

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
September 3, 2024

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Gary Kaufmann, Terry Rowbotham, Garth Johnson, Rob Achterberg, and Sue Falconer. Absent: Beth Sundberg

Agenda Changes: Lane Weber requested to be removed from the agenda.

Motion was made by Falconer, seconded by Rowbotham to approve the minutes of the August 5th & 12th meetings. All in favor—Carried. Motion was not needed for the vacation guide ads as the Chamber received a grant to pay for them.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

EAST RIVER ELECTRIC POWER COOP 4542.56 ENERGY, ELECTRIC FUND 6324.08 CITY UTILITIES, HEARTLAND ENERGY 31056.17 ENERGY, KINGSBURY COUNTY AUDITOR 5546.67 COUNTY CONTRACT LAW, SD STATE TREASURER 5807.04 SALES TAX, VALLEY FIBERCOM 234.76 PHONE/INTERNET, WESTERN AREA POWER ADM 16343.00 ENERGY, ARLINGTON INSURANCE AGENCY 15880.55 INSURANCE RENEWAL PREMIUMS, ARLINGTON INSURANCE AGENCY 21262.76 INSURANCE RENEWAL PREMIUMS, ARLINGTON INSURANCE AGENCY 31154.69 INSURANCE RENEWAL PREMIUMS, ARLINGTON INSURANCE AGENCY 618.00 AUTO INSURANCE, PAYROLL 17067.30, OASI 1265.03, AT&T 52.25 CELL PHONE, CITIZENS STATE BANK 13675.10 DITCH WITCH FINAL PYMT, NORTHWESTERN ENERGY 20.00 SERVICE TO CITY SHOPS, PETTY CASH 15.75 POSTAGE AND REFUND, PRINCIPAL LIFE INS. CO. 180.34 SHORT TERM DISABILITY, RURAL DEVELOPMENT 4301.00 WATER & WASTEWATER LOANS, SIOUX VALLEY ENERGY 112.00 ENERGY, MARIA STEFFENSEN 347.82 SWIMSUITS, VISA - COR TRUST BANK 4251.74 SUPPLIES, PAYROLL 16139.99, OASI 1207.31, A-OX WELDING SUPPLY CO. 135.46 CYLINDER RENT, ARLINGTON SUN 302.85 PUBLISHING, AVID HAWK, LLC 45.00 MONTHLY WEBSITE SERVICE, BADGER OIL, INC. 60.00 MOWER BLADES, BOBCAT OF BROOKINGS 411.71 SIDE VIEW MIRROR-FREIGHT, BOECK'S 2754.00 CITY BUILDING PAINTING, CENTURY BUSINESS PRODUCTS 53.38 CONTRACT 7/19-8/18, CONNECTING POINT 1090.00 YEARLY SUPPORT CONTRACT, COOKS WASTEPAPER & RECYCLING 5814.90 JULY GARBAGE, CORE & MAIN 40.72 REAGENT POWDER PILLOWS, ELECTRIC FUND 200.00 MTR DEPOSITS APPLIED TO BILLS, ELO PROF. LLC 11415.49 PART OF 2023 AUDIT, HALME, INC 42336.77 SEWER PROJECT - FINAL PMT, HANDI MART 1023.07 FUEL, HAWKINS, INC. 4031.60 POOL CHEMICALS, INSURANCE BENEFITS INC 5000.00 AIRPORT LIABILITY INS, KINGBROOK RURAL WATER 12395.83 WATER & LEASE, LOWES 19.89 WASP/HORNET SPRAY, LYLE SIGNS, INC 602.20 STREET SIGNS, M & T FIRE & SAFETY 369.82 LIQUID FILLED PANEL, MAYNARD'S FOOD CENTER 184.05 POOL CONC. & CLEANING SUPPLIES, MCMASTERS GRAVEL AND CONSTRUCT 1996.25 GRAVEL, MILBANK WINWATER COMPANY 1156.44 24 HERSEY REMOTES, OFFICE PEEPS 122.64 PAPER & TOILET PAPER, PCC AMBULANCE BILLING SERV. 1133.62 AMB. BILLING APR-JUNE, PRAIRIE AG PARTNERS 4002.11 FUEL-PARTS-REPAIR, RAZTECH LLC 947.00 JULY IT, RUNNINGS SUPPLY INC 215.96 CLOTHING, SD ENERGY ASSISTANCE 363.90 ENERGY ASSISTANCE REFUND, SD FEDERAL PROPERTY AGENCY 6450.00 FORKLIFT & MOWER TRACTOR, SD PUBLIC HEALTH LAB 60.00 LEAD & COPPER TESTING, SKINNER STRIPING 5829.45 STREET PATCHING, TOOLS PLUS INDUSTRIES LLC 103.56 CAUTION BARRIER TAPE, TOPKOTE INC 80325.00 CHIP SEAL, VAN DIEST SUPPLY COMPANY 2080.00 BIOMIST, VOLGA ACE HARDWARE 17.99 PAINT, WESCO DISTRIBUTION INC 391.29 RODS & ELECTRICAL SUPPLIES

