

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
December 1, 2025

The City Council Board of Adjustments met on December 1, 2025 at 6:55 P.M. Mayor Lundquist called the meeting to order with the following present: Tom Bacon, Terry Rowbotham, Garth Johnson, Sue Falconer, and Robert Knadle. Absent: Beth Sundberg.

A hearing was held regarding a Change in Zoning application by William Mix to change the zoning of his property (Lot 9, Block 23, WTL CTY Plat of Block 20-24) from R2-Residential to Agricultural. Motion was made by Rowbotham, seconded by Bacon to recommend to the City Council to approve the zoning change. All in favor—Carried.

Mayor Lundquist called the Board of Adjustments meeting out of session at 6:56 P.M.

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Curt Lundquist and Council Members: Tom Bacon, Terry Rowbotham, Garth Johnson, Sue Falconer, and Robert Knadle. Absent: Beth Sundberg

Based on the recommendation from the Board of Adjustments, motion was made by Rowbotham, seconded by Falconer to approve the first reading to change the zoning classification applied for by William Mix. All in favor—Carried.

Motion was made by Falconer, seconded by Rowbotham to approve the minutes of the November 3<sup>rd</sup> meeting. All in favor—Carried.

Bills on file were submitted for consideration and on motion by Falconer, seconded by Bacon, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

East River Electric Power Coop 4459.52 Transmission, Electric Fund 2639.97 City Bill, Heartland Energy 24577.93 Energy, Kingsbury County Auditor 5546.67 County Contract Law, Noridian Medicare JF Part B 183.87 Medicare Overpayment, Omaha Insurance Company 177.63 Overpayment Refund, Petty Cash 48.77 Postage, SD State Treasurer 6171.06 Sales Tax, Valley Fibercom 224.02 Phone/Internet, Western Area Power Adm 17409.95 Energy, Payroll 11491.20, OASI 879.07, AT&T 52.25 Cell & iPad, Northwestern Energy 56.16 Service To City Shops, Petty Cash 5.91 Postage, Principal Life Ins. Co. 196.75 Short Term Disability, Rural Development 4301.00 Water and Wastewater Loans, SD Water & Wastewater Assoc. 10.00 Membership, Sioux Valley Energy 43.00 Energy, The Road Guy Const. Co, Inc. 99799.68 Chip Seal, Visa - Cor Trust Bank 285.76 Books, Calendar, Tools, Ink, Payroll 20694.54, OASI 1583.15, A-Ox Welding Supply Co. 224.30 Cylinder Rent, Arlington Sun 238.43 Publishing, Avid Hawk, LLC 45.00 Monthly Website Service, Badger Oil, Inc. 137.34 Belt & Blades, Banner Associates, Inc 153.00 Engineering, Bobcat Of Brookings, 889.59 Seeder Rent & Filters, City Of Brookings 300.30 Citywide Cleanup, Century Business Products 49.60 Monthly Printer Charge, Cooks Wastepaper & Recycling 5960.33 November Garbage, Core & Main 14143.02 Storm Drain Supplies, Dakota Supply Group 2363.87 Wire & Electric Supplies, Electric Fund 668.89 Meter Deposits Applied To Bill, Eric Erstad 200.00 Meter Dep Balance Refund, General Wood Supply 43.83 Fencing Supplies For Ponds, Handi Mart 245.88 Fuel, Heiman 104.10 Air Control Valve, Interstate All Battery Center 152.95 Battery For Skidsteer, Jay's Auto Body 325.00 Rear Window Repair, Jill Miklos 32.61 Meter Deposit Balance Refund, Johnsonville Spray Foam LLC 400.00 Grind Stumps, Joyce Becker 48.50 Meter Deposit Balance Refund, King Bros Heating & Cooling 1117.35 Plumbing at the pool, Kingbrook Rural Water 9569.38 Water & Water Lease, Larsen Overhead Door Service 166.77 Repair Old Shop Door, Lowes 2166.60 Shop Supplies/Pool Paint Supplies, Maynard's Food Center 19.11 Charcoal For Fire Dept, Office Peeps 54.12 Batteries, PCC Ambulance Billing Serv. 911.97 Ambulance Billing – July & Sept., Prairie Ag Partners 97.42 Service on Pickup & Supplies, Prairie Dust Control 1036.25 Dust Control, Prussman Contracting 1657.50 Clean Out Storm Sewer, Raztech LLC 1994.00 Nov. & Dec. IT, Runnings Supply Inc 612.64 Supplies, SD Public Health Lab 40.00 Water Testing, Snap On Tools 676.90 Battery Tester/Combo Set, Larry Stamer 104.38 Clothing, Two Way Solutions, Inc. 1431.99 Repair Siren, Ultra 1325.00 Support Agreement, US Post Office 688.00 Stamps, Steven Ust 2200.00 Home Inspections, Wesco Distribution Inc 4232.00 Led Luminaire, Wilkinson & Schumacher 7068.54 Professional Service, WW Tire Service, Inc. 5438.90 Tire Repair & 2 New Tires for Payloader

Now was the time for the public hearing for the 5-year Operating Agreement for Kings Lanes (On-Sale) and the 3-year Operating Agreements for the Handi Mart (Off-Sale). Motion was made by Falconer, seconded by Johnson, to approve said agreements. All in favor—Carried.

