

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

April 3, 2023

The City Council met as the Zoning Commission. Present on Roll call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Beth Sundberg, Garth Johnson and Rob Achterberg. Absent: Cory Falconer

Raymond and Jenny Bickett submitted a variance request to change the required front yard from 25' to 19' (steps – deck is 23') due to the irregular shaped lot at the following property: Lot 7, Block 1, Ecklein's First Addn (312 Park Dr). Motion was made by Johnson, seconded by Achterberg to approve the request. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Mutziger, seconded by Achterberg. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Beth Sundberg, and Rob Achterberg. Absent: Cory Falconer.

Motion was made by Rowbotham, seconded by Johnson to approve the minutes of the March 6th, 8th, and 20th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Sundberg, seconded by Mutziger, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

Auto Debit, Rural Development, Water Improvement Loan, \$1,343.00; Auto Debit, Rural Development, Wastewater Loan, \$2,958.00; Salaries, General Fund (101) \$6231.30, 602, \$693.48, 603 \$3607.30, 604 \$392.46; EAST RIVER ELECTRIC POWER COOP, Energy, \$3,989.84; ELECTRIC FUND, Utility Bill, \$4,104.05; HEARTLAND ENERGY, Energy, \$24,986.75; KINGSBURY COUNTY AUDITOR, County Contract Law, \$5,655.00; S D MUNICIPAL ELECTRIC ASSN, SDMEA Conference – Tom, \$150.00; VALLEY FIBERCOM, Phone/Internet, \$209.04; WESTERN AREA POWER ADM, Energy, \$19,175.42; PCC Ambulance Billing Service, Ambulance Billing 12/1/22-12/31/22, \$1,566.49; Prairie Ag Partners, Fuel – Gas, \$4,294.64; Salaries, General Fund (101) \$12,131.45, 602, \$1,011.46, 603 \$4,503.29, 604 \$749.85; A T & T, Cell Phone/Ipad, \$47.25; COLONIAL LIFE, Payroll Deduction, \$47.88; NORTHWESTERN, Service to COOP Shop, \$1,060.65; PLIC-SBD GRAND ISLAND, Short Term Disability, \$169.57; S D RETIREMENT SYSTEM, March Retirement, \$3,295.04; SIOUX VALLEY ENERGY, Electricity – Airport, \$55.00; THE HEALTH POOL OF SD, Health Insurance, \$4,528.90; VISA--COR TRUST BANK, Books, \$360.51; A-OX WELDING SUPPLY CO INC, Cylinder Rent & Compressed Air, \$147.36; ARLINGTON SUN, Publishing, \$354.69; AVID HAWK, LLC. Website -2nd Half / Domain/ Monthly Charge, \$545.00; BANGOR TOWNSHIP, Blading/Snow Removal, \$250.00' BOBCAT OF BROOKINGS, Bushings, roller, cutting edge, clothing, \$360.62; BROOKINGS ECONOMIC DEV CORP, Membership Dues 2022 & 2023, \$10,000.00; BUNKER AUTO INC, Parts, \$81.82; Century Business Products, Service Agreement 2/19/23-3/18/23, \$27.06; CITIZENS STATE BANK, March Service Charge, \$20.00; COOK S WASTEPAPER & RECYCLING, March Garbage, \$5,891.00; DEPT OF REVENUE, Water Testing, \$15.00; ELECTRIC FUND, J. Thompson, \$192.81; HANDI MART, Fuel, \$71.59; HEIMAN, Attic Ladder Holder, \$1,184.00; KINGBROOK RURAL WATER SYSTEM, March Water and Lease Pmts, \$10,826.18; MainStreet Designs Inc., Christmas Décor, \$8,865.92; MAYNARDS FOOD CENTER, ECFOG Meeting supplies, \$19.45; OFFICE OF ENERGY ASSISTANCE, Refund, \$1,918.50; OFFICE PEEPS INC, Cards, \$17.82; PRAIRIE AG PARTNERS, Amb.- Filters/Oil/Fluid, \$1,178.53; RESCO, Meter 1210+ FMIS 240V, \$73.29; S&K Rentals LLC, Meter Deposit Balance Refund, \$200.00; SDML WORKERS COMP FUND, WC Audit Amount Due, \$577.00; THOMPSON, LUKE & JODY, Meter Deposit Balance Refund, \$7.19; UST, STEVE, Building Inspections – 16, \$1,600.00; WESCO DISTRIBUTION INC, ABB-Pin; 3PH VT Pack, Wiring Harness, \$1,320.00; Auto Debit, Rural Development, Water Improvement Loan, \$1,343.00; Auto Debit, Rural Development, Wastewater Loan, \$2,958.00

Based on the recommendations from the Zoning Commission—Motion was made by Mutziger, seconded by Johnson to approve the variance request from Jenny & Raymond Bickett to reduce the front yard requirement from 25' to 19'. All in favor—Carried.

DeDe Schmidt asked the Council if a US flag can be put out at the baseball field. She said the Legion is willing to donate the flag and pole but requested that the city workers supply the labor. The Council was fine with that request.

Brian Sampson discussed Peach Street with the Council and what options can be done to widen it to be a two lane roadway into the athletic field. He let the Council know that it would take 8 loads (to be 3-4” thick) of crushed asphalt or gravel. The crushed asphalt would cost \$5600; the gravel would cost \$2000, and then there would be a cost of \$1800 to level it. An option of vacating that street came up, but adjoining land owners would need to be contacted to discuss. The Council and the School will both be contacting the landowner to discuss this topic prior to the next Council meeting.

Trifon Theodosopolous addressed the Council concerning a possible special exception to allow him to use the building/facilities at 120 Care Center Road as a temporary medical cannabis manufacturing facility (until approx. Sept. 1) while his building is constructed in the Industrial Park. The Council suggested that he contact the neighbors to get a feel for if they would approve of that option. The finance officer was asked to provide the list to Trifon.

Ladd McCluskey addressed the Council regarding the new Short Term Lodging Ordinance (airbnb). He requested that it be eliminated all together or change it to include Residential zoning and remove Owner Occupied. The Council asked for some time to review and will put it on next month’s agenda.

Beth Neimeyer (Banner) provided a contract for the Construction Administrative Services for the Birch Street Project costs – not to exceed \$68,000 plus taxes. Motion was made by Rowbotham, seconded by Mutziger to approve the contract. All in favor – Carried.

Beth also advised the Council that the project is expected to begin mid-June.

Now was the time for Public Comments - Kelli VanOverbeke asked the Council for approval to apply for grants to put in a basketball court at Redfish Park.

Discussion was held regarding Residential Electric Car Charging Stations. First Reading of the Electric Vehicle Supply Equipment for Residential Use Ordinance was approved by motion of Mutziger, seconded by Achterberg. All in favor – Carried.

Electric Report – Marshal informed the Council that we should have the transformer needed for the Industrial Park this fall. Other transformers are 66 weeks out.

ACDC Report – ACDC has leased out 3 acres of the Industrial Park to Otter Tail Power Company

The following building permits had been submitted and were approved this month: Mike Klingenberg & Deb Christensen to construct a 1479 sq. ft. home with attached garage at NE2 of 18 & all 19 & 20 & SW2, Lot 21, Block 6, Keep’s 1st Addn. (217 3rd St.); Mike Klingenberg & Deb Christensen to construct a 32x34 garage at NE2 of 18 & all 19 & 20 & SW2, Lot 21, Block 6, Keep’s 1st Addn. (217 3rd St.).

With the variance passing, Marshal approved the deck/porch application for Raymond & Jenny Bickett at Lot 7, Block 1, Ecklein’s 1st Addn. (312 Park Dr.).

