

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
November 3, 2025

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Rowbotham, Garth Johnson, Beth Sundberg, Sue Falconer and Robert Knadle. Absent: Tom Bacon
Additions to the agenda: Late fee removal requests

Motion was made by Knadle, seconded by Rowbotham to approve the minutes of the October 6th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

East River Electric Power Coop 5303.72 Transmission Service, Electric Fund 4495.77 City Utility Bill, Heartland Energy 28692.16 Energy, Kingsbury County Auditor 5546.67 County Contract Law, Pro Polish LLC 18900.00 Pool Bathhouse Floor, SD State Treasurer 6570.89 Sales Tax, Valley Fibercom 191.41 Phone/Internet, Western Area Power Adm 18840.80 Energy, Payroll 11632.24, OASI 889.89, AT&T 52.25 Phone/iPad, Northwestern Energy 28.24 Service to City Shops, Principal Life Ins. Co. 699.40 Short Term Disability Ins., Rural Development 4301.00 Water & Wastewater Loans, Sioux Valley Energy 113.00 Energy, Visa - Cor Trust Bank 436.79 Boots - Supplies, Payroll 23626.10, OASI 1807.40, 81 Auto Clinic 79.20 Fuel Tank Repair/ Gas, A-Ox Welding Supply Co. 87.00 Cylinder Rent, Arlington Sun 85.08 Publishing, Avid Hawk, LLC 45.00 Monthly Website Service, Badger Oil, Inc. 40.89 Oil Filter & Fuel Gauge, Bobcat of Brookings 278.67 Equipment Rental & Supplies, Bound Tree Medical, LLC 49.86 Med Supplies, Century Business Products 47.88 Copier Contract, Consumer Reports 20.00 Subscription, Cooks Wastepaper & Recycling 5903.98 September Garbage, Core & Main 22819.00 Full Load Control Modules, Dakota Pump & Control Co 4674.35 Service Call To Lift Stations, Dakota Supply Group 6799.06 Electric Supplies, Electric Fund 1512.84 Meter Dep Applied To Bills, Genuine Builders, Inc. 36734.76 Pickle Ball Court, Handi Mart 257.52 Fuel, Innovative Office Solutions 159.67 Disconnect Notices, Interstate All Battery Center 142.95 Battery For Truck, Pam Jensen 100.00 Meter Dep Balance Refund, King Bros Holdings 88.27 Meter Dep Balance Refund, Andrew King 200.00 Meter Dep Balance Refund, Kingbrook Rural Water 11151.78 Water & Lease pmt, Lowes 830.79 Saw Bit; Seal; Primer; Supplies, Lyle Signs, LLC 69.84 Signage, M & T Fire & Safety 933.00 Valve Repair & Boots, Scarlet Martinez 200.00 Meter Dep Balance Refund, Maynard's Food Center 66.92 Janitorial Supplies, Thomas Moore 53.84 Meter Dep Balance Refund, Ryan or Amanda Munsterman 48.96 Meter Dep Balance Refund, Northwest Pipe Fittings, Inc. 525.99 Milwaukee Pole Saw, Office Peeps 59.30 Post-Its & Paper, Prairie Ag Partners 4511.62 Fuel, Public Health Laboratory 20.00 Water Testing, Raztech LLC 997.00 September IT, Austin or Kendra Rickard 9.01 Meter Deposit Bal Refund, Runnings Supply Inc 51.98 Nifty Nabbers, SD Assoc Of Rural Water Sys 525.00 Annual Dues: Class B Member, SD Energy Assistance 192.08 Energy Assistance Refund, Select Parts, Inc. 7.00 Engine #3 Parts, Steve or Gilda Thury 17.08 Meter Dep Balance Refund, Titan Machinery-Sioux Falls 2787.40 Hydraulic Tank – Backhoe, Jesse Vincent Construction 3590.82 Water Hookup, Water & Environ. Eng. Research 673.00 Testing.