Brad Bunker spoke to the Council about the water heater rebates available and some ideas he has in regard to the City's electrical system. Motion was made by Rowbotham, seconded by Bacon to refund the full amount of the rebate received from Heartland to the purchaser. The Council also agreed to add a \$50 markup fee to the water heaters we sell (at cost) for handling and paperwork costs.

The Council reviewed an email we received from a resident regarding a late fee removal. The Council denied the request.

The following building permits were previously approved this month: Eric Erstad – demo home/garage @ 207 N. Main St.

Motion was made by Bacon, seconded by Falconer to approve the addition of Lance Rademaker and Annalise Hussak to the Fire Department roster for insurance purposes. All in favor—Carried.

A picture of the city was viewed and the Council agreed to donate it to the museum if they want it.

Motion was made by Falconer, seconded by Rowbotham to adopt Resolution #2025-7 as follows:

RESOLUTION #2025-7

BE IT RESOLVED that the following transfers be made in accordance with the 2025 budget:

\$16,000 be transferred from the Electric Fund to the Ambulance Trust Fund; \$10,000 be transferred from the Electric Fund to the Street Equipment Fund, and \$10,000 be transferred from the Electric Fund to the Fire Dept. CP Fund. All in favor—Carried.

Electric Report – Mix let the council know we received the light heads for the streetlight that is out on Hickory St. Motion was made by Bacon, seconded by Knadle to approve the Employee Overtime and Police Report. All in favor—Carried.

The Council reviewed the Revenue/Expense, Cash and Utility Reports.

Second reading of Ordinance #636, adding to the Outdoor Fires portion of the Ordinance Book was approved by motion of Rowbotham, seconded by Knadle. All in favor—Carried.

#### ORDINANCE NO. 636

An Ordinance Adding Section 13-1-4 D to Ordinance #596 Entitled Outdoor Fires City of Arlington, County of Kingsbury, State of South Dakota.

Be It Ordained by the City of Arlington, South Dakota, that Section 13-1-4 D shall be added to read as follows:

- D. Outdoor burning allowed if done in connection with the display of approved burn containers currently for sale by a retail business, such display of burn containers shall not be used for any other purpose other than demonstration of the burn containers and shall not be used for the regular burning of rubbish, firewood, or other combustible materials. A demonstration permit shall be required annually for such use at a cost of \$10.00. The City Council may authorize or reject to permit or cancel the permit without notice upon determination that the burn container is being utilized contrary to the terms of this provision.

Passed first reading: November 3, 2025

Passed second reading: December 1, 2025

Passed and approved: December 1, 2025

ATTEST:

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

Second reading of a Supplemental Ordinance, amending Ordinance #637 (with changes being made to Rubble Site from the first reading) in the amount of \$171,500.00 was approved by motion of Bacon, seconded by Knadle. All in favor—Carried.

#### ORDINANCE #637

#### AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION ORDINANCE #622

#### PROVIDING REVENUE FOR INDESPENSABLE FUNCTIONS OF CITY GOVERNMENT

#### BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

SECTION 1. It is hereby deemed necessary that there is hereby appropriated for the objects and purposes herein specified to pay the necessary expenses and liabilities of the government of the City of Arlington, Kingsbury County, South Dakota, with unencumbered surplus funds from city owned utilities during the fiscal year 2025 as follows:

411.1	MAYOR & COUNCIL	\$ 1,000.00
414.2	FINANCE OFFICER	\$ 5,000.00
419.2	GEN GOV'T BLDING	\$ 6,000.00
432.4	RUBBLE SITE	\$ 6,500.00
437	CEMETERY	\$ 3,500.00
451.2	SWIMMING POOL	\$ 16,000.00
465.1	ECONOMIC DEVELOPMENT	\$ 500.00
101	GENERAL FUND	\$ 38,500.00
602	WATER	\$ 133,000.00
	TOTAL SUPPLEMENT	\$ 171,500.00

SECTION 2. WHEREAS, this Ordinance is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the Municipal Government and its existing public institutions; an emergency is hereby declared and said Ordinance shall be effective upon passage and publication thereof.

SECTION 3. All Ordinances or parts of Ordinances in conflict are hereby repealed.

Passed first reading: November 3, 2025  
Passed second reading: December 1, 2025  
Passed and approved: December 1, 2025

ATTEST:

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

Motion was made by Johnson, seconded by Bacon to have the Finance Officer send out renewal leases to the Pheasant Motel, Bits of Yesterday, and Schmidt's (\$100/year); and Handi Mart and Flowers by Betsy (\$500/year) for their billboards at the Municipal Airport. All in favor—Carried.

Additional Items: The end of year meeting was set for Dec. 29<sup>th</sup> at 6 P.M. Johnson and Sundberg will set a date for wage discussion and bring back to the Council for discussion and approval. Mix mentioned the increased cost for the new water meters and the fact that if someone lets theirs freeze up, the costs would be significantly higher than before. The Finance Officer was asked to put a note on the website and the city's Facebook page. Johnson informed the Council that the sign donor for the Nancy Larson Memorial Field would be fine with a metal sign on posts by the entrance (or up front of the ball field somewhere).

Motion to adjourn was made by Falconer, seconded by Rowbotham. All in favor—Carried.

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.