Motion was made by Achterberg, seconded by Johnson to adopt Resolution #2646 as follow:

RESOLUTION #2646

BE IT RESOLVED that garbage collection services shall be as follows:

Single residential regular services monthly charge will be \$19.00 per residential service and additional garbage totes will be \$9.00 each per month beginning with the May 2023 utility billing.

Motion was made by Mutziger, seconded by Achterberg to adopt Resolution #2647 as follow:

RESOLUTION #2647

A resolution setting forth a schedule of Rates, Fees and Fines for use by the City of Arlington. Whereas, the City of Arlington, SD has determined the need to set the following rates, fees and fines:

2023 City of Arlington Fine & Fee Schedule

Retail (on-sale) Liquor License	\$600/year
Package (off-sale) Liquor License	\$600/year
Retail (on-off sale) Malt Beverage & SD Farm Wine License	\$300 (\$150 City & \$150 State)
Special One Day Liquor License	\$25 (plus mailing & publication fees)
Special One Day Malt Beverage License	\$25 (plus mailing & publication fees)
Peddler License	\$50 for a 5 day permit
Dirt	\$13.00/yard - picked up
	\$15.00/yard - delivered
Gravel	\$12.00/yard - picked up
	\$14.00/yard - delivered
Pea Rock	\$12.00/yard - picked up
	\$14.00/yard - delivered
	\$6.50/yard - used
Golf Cart Permit	\$1.00/year

Mowing Fees		\$75.00 - First Offense
		\$150.00 - Second Offense
Dog License		\$10.00/dog/year - male or female
		\$5.00/dog/year - fixed
Camping Fee		\$10.00/night
Meter Deposits		\$150.00 Electric
		\$50.00 Water
Utility Late Fee		\$25.00
City Rentals		\$15.00 Council Room
		\$10.00 Enclosed Park Shelter
Extra Garbage Totes		\$9.00/month - Garbage Tote
		\$9.00/month - Recycling Tote
Special Exception or Variance Permits		\$25 (plus mailing & publication fees)
NSF Check Fee		\$40.00/check
Photocopies		\$.25 per page - Black & White
		\$.50 per page - Color
Electric Hookup Fee		\$250.00
Snow Parking Fee		\$25.00 - First Offense
		\$50.00 - Second Offense
		\$100.00 - Third Offense
Solar Panel Permit		\$300.00
Burning Permit		\$10.00
Building Demolition Permit		\$10.00
Fence		\$25.00
Patio Decks		\$40.00
Medical Cannabis Establishment Fees		\$5,000/yr - Manufacturing
		\$5,000/yr - Dispensary
		\$5,000/yr - Cultivation
Building Permits		
Valuation	Fees	
\$0-\$1000		\$25
\$1001-\$5000		\$50 + \$4.00 for each additional \$1000 or part thereof over the first \$1000
\$5001-\$10,000		\$75 + \$3.75 for each additional \$1000 or part thereof over the first \$5000
\$10,001-\$20,000		\$100 + \$3.50 for each additional \$1000 or part thereof over the first \$10,000
\$20,001-\$30,000		\$150 + \$3.25 for each additional \$1000 or part thereof over the first \$20,000
\$30,001-\$40,000		\$200 + \$3.00 for each additional \$1000 or part thereof over the first \$30,000
\$40,001-\$50,000		\$250 + \$2.75 for each additional \$1000 or part thereof over the first \$40,000
\$50,001-and over		\$300 + \$2.00 for each additional \$1000 or part thereof over the first \$50,000
Square Foot Valuation Basis for New Building and Additions Thereto		
Dwellings - - - Single Family dwelling, duplexes, townhouses:		
	Finished habitable space	\$82.00 per square foot
	Finished basements	\$44.00 per square foot
	Unfinished space (basement or upper levels)	\$25.00 per square foot
	Attached garage	\$27.00 per square foot
	Detached garage	\$25.00 per square foot
	Storage Shed (garden)	\$15.00 per square foot

Pole Shed or Other Storage Shed	\$25.00 per square foot
Commercial Buildings	
Pole Shed or Other Storage Shed, Shop	\$40.00 per square foot
Finished Building	\$75.00 per square foot

City Equipment Rental Rates	
Skidloader	\$70.00/hr plus man
Bucket Truck	\$100.00/hr plus man
Digger Truck	\$80.00/hr plus man
Tractor/Backhoe/Loader	\$80.00/hr plus man
Maintainer	\$80.00/hr plus man
Big Dump Truck	\$50.00/hr plus man
Small Dump Truck	\$40.00/hr plus man
Payloader	\$100.00/hr plus man
Big Street Sweeper	\$80.00/hr plus man
Rotary Mower	\$60.00/hr plus man
Packer	\$80.00/hr plus man

Rubble Site Fees		
Grass/Leaves/Garden Rubbish		\$3.00 Minimum
	Bags/containers must be emptied	\$10.00 Pickup/8' trailer
	No bags/containers may be left at site	Larger Vehicles \$17.50/ton
Trees-Lumber		\$3.00 Minimum
		\$10.00 Pickup/8' trailer
		Larger Vehicles \$17.50/ton
Building Demolition (Non-Burnable)		\$15.00 Pickup/8' trailer
	Cement/Plaster/Sheetrock/ sorted	Larger Vehicles \$21.00/ton
	Asphalt Shingles mixed	Larger Vehicles \$44.00/ton
Sofas-Mattresses-Box Springs-Windows-		\$5.00 Minimum
	Upholstered Furniture-Storm Doors-	\$10.00 Pickup/8' trailer
	Bathroom Fixtures	Larger Vehicles \$21.00/ton
Appliances		\$5.00 Each
Appliances with Freon		\$15.00 Each
Metals: Auto Bodies/Parts-Sheet Metal-		\$10.00 Pickup/8' trailer
	Lawn Mowers-Furnaces-Ductwork	Larger Vehicles \$21.00/ton
Tires		
	Car	\$4.00 each
	Pickup	\$6.00 each
	Truck	\$12.00 each
	Tractor	\$35.00 each
NOT ALLOWED: Oil-Paint or Chemical Containers-Paper-Plastic-Cardboard-Automotive Filters-Electronics such as TV's, Computer Equip, Radios, Microwaves, CD/DVD Players		

Passed and adopted this 4th day of April, 2023

Curt Lundquist, Mayor

ATTEST:

City Finance Officer

Discussion was held regarding the swimming pool as the Finance Officer received a quote for engineering with the cost of \$3625.00 for Phase 1 – Step #1. Marshal was asked to get a quote to see what it would cost to fabricate steps for the pool. The engineering was tabled until next month.

Motion was made by Johnson, seconded by Achterberg to approve the Employee Overtime and Police Report. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash & Utility Reports.

Motion was made by Achterberg, seconded by Sundberg to approve the 2022 Annual Report as prepared by the Finance Officer and forward same to the DLA. All in favor—Carried.

Three applications have been received for the swimming pool so far. Motion was made by Mutziger, seconded by Achterberg to hire Jael Lundquist as the pool manager and Emma Spilde and Holli Spilde as lifeguards. All in favor—Carried.

Christian Christensen, baseball coach for Oldham-Ramona-Rutland-Arlington requested to have a game in Arlington at the baseball field if the field conditions allow, on April 10th. The Council did not see an issue with that and offered it free of charge as there are Arlington kids on the team.

The Council was reminded of the following: Spring Cleanup will be May 11th; April 5th will be the Land Use and Zoning Ordinance update meeting; the August meeting will be scheduled for August 3rd.

Motion was made by Achterberg, seconded by Johnson to enter into executive session at 9:52 P.M. for legal matters. All in favor—Carried.

Mayor Lundquist declared the Council out of executive session at 10:08 P.M.

Motion to adjourn was made by Sundberg, seconded by Achterberg. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

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