Now was the time for the public hearing for the Special One (1) Day Malt Beverage & Liquor Permits for the Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD on 11/8/2025 (Poultry Party). Motion was made by Rowbotham, seconded by Falconer, to approve said Permits. All in favor—Carried.

Motion was made by Falconer, seconded by Rowbotham to approve issuing the 2026 Liquor Licenses for Handi-Mart, Kings Lanes, Frontier Logic, LLC/1481 Grille (On & Off), and JSL, LLC/Cardinal Tap. All in favor—Carried.

Travis Steffensen thanked the Council for allowing Fields of Grace to be held and the city workers for the help they had provided. He informed the Council that the date for next year is planned for July 25 and requested the use of the Baseball/Softball field/park and to close (leaving opening for the people living in the apartments) Birch St. and 2nd St. by the Baseball/Softball field for the concert. Motion was made by Johnson, seconded by Sundberg to approve the use and closing of streets. All in favor—Carried.

The Chamber requested street closure from the alley in the back of the Cardinal Tap down Birch St. to Lake Arlington in front of the bridge on December 13 from 3-7pm for a children's barrel train ride. Motion was made by Johnson, seconded by Rowbotham to approve the closing of streets. All in favor—Carried.

Josh Nelson spoke to the Council regarding his building permit application to move in a home at 206 N. 6th St. that would have new windows, shingles, and siding within a year (as soon as possible, weather permitting). Motion was made by Knadle, seconded by Rowbotham to approve the permit application. All in favor—Carried. Josh also spoke to the Council about abandoning the alley "behind" N. 6th St. The Council did not see a problem with that and Wilkinson will draw up the petition.

Approved Building Permits for the following were reviewed: HRC – move in a home to 212 N. 6th St., Mike Wright – add a 12 x 14 deck to home on 210 N. 6th St., Chris Chapin/Marshal Mix – move in a 10x10 shed at 410 S. 4th St.; Peyton Ramstad/Zach Warnke – demo permit to take down a shed/garage at 710 S. Highland; Kerry & Kari Mertz – garage addition at 705 S. Highland; Bobbi Larson – home addition at 311 E. Hickory St.

Brief discussion was held regarding billboard placement at the airport.

Electric Report – Heartland Energy Rebates were discussed but tabled until the next meeting. East River Rate Update was reviewed.

Motion was made by Rowbotham, seconded by Falconer to approve the First Reading of the Outdoor burning ordinance amendment. All in favor—Carried.

First reading of a Supplemental Ordinance, amending Ordinance #622 in the amount of \$158,000 was approved by motion of Falconer, seconded by Rowbotham. All in favor—Carried.

Motion was made by Rowbotham, seconded by Sundberg to remove Austin Rickard and Jose Lozano from the Fire Department roster. All in favor—Carried.

The requests to reverse late fees from two utility bills were reviewed and the Council denied these requests.

Motion was made by Falconer, seconded by Johnson to approve the Employee Overtime and Police Report. All in favor—Carried.

The Council reviewed the Revenue/Expense, Cash and Utility Reports

Additional Items: Motion was made by Johnson, seconded by Knadle to approve the Payment Policy as presented by the Finance Officer. All in favor—Carried. A replacement face for the Memorial Ball Field sign was discussed and tabled so Johnson can have time to speak with the donor. The City's Health Insurance went up 9.5%. The Governor granted executive leave on December 24th and 26th. Motion was made by Johnson, seconded by Rowbotham to approve executive leave on the 26th of December. All in favor—Carried. The 2025 audit amount from ELO CPA's was \$16,500. Motion was made by Sundberg, seconded by Knadle to approve ELO to conduct the 2025 audit at \$16,500. All in favor—Carried. The ambulance/fire department handle/keypad needs to be replaced, so Mix was asked to purchase a new one and install. Mix informed the Council that we are in need of a new street sweeper.

Motion to adjourn was made by Falconer, seconded by Rowbotham. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor