

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
November 6, 2023

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Beth Sundberg, Cory Falconer and Rob Achterberg. Absent: None

Motion was made by Sundberg, seconded by Rowbotham to approve the minutes of the October 2nd meeting. All in favor—Carried.

Motion was made by Achterberg, seconded by Johnson to approve Halme's Pay Request #1 for \$12,510.00. All in favor—Carried.

Motion was made by Rowbotham, seconded by Falconer to approve the State Revolving Fund Loan Reimbursement Request for \$37,764.00 for the sewer project. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Achterberg, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

PAYROLL, 13,160.07; DANR, 250.00, SEWER PROJET; EAST RIVER ELECTRIC POWER COOP, 4456.24, ENERGY; ELECTRIC FUND, 3401.81, UTILITY BILL; HEARTLAND ENERGY, 29498.36, ENERGY; KINGSBURY COUNTY TREASURER, 26.70, SIDE BY SIDE LICENSE; KINGSBURY COUNTY AUDITOR, 5655.00, COUNTY CONTRACT LAW; SD STATE TREASURER, 6841.55 GARBAGE AND ELECTRIC SALES TAX; VALLEY FIBERCOM, 184.64, PHONE/INTERNET; WAPA, 13539.89, ENERGY; PRAIRIE AG PARTNERS, 3476.56, FUEL; PAYROLL, 19483.00; SD RETIREMENT, 3127.90, RETIREMENT; HEALTH POOL OF SD, 4528.90; HEALTH INSURANCE; COLONIAL LIFE, 106.53, VOLUNTARY INS; AT&T, 47.25, AMB. CELL PHONE; CITIZENS STATE BANK, 13806.68, DITCH WITCH PMT; NORTHWESTERN ENERGY, 20.00, SERVICE TO CITY SHOPS; PRINCIPAL LIFE INS CO, 180.34, SHORT TERM DISABILITY; RURAL DEVELOPMENT, 4301.00, WATER/WASTEWATER LOAN PMT; SIOUX VALLEY ENERGY, 96.00, AIRPORT ELECTRICITY; VISA, 2038.75, SUPPLIES; 81 AUTO CLINIC, 39.31, FILTER & CLAMP FOR MOWER; A-OX WELDING SUPPLY CO., 919.11, CYLINDER RENT; ARLINGTON SUN, 346.01, PUBLICATIONS; AVID HAWK, LLC, 45.00, MONTHLY WEBSITE FEE; BADGER OIL, INC., 60.00, MOWER BLADES; BANNER ASSOCIATES, INC, 21562.85, SEWER & BIRCH STREET; BOBCAT OF BROOKINGS, 3224.02, PINS & ROTARY CUTTER/PARTS; BOUND TREE MEDICAL, LLC, 113.08, AMBULANCE SUPPLIES, BUNKER AUTO INC., 45.00, TAIL LAMP - FORD RANGER; CENGAGE LEARNING INC – GALE, 372.95, LIBRARY BOOKS; CENTURY BUSINESS PRODUCTS, 37.28, MONTHLY SERVICE CHG 9/19-10/18; CORE & MAIN, 2118.30, SOCKET & CURB STOPS; DAKOTA RECYCLING, 240.00, CITYWIDE CLEANUP – APPLIANCES; DEMCO, 110.70, LIBRARY SUPPLIES; ELECTRIC FUND, 4300.01, UTILITY BILL; ELITE DRAIN AND SEWER CLEANING, 272.50, SERVICE CALL - SMOKE TEST; GENERAL WOOD SUPPLY, 6869.03, YEARLY BILL; HALME, INC, 12510.00, PAY REQUEST #1 SEWER PROJECT; HANDI MART, 692.60, FUEL; HAWKINS, INC., 3457.89, CORROSION INHIBITOR; HEIMAN, 616.34, FIRE SUPPLIES; INTERSTATE ALL BATTERY CENTER, 357.50, NEW TRUCK BATTERIES & FIRE DEP; LONNIE JOHNSON, 89.97, CLOTHING ALLOWANCE; KINGBROOK RURAL WATER, 13821.28, OCTOBER WATER & LEASE PMTS; L. G. EVERIST, INC, 130.60, ICING SAND; LOWES, 152.83, POOL SUPPLIES - PAINT/ETC; LYLE SIGNS, INC, 83.50, NO PARKING RGT OF WAY SIGNS; MAYNARD'S FOOD CENTER, 23.24, SHOP AND CITY HALL SUPPLIES; MOTOROLA SOLUTIONS, 1438.08, FIRE DEPT. - RADIO CHARGER; STRONGHOLD PHARMACY, 29.36, BINDER, RULER, PAPER, BATTERIES; OFFICE PEEPS, 349.80, COPY PAPER & PRINTER; PCC AMBULANCE BILLING SERV., 797.59, AMBULANCE BILLING FOR 8/1-8/31; PRAIRIE AG PARTNERS, 710.72, TIRES/HOSES/PROPANE/ETC; PRUSSMAN CONTRACTING INC, 470.00, VACUUM TRUCK/LABOR; RAZTECH LLC, 875.00, MONTHLY SERVICE 9/2-10/2; RESCO, 35.73, CT SOCKET W/AUTO BYPASS; LES ROWEN, 116.81, CLOTHING ALLOWANCE; RUNNINGS SUPPLY INC, 137.38, SUPPLIES; SANITATION PRODUCTS INC, 162.61, SWEEPER PARTS; SD ENERGY ASSISTANCE, 721.05, REPAYMENT; SD FEDERAL PROPERTY AGENCY, 2579.00, 1995 FLATBED TRUCK; SD PUBLIC HEALTH LAB, 15.00, WATER TESTING; SD ONE CALL, 111.30, ONE CALL JUL-SEPT; SNAP ON TOOLS, 528.50, SHOP TOOLS; LARRY STAMMER, 143.35, CLOTHING ALLOWANCE; TWO WAY SOLUTIONS, INC, 3983.94, PROGRAMMING FOR RADIOS; US BANK CHARLOTTE, 29053.75, BOND PAYMENT; WESCO DISTRIBUTION INC, 65115.00, 1000KVA TRANSFORMER/SUPPLIES; DAVID WINGLE, 111.47, CLOTHING ALLOWANCE; CHAD ANDERSON, 65.34, METER DEPOSIT BAL REFUND; KEVIN BRANDT, 47.31, METER DEPOSIT BAL REFUND; CITIZENS STATE BANK, 20.00, MONTHLY SERVICE CHARGE; COOKS WASTEPAPER & RECYCLING,