Dan Zilverberg spoke to the Council about improving the water quality and types of fish in the lake (pond). He suggested some biofilters (pond weeds) to help so maybe there could be lily pads, etc. Upon further discussion, he was informed that there are 4 water inlets and 1 outlet which changes things a bit, but he said he would do some research and see if there is anything that could be done.

Preston Singrey and Kaelyn Ulschmid spoke on behalf of the Student Council requesting permission to whitewash the streets for Homecoming. Motion was made by Achterberg, seconded by Johnson to approve the request. All in favor—Carried.

Homecoming will be held during the week of September 30th for the Arlington Cardinals, and they are asking for a burning permit for the burning of the "A" on Monday, September 30th on the school grounds. Motion was made by Achterberg, seconded by Kaufmann to approve this permit if there are personnel from the fire dept on scene during this event. All in favor—Carried.

Motion was made by Falconer, seconded by Achterberg to approve the burn permit for Martin Murphy/Arlington Foundation for September 27 & 28, 2024.

Motion was made by Johnson, seconded by Falconer to go into executive session at 7:16 PM for contract issues. Mayor Lundquist declared out of executive session at 8:11 PM.

Motion was made by Rowbotham, seconded by Johnson to approve Banner's amendment No. 1 with the updated amendment amount of \$7301.43. All in favor—Carried.

Mayor Lundquist and Attorney Wilkinson updated the Council on the Law Enforcement meeting and agreement. Mayor Lundquist said the meeting went very well. Wilkinson suggested that the Council put something together on what they would like to see added/changed/deleted to the agreement at the next meeting and he will update it after that.

The annual Appropriation Ordinance #622 for 2025 received the second reading and on motion by Rowbotham, seconded by Falconer, same was adopted with all voting Aye—Carried.

An Ordinance appropriating funds for the necessary expenditures and liabilities of the City of Arlington, Kingsbury County, South Dakota, for the fiscal year of 2025; transferring funds from the earnings of the City owned utilities for the payment of a portion of such expenditures and liabilities, and levying a tax for the balance and declaring an emergency:

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA.

SECTION 1. It is hereby deemed necessary and therefore is hereby appropriated for the objects and purposes of the City of Arlington, Kingsbury County, South Dakota, during the fiscal year of 2025 follows:

101 GENERAL FUND – EXPENDITURES

411	Mayor & Council	\$28,945
413	Elections	\$900
414	Finance Office	\$132,210
415	Attorney	\$10,000
416	Insurance	\$0
419	General Government Building	\$12,690
421	Police	\$67,860
422	Fire Department	\$48,165
431	Highway & Streets	\$711,740
432	Storm Drainage	\$17,710
435	Airport	\$15,850
436	Solid Waste	\$13,720
437	Cemetery	\$38,180
441	West Nile	\$5,320
446	Ambulance	\$53,502
451	Swimming Pool	\$93,520
452	Parks	\$89,400
453	Baseball	\$23,054
455	Library	\$21,315
456	Economic Development	\$11,000

TOTAL TAX SUPPORTED FUNDS EXPENDITURES \$1,528,481

212 2ND PENNY SALES TAX \$338,000

500 CAPITAL PROJECT FUNDS

502	Fire Equipment	\$10,000
504	Street Equipment	\$10,000
	TOTAL CAPITAL PROJECT FUNDS	\$20,000

600 SELF-SUPPORTED FUNDS-EXPENDITURES

602	Water Fund	\$248,600
603	Electric Fund	\$1,293,600
604	Sanitary Sewer Fund	\$226,000
	TOTAL SELF-SUPPORTED FUNDS	\$2,136,700

TOTAL 2025 APPROPRIATION \$3,665,181

SECTION 2. The following is a summary by fund of the appropriation amounts and the means of financing them.

TAX-SUPPORTED FUNDS

101 GENERAL FUND

311	Taxes	\$343,590
311.2-.6	Other Taxes	\$1,000
313	General Sales & Use Tax	\$335,000

Miscellaneous Revenue	\$345,964
Transfer from Electric Fund	\$337,727
Transfer from Sewer	
Transfer from 2 nd Penny	\$0
Retained Cash Balance - Streets	\$165,000
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	\$1,528,481
211 BBB SALES TAX	\$10,500
212 2 ND PENNY SALES TAX	\$338,000
500 CAPITAL PROJECT FUNDS	
502 Fire Equipment (10,000)	
504 Street Equipment (10,000)	
Transfer from Electric	\$20,000
TOTAL REVENUE-CAPITAL PROJECT FUNDS	\$20,000
600 SELF-SUPPORTED FUNDS	
602 Water Fund	
3610 Interest Earned	\$900
3810 Disconnect/Reconnect Fees	\$500
3811 Metered Sales	\$245,000
3813 Bulk Sales	\$500
3814 Sales of Supplies	\$1,000
3816 Frozen Meters	\$700
603 Electric Fund	
3610 Interest Earned	\$40,000
3821 Metered Sales	\$1,500,000
3823 Sales of Supplies	\$500
3826 Disconnect/Reconnect Fees	\$7,000
3827 Penalties	\$7,000
3829 Electric Other	\$1,500
Less Transfers	\$262,400
604 Sanitary Sewer	
3610 Interest	\$10,000
3831 Sewer Charges	\$190,000
Less Addt'l Loan Payment/transfer	\$26,000
TOTAL APPROPRIATION REVENUE—2025	\$2,665,181

SECTION 3. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Passed First Reading August 5, 2024
Passed Second Reading September 3, 2024
Passed and Approved September 3, 2024

Curt Lundquist, Mayor

ATTEST:

Stephanie Damm, Finance Officer

Discussion was held regarding the electrical rates and the Finance Officer was asked to set up a meeting with Heartland and the Electric Committee (Rowbotham and Kaufmann) to get additional feedback prior to making any decisions. The Water and electric metering system were discussed, and Wilkinson will advise if it needs to go out to bid. Motion was made by Johnson, seconded by Sundberg to adopt Resolution #2024-8 as follows:

RESOLUTION #2024-8

BE IT RESOLVED, that the water rate increase from \$7.25 to \$7.35 per 1000 gallons beginning with the December 25, 2024 readings. All in favor—Carried.

Motion was made by Achterberg, seconded by Kaufmann to approve the 2023 Audit and allow the Mayor and Finance Officer to sign the Management Representation letter. All in favor – Carried.

ACDC Report: The last 2 lots in the Industrial Park were sold to Genuine Builders

The following building permits had been submitted and were approved: Sam Nay – fence @ Block 11, S2NW 1-110-53 subplot 1 of Lot 2, Co. Aud. Plat – 508 S. 3rd St.; Jeff & Linda Stewart – fence @ Block 6 of Lot C, Lot 6, Johnson Addn in SE 1-110-53 – 201 W. Hickory St.; Thomas Bunker – 12 x 16 garden shed @ Lot 2 of Plat of Lots 1, 2, & 3 Hillview Addn & private drive (W. Walnut St.); Marshal & Sharleen Mix – 10x26 deck @ Lot 9 & NE 35' Lot 10, Block 17, WTL CO's 4th Addn – 307 N. 3rd St.; Prairie Ag Partners – remove existing Quonset portion of building and replace/build attached pole shed@ Lots 10&12, RR 1-110-53 Exc those warehouse lots 7&8 original RR lots.

Motion was made by Falconer, seconded by Rowbotham to approve the Overtime Report.

The Council reviewed the Revenue, Expense, Cash and Utility Reports.

Additional items: Fall City Cleanup is set for Thursday, October 10th. The Finance Officer has contacted the school regarding a new sign by Maxwell Park.

Motion was made by Achterberg, seconded by Falconer to go into executive session at 8:58 PM for personnel matters. Mayor Lundquist declared out of executive session at 9:08 PM.

Motion was made by Achterberg, seconded by Kaufmann to approve an additional \$5.00/hour pay for Chad Mohr when he is completing electrical work such as trenching and locates. Achterberg, Falconer, Rowbotham, and Kaufmann voted aye; Johnson voted nay. Motion carried.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.