterberg, seconded by Falconer to hire Gene Lohan as the city worker. All in favor – Carried.

Motion to adjourn was made by Johnson, seconded by Achterberg. All in favor - Carried.

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.