5664.40, SEPT. GARBAGE; ELECTRIC FUND, 524.77, METER DEPOSITS APPLIED TO BILL; CORNELL GRIFFIN, 150.00, METER DEPOSIT BAL REFUND; ROY KEISER, 62.58, METER DEPOSIT BAL REFUND; ROBERT LEE, 150.00, METER DEPOSIT BAL REFUND; SHIRLEE OLSON, 150.00, METER DEPOSIT BAL REFUND; US POST OFFICE, 510.00, POST CARD STAMPS

Motion was made by Rowbotham, seconded by Sundberg to adopt Resolution #2658 as follows:

RESOLUTION #2658

BE IT RESOLVED, that \$14,893.15 be transferred from the 2nd Penny Fund to the General Fund for payment to Banner Associates for Birch Street Engineering; \$19,179.70 be transferred from Sewer Fund to General Fund for payment to Banner Associates (\$6,669.70) and to Halme, Inc. (\$12,510.00) for the sewer project; and \$94,168.75 be transferred from the Electric Fund to the General Fund for payment of \$29,053.75 to US Bank for the Bond Payment and \$29,053.75 to Wesco Distributing for the transformer. All in favor—Carried.

Randy Cromwell spoke to the Council regarding his 2022 taxes (payable in 2023) and the assessment that was added and the fact that he cannot pay that right now and the Treasurer cannot take a partial payment. Attorney Wilkinson suggested he put funds away until he reaches that amount and then pay it all at once as there is nothing the city can do at this time.

Beth Neimeyer (Banner Associates) provided the Council with project updates. Birch Street is nearly complete with just minor finishing items to be completed. The date for completion has passed though, and fines will be assessed. Halme will begin moving the topsoil this week for the sewer project so that it doesn't get mixed in with the clay and can be put back on top after the project is finished.

Motion was made by Achterberg, seconded by Falconer to surplus the following property:

Arlington Ambulance – Lifepac 15 (qty 2)

Arlington Fire Department – boots, hoses, water coolers, nomex hoods, wildland gear, bunker gear, gloves, SCBA masks, mobile radios, wire coat rack on wheels, wire shelf on wheels, emergency light, siren, box flashlights, emergency lightbars, and miscellaneous items.

City of Arlington – Diatsu, pickup, tool box for pickup

As someone approached the Mayor about the Lake Preston Legion not having to get a special liquor license for events, we checked into it and they have their own liquor license, therefore, they don't need to. Arlington's Legion does not have a license and needs to continue to request special liquor licenses.

Motion was made by Rowbotham, seconded by Mutziger to approve the first reading of an ordinance to change our liquor tax to 5% on alcohol and wine and 4% on malt beverages. Roll Call Vote: Mutziger, Aye; Rowbotham, Aye; Johnson, Nay; Sundberg, Aye; Achterberg, Aye; Falconer, Nay. Motion Carried.

Motion was made by Mutziger, seconded by Achterberg to approve the first reading of the Bed, Board, Booze, and Ticket Sales Tax. All in favor—Carried.

Motion was made by Achterberg, seconded by Falconer to approve the assessments of the mowing and snow removal bills to the respective property taxes. Parcel #5131 - \$75.00; Parcel #5127 - \$75.00; Parcel #5274 - \$900.00; Parcel #5552 - \$75.00; Parcel #5126 - \$75.00; Parcel #5094 - \$350.00; Parcel #7797 - \$225.00; Parcel #7796 - \$225.00. All in favor—Carried.

Motion was made by Johnson, seconded by Falconer, to approve issuing the 2024 Liquor Licenses for Handi-Mart, Kings Lanes, Dakota Ram/1481 Grille, and Frontier Logic/Cardinal Tap (On & Off). All in favor—Carried.

Approved Building Permits for the following were reviewed: Keyanna & Shayn Palmlund – addition of an 8' x 8' deck on the front of the house at Lot 11, Block 1 of Miller's Addition – 307 W. Cottonwood St.; Tim Boeck – build a 32' x 60' unattached garage at Lots 10 & 11, Block 1 of Chandler's 1st Addition – 505 Highland St.

Mix spoke to the Council about the statewide/federal push to be lead-free and that we are gathering information to fulfill the states requirements. We are not aware of any lead pipes in the city at this time. He also brought up that in working on a line on 3rd St., it was found that we still have some cast iron lines there (we were aware of 4th and 5th and part of Birch, but not 3rd). Discussion was held about getting a survey completed and having a plan ready for replacement. The cost for Banner to complete those would be \$76,000-\$82,000 each (there are 2 projects). The Council chose to table this item and add at a later date.

Motion was made by Johnson, seconded by Falconer to approve the Employee Overtime and Police Report. All in favor—Carried.

First reading of a Supplemental Ordinance, amending Ordinance #583 in the amount of \$358,000 was approved by motion of Rowbotham, seconded by Falconer. All in favor—Carried.

The water rate increase was tabled until the December meeting so we can have time to find out what the monthly amount needs to be for grants/funding assistance.

The Council reviewed the Revenue/Expense, Cash and Utility Reports

It has come to the attention of the City that some of the land by the lagoon's/lift station that the city owns, has been farmed for quite some time. The Finance Officer was asked to contact the FSA office to determine the total number of acres and the Council will then put the land out for bid.

Additional Items: As our 2022 audit has not been completed, and the city has not received a proposal back from ELO yet, the Finance Officer was asked to contact the Dept. of Revenue to determine when the 2022 audit is due and request names of businesses that can conduct the audit. The Council was informed that the trees/bushes on the corner of Plum and 5th St. have been removed with the owner's approval. Complaint forms were discussed and will be put on the city website as well as be available at the office. These need to be completed and signed before action is taken. The Council was reminded that they approved to allow the Krimbills until Oct. 2024 to build their home before fines are given. The current custodian has given notice to be done at the end of the year, so an ad will be put in the Arlington Sun for a new custodian.

Motion was made by Rowbotham, seconded by Achterberg to enter into executive session at 8:30 P.M. for contract negotiations. All in favor—Carried.

Mayor Lundquist declared out of executive session at 8:42 P.M. No further action taken.

Motion to adjourn was made by Achterberg, seconded by Mutziger